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Meeker • McLeod • Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Board Packet

Date:Novmeber 12, 2026

Time:9:30am-12:00pm

Location: 114 N Holcombe ave, Litchfield, Mn 55355

Meeker-McLeod-Sibley Community Health Board Meeting

Date: November 12, 2026
Meeting Location: Meeker County Government Building
114 N Holcomb Ave, Litchfield, Mn 55355
9:30am-12:00pm

1. **Meeting called to order**

2. **Approval of Agenda (Action)**

3. **Approval of the Consent Agenda Items (Action)**

   a. August 2026 CHB Minutes* .....pg 3-5
   b. October 2026 Executive Team Minutes* .....pg 6-9
   c. August Expense Report* .....pg 10
   d. September Expense Report* .....pg 11
   e. August Grant Summary Report* .....pg 12-22
   f. September Grant Summary Report* .....pg 23-30

4. **Presentations**

   a. Audit Findings – CLA* .....pg 31-43
   b. Customer Feedback – Brett Nelson

5. **Administrative Items**
   a. 2027 COLA Rate* .....pg 47
   b. Performance Rate
   c. Health Insurance* .....pg 48-51
   d. Ancillary Benefits* .....pg 52-53
   e. Kavira* .....pg 54-59
   f. Teleworker Policy* ..... pg 60-69
   g. 2027 CHB and Executive Team Dates* .....pg 70
   h. 2027 Executive Team Members* .....pg 71
   i. CHS Staffing Updates

6. **Other Agenda Items**
   a. Fiscal Update* .....pg 72
   b. Administrator Update* .....pg 73
   c. Programming Updates
      i. Chukuma Ijioma
      ii. Rachel Fruhwirth
      iii. Brittany Becker

7. **Adjournment**

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Meeker-McLeod-Sibley Community Health Board Meeting

Date: August 13, 2026
Meeting Location: McLeod County Government Building
520 Chandler Ave N, Glencoe, Mn 55336
9:30am-12:00pm
Present: Commissioner Oberg, Commissioner Schmalz, Commissioner Cacka, Commissioner Koch, Commissioner Grochow, Sarah Gassman, Brett Nelson, Brittany Becker, Berit Spors, Rachel Fruhwirth, Kay Winderfeldt, Chukuma Ijioma
Absent: Commissioner Johnson, Kiza Olson, Klea Rettmann, Tina Schenk
Guests: Kerry Ward, Kristi Whitcomb, Janet Amaya, Jennifer Beaudette, Liz Cheney, Mary Sakomoto,

1. **Meeting called to order -** Meeting called to order by Commissioner Oberg at 9:33 am

2. **Approval of Agenda (Action) -** Motion to approve by Commissioner Schmalz, seconded by Commissioner Grochow.

    a. Removal of HMA
    b. Addition of Balance Sheet Documents

3. **Approval of the Consent Agenda Items (Action) -** Motion to approve by Commissioner Cacka, seconded by Commissioner Grochow. No questions presented.

    a. May 2026 CHB Minutes*
    b. July 2026 CHB Workshop Minutes-HMA*
    c. July 2026 CHB Workshop Minutes-CHS*
    d. May Expense Report*
    e. June Expense Report*
    f. July Expense Report*
    g. May Grant Summary Report*
    h. June Grant Summary Report*
    i. July Grant Summary Report*

4. **Administrative Items**
    a. Balance Sheets*
    b. Grant Balances*

5. **Presentations**

    a. Hidden in Plain Sight (HIPS)
        i. The team reviewed different products and how the public can purchase.
        ii. Reviewed upcoming events.
        iii. CSUP partners with SHIP
    b. Project Harmony*
        i. Kristi Whitcomb reviewed provided information.
            1. Program history
            2. Current initiatives
            3. Wilder Report
    ~~c. HMA Update~~
    d. CHA Update
        i. Access to Healthy Foods
        ii. Mental Wellbeing Youth
        iii. Access to Physical Activity
    e. Human Trafficking*

i. Safe Avenues available in Meeker and McLeod counties but not in Sibley County.
ii. Last reportable data online is from 2018 with nothing showing in Sibley County.
iii. Commissioner Oberg would be interested in a speaker to come present to all three counties.
iv. Staff will work with churches in the future.

f. All Staff Meeting – Nathan Schmalz

6. Other Agenda Items

a. Fiscal Update*
b. Programming Updates
    i. Brittany Becker
        1. Leah encouraged local staff to let MDH know how the decrease is affecting our programming
        2. Project Harmony - Since the last board meeting, we have been notified that we have been awarded the next round of the Project Harmony grant.
            a. Caseload by County:
                i. McLeod 5, Meeker 4, Sibley 2
        3. FHV (MCH and TANF)
            a. Caseload by County:
                i. McLeod 30 + 3 Pending, Meeker 16 by missed data due to staff on leave, Sibley 3.
            b. McLeod will be going back into Glencoe Regional Health (GRH) OB to offer services.
        4. WIC – GOLD Breastfeeding Excellence Award from USDA
            a. April Caseload data (most recent)
                i. McLeod 745, Meeker 571, Sibley 319
        5. C&TC - Outreach items distributed at the fairs. The team continues to work on their performance measure of doing outreach in educational settings. They have done several dental presentations where they read children's books that focus on dental health and then use props to demonstrate good dental hygiene, and they also distribute toothbrushes to the children.
        6. PHDoc - This group is preparing the system to have it ready for the new reporting requirements in 2027. They are meeting with someone from PH Doc to work on staff security settings as well as a chart purge schedule.

    ii. Chukuma Ijioma
        1. SHIP did a video on PoPS
        2. SRHS – working on getting condom dispenser in the community other than the local government centers within the counties.
        3. Infectious Disease – updating protocols in the counties
        4. Healthy Homes – was not awarded in the next RFP. How to continue the work without funds.
    iii. Rachel Fruhwirth
        1. CHAMP – Will start meeting again monthly (CHA Group)
        2. HEAT
            a. Human Trafficking
            b. Grant Writing for a community grant through SMIF to do immigration presentation within the community bridging people back together.
                i. Oberg wants to know why we are spending money on this. It is too political. Not money well spent. What are we going to solve? What will it cost? Wants to see further discussion. Oberg would like to see the link to the speaker and the summary of what was done in Jackson County. 'A bridge too far,' on this topic.
                    1. Grant is due next week.
                ii. The speaker appeared on MSNBC so why would we choose them?

iii. Koch wants to know the cost behind it. We may be digging up old wounds with this topic.

c. Workforce Development – Next All Staff meeting end of August, Climate Change and Health Equity topics will be presented on.

7. Adjournment Motion to adjourn by Commissioner Cacka, seconded by Commissioner Grochow. 11:39am

_____ _____

(CHB Secretary) (Date)

Public Health
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Community Health Services

Meeker-McLeod-Sibley Community Health Services Executive Committee Agenda

Date: 10/30/2026

Time: 1pm

Location: Teams Virtual Meeting

Present: Commissioner Oberg, Commissioner Cacka, Commissioner Grochow, Sarah Gassman, Kiza Olson, Brittany Becker, Rachel Fruhwirth, Berit Spors, Chukuma Ijioma, Kay Winterfedlt			
Absent: Klea Rettman, Tina Schenk			
Guests: HMA			
Topic	Discussion/Plan	Action/Do	Follow up Responsible Person Deadline
Welcome	Read mission statement – Commissioner Oberg Our mission is to promote health, prevent disease, and protect those who live, work, learn, and play in our community.		
WIC	Staff Updates	No longer getting the travel reimbursement from MDH. Jessica Remington will now have Litchfield as her home office and will no longer be reimbursed for travel to the Litchfield office. Lindsay Hanson has decreased hours from 80 to 72 hours per pay period.	
Emergency Preparedness	Staff Updates	Julie Kloeckl has given a retirement date of November 21st. Emergency Preparedness funding sources are PHEP, CRI, RSG. MT and Kiza met and discussed hiring for a 1 year position for a Coordinator position or increasing hours to local county staff. MT discussed increasing	

		county staff hours and making Chukuma the MT rep for this team and increasing his hours within these funding sources to better support the team. Staff have already been preparing for the transition, but the transition is coming soon than anticipated. Kiza's recommendation is to not hire but to expedite the transition within the counties with Chukuma getting an increased allocation in hours as the new MT rep. Commissioner Oberg is ok with saving the money and giving it back to the counties. Kay wanted to ensure the board knew how many more grant duties the counties will be taking on and the workload all the different plans will bring. Kiza clarified that the counties already have their own plans and that the team has already been doing the work for the past two years. They have been getting trained and already executing the work.	
Audit	Review findings OSA update	Three findings this year, two we will always have. The new finding this year is year-end journal entries need approval and clearer documentation of what the adjustments are between CDS and MMS CHS.	
AI Policy	Review policy	Discussion around guidance vs policy terminology. Berit recommended connecting to other IT directors and defining which AI tools they can use. Recommending connecting with Matt although McLeod does not have an AI policy themselves. McLeod uses Co-pilot and recommends that since the CHS uses McLeod IT. Chukuma agreed. Rachael would like it clarified as not all counties are using the same platforms. CHS staff work in all three counties so it should be consistent.	

2027 Meeting Dates	Consider 2027dates/times Recommendation: February 11th May 13th August 12th November TBD due to holiday schedule	Commissioners are ok moving forward with these dates along as the full board has the understanding that more could be scheduled as needed as it relates to the consultants. 9:30am-12pm with rotating locations	
2027 Exec Committee	Consider 2026 Exec Committee Members Recommendation: January 27th April 28th July 28th October 27th	New this year would be to schedule the Exec Team meetings at the beginning of the year. Afternoons are preferred. In 2027 Sibley to be Chair, McLeod to be Vice Chair, Meeker to be Secretary.	
2027 COLA/Merit	Recommendation: Kiza's recommendation is to match the counties or the SSI numbers. Merit/Performance Recommendation: Kiza recommends 0-3% as that is what has been done in recent years.	Exec team recommends 3% for COLA. Exec team recommends 0-3% for Performance.	
2027 Benefits	Health Plan Options Recommendation: Kiza recommends staying with current BCBS health plan. Exec team agrees. Ancillary Review Recommendation: Kiza recommends to stay as with current provider. Exec team agrees. Kavira Recommendation: McLeod and Sibley are already offering. Whole family is covered even in not on health plan. No charge to employee, CHS would pay the flat fee. Provider comes into home if patient needs. $2,592 annual cost to the CHS would be the rate. All Commissioners onboard		

2027 Administrative Budget	Recommendation: Exec team recommends to move forward as is to be brought to full board for approval.		
2027 Grant Allocation	Recommendation: Many grants are waiting on signed contracts yet so those dollars are not included in here.		
Employee Travel and Meal Reimbursement Policy		Recommendation is to follow the Commissioners Plan as presented by Kiza.	
Respectfully Submitted by:	Sarah Gassman, CHS BOM		

MEEKER-MCLEOD-SIBLEY COMMUNITY HEALTH SERVICES
114 N Holcombe Ave, Suite 250, Litchfield MN 55355
INVOICE PAYMENTS Acct #000991730

Date	Vendor	Vendor Address	Vendor City	Vendor State	Vendor Zip-Code	Payment Amount	Invoice #	Grant/Program Number	Account Class	Object Number	Account	Reason for Payment
3-Aug	Julie Kloeckl	1402 Morningside Ave N	Glencoe	Mn	55336	$ 48.98	7.30.26	506	RSG	6336	Meals/Lodging/Parking & Misc.	Parking/Meal JK
5-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 555.11	87355	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
5-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 309.01	87355	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup and Mileage
5-Aug	Dany Stoufer	835 Ash St NE	Hutchinson	Mn	55350	$ 2,445.66	389	248	Cannabis	6403	Supplies (non office)	Quit Kit Supplies
5-Aug	Dixie Messner	501 W 8th St	Winthrop	Mn	55396	$ 111.48	8.5.26	109	FPHR	6350	Other Charges & Services	CHAT Stipends
5-Aug	Dian Bias-Mosel	48267 236th St	Gaylord	Mn	55334	$ 100.84	8.5.26	109	FPHR	6350	Other Charges & Services	CHAT Stipends
5-Aug	Nathan Schmalz	19906 Cable ave	Lester Prairie	Mn	55354	$ 97.80	8.5.26	109	FPHR	6350	Other Charges & Services	CHAT Stipends
5-Aug	Darlene Kotelnicki	425 N Gorman Ave	Litchfield	Mn	55355	$ 140.36	8.5.26	109	FPHR	6350	Other Charges & Services	CHAT Stipends
11-Aug	4imprint	25303 Network Place	Chicago	IL	60673-1253	$ 1,088.12	32010427	248	Cannabis	6350	Other Charges & Services	Quit Kit Supplies
11-Aug	Vine Valley Farms Inc.	84260 Co. Rd 20	Stewart	Mn	55385	$ 70.00	60358	240	SHIP	6350	Other Charges & Services	Peppers for Community Partner
12-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 129.72	87397	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
12-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 62.26	87397	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
12-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 372.04	87397	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
12-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 178.58	87397	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup
18-Aug	Conway, Deuth & Schmiesing, PLLP	820 Sibley ave N	Litchfield	Mn	55355	$ 4,552.00	368724	100	Local Public Health Grant	6154	Contracted Services	Accounting Firm
20-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 8.95	87510	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
20-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 4.29	87510	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
20-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 289.36	87510	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
20-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 138.90	87510	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup
20-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 61.62	87510	234	WIC Peer Grant	6880	IBCLC	IBCLC Payroll
20-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 29.58	87510	234	WIC Peer Grant	6881	Other Contractor Fees	IBCLC Markup
26-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 76.04	87548	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
26-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 36.50	87548	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
26-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 366.14	87548	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
26-Aug	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 175.74	87548	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup
28-Aug	Rise + Roam	715 N Sibley Ave	Litchfield	Mn	55355	$ 120.00	#000157	234	WIC Peer Grant	6350	Other Charges & Services	Lactation Corner
28-Aug	Rise + Roam	715 N Sibley Ave	Litchfield	Mn	55355	$ 120.00	#000156	234	WIC Peer Grant	6350	Other Charges & Services	Lactation Corner

MEEKER-MCLEOD-SIBLEY COMMUNITY HEALTH SERVICES
114 N Holcombe Ave, Suite 250, Litchfield MN 55355
INVOICE PAYMENTS Acct #000991730

Date	Vendor	Vendor Address	Vendor City	Vendor State	Vendor Zip-Code	Payment Amount	Invoice #	Grant/Program Number	Account Class	Object Number	Account	Reason for Payment
2-Sep	Bumps Restaurant	737 Morningside Ave	Glencoe	Mn	55336	$ 80.53	9.2.26	100	Local Public Health Grant	6350	Other Charges & Services	CHAT Refreshments
2-Sep	Vine Valley Farms Inc.	84260 Co. Rd 20	Stewart	Mn	55385	$ 96.00	60557	240	SHIP	6350	Other Charges & Services	FR-000374 Sweet Corn Community Partner
2-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 413.37	179517	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
2-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 265.31	179517	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup and Mileage
3-Sep	Dixie Messner	501 W 8th St	Winthrop	Mn	55396	$ 111.48	9.2.26	109	FPHR	6403	Supplies (non office)	CHAT Stipends
3-Sep	Dian Bias-Mosel	48267 236th St	Gaylord	Mn	55334	$ 100.84	9.2.26	109	FPHR	6403	Supplies (non office)	CHAT Stipends
3-Sep	Nathan Schmalz	19906 Cable ave	Lester Prairie	Mn	55354	$ 97.80	9.2.26	109	FPHR	6403	Supplies (non office)	CHAT Stipends
9-Sep	Conway, Deuth & Schmiesing, PLLP	820 Sibley ave N	Litchfield	Mn	55355	$ 2,552.25	369941	100	Local Public Health Grant	6154	Contracted Services	Accounting Firm
9-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 53.68	87632	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
9-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 25.76	87632	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
9-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 431.09	87632	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
9-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 218.33	87632	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup and Mileage
10-Sep	CliftonLarsonAllen LLP	PO Box 776379	Chicago	IL	60677-6376	$ 6,090.00	L261538954	100	Local Public Health Grant	6266	Audit Expense	Audit Expense
15-Sep	Jayme Krauth	10707 Cameo Circle	Glencoe	Mn	55336	$ 21.63	1000	100	Local Public Health Grant	6350	Other Charges & Services	CHAT Refreshments
16-Sep	Vine Valley Farms Inc.	84260 Co. Rd 20	Stewart	Mn	55385	$ 120.00	60637	240	SHIP	6350	Other Charges & Services	FR-000374 Winter Squash Community Partner
17-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 472.43	87672	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
17-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 308.85	87672	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup and Mileage
22-Sep	One Chance to Grow Up	PO Box 18770	Denver	CO	80218	$ 3,000.00	2026-09	248	Cannabis	6154	Contracted Services	Gas Station Pharmacology
23-Sep	Dany Stoufer	835 Ash St NE	Hutchinson	Mn	55350	$ 509.92	#0415	248	Cannabis	6403	Supplies (non office)	Quit Kit Supplies
23-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 44.73	87714	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
23-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 21.47	87714	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
23-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 360.23	87714	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
23-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 172.91	87714	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup
28-Sep	Rise + Roam	715 N Sibley Ave	Litchfield	Mn	55355	$ 120.00	#000162	234	WIC Peer Grant	6350	Other Charges & Services	Lactation Corner
28-Sep	Association for Nonsmokers - Mn	2395 University ave W, #310	St.Paul	Mn	55114	$ 1,350.00	202609231	248	Cannabis	6350	Other Charges & Services	Ethics in Prevention Workbooks
30-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 472.43	87672	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
30-Sep	The Vision Companies	PO Box 248	Rogers	Mn	55374	$ 308.85	87672	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup and Mileage

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
August 2026

	100 - Local Public Health Grant	104 - CRABC
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	99.41	0.00
Total Income	99.41	0.00
Expense		
6105 · Salaries & Wages-FT	9,333.97	0.00
6152 · HSA Insurance-County Share	100.00	0.00
6153 · Health & Life Ins-County Share	896.91	0.00
6154 · Contracted Services	4,552.00	0.00
6163 · PERA-County Share	700.05	0.00
6175 · FICA-County Share	737.08	0.00
6203 · Communications	76.82	0.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	26.98	0.00
6335 · Mileage	290.32	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	165.00	79.03
6353 · Meeting Expense	56.37	0.00
6360 · Training	130.00	0.00
6403 · Supplies (non office)	0.00	0.00
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	17,065.50	79.03
Net Ordinary Income	-16,966.09	-79.03
Net Income	**-16,966.09**	**-79.03**

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
August 2026

	108 - CDC Federal Infrastructur	109 - FPHR
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	41,081.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	22,377.55	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	22,377.55	41,081.00
Expense		
6105 · Salaries & Wages-FT	1,470.51	7,496.70
6152 · HSA Insurance-County Share	0.00	100.00
6153 · Health & Life Ins-County Share	0.00	1,004.76
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	110.28	561.72
6175 · FICA-County Share	119.05	596.59
6203 · Communications	0.00	137.41
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	117.04	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	0.00	450.48
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	19.94
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	7,247.81	0.00
6900 · Foundational Pub Health Resp CP	0.00	2,067.98
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	9,064.69	12,435.58
Net Ordinary Income	13,312.86	28,645.42
Net Income	**13,312.86**	**28,645.42**

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
August 2026

	110 - Innovation MDH	203 - Early Hearing Detection
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	79,953.79	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	200.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	79,953.79	200.00
Expense		
6105 · Salaries & Wages-FT	1,845.20	0.00
6152 · HSA Insurance-County Share	0.00	0.00
6153 · Health & Life Ins-County Share	0.00	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	138.39	0.00
6175 · FICA-County Share	149.41	0.00
6203 · Communications	0.00	0.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	59.28	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	0.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	425.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	4,970.97	0.00
Total Expense	7,163.25	425.00
Net Ordinary Income	72,790.54	-225.00
Net Income	**72,790.54**	**-225.00**

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	205 - Follow Along	209 - MCH
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	10,081.62
5428 · Follow Along Program	6,952.43	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	6,952.43	10,081.62
Expense		
6105 · Salaries & Wages-FT	0.00	0.00
6152 · HSA Insurance-County Share	0.00	0.00
6153 · Health & Life Ins-County Share	0.00	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	0.00	0.00
6175 · FICA-County Share	0.00	0.00
6203 · Communications	0.00	0.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	0.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6859 · MCH County Payment	0.00	9,831.62
6860 · Follow Along Program CP	6,952.43	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	6,952.43	9,831.62
Net Ordinary Income	0.00	250.00
Net Income	**0.00**	**250.00**

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	212 - Project Harmony Grant	224 - TANF
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	8,451.36
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	0.00	8,451.36
Expense		
6105 · Salaries & Wages-FT	3,262.67	0.00
6152 · HSA Insurance-County Share	100.00	0.00
6153 · Health & Life Ins-County Share	1,305.81	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	244.70	0.00
6175 · FICA-County Share	239.63	0.00
6203 · Communications	38.41	0.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	736.44	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	0.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	8,448.36
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	5,927.66	8,448.36
Net Ordinary Income	-5,927.66	3.00
Net Income	**-5,927.66**	**3.00**

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	234 - WIC Peer Grant	236 - WIC
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	0.00	0.00
Expense		
6105 · Salaries & Wages-FT	1,007.60	11,144.41
6152 · HSA Insurance-County Share	0.00	200.00
6153 · Health & Life Ins-County Share	0.00	1,101.87
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	75.57	835.83
6175 · FICA-County Share	81.59	872.83
6203 · Communications	101.68	76.82
6265 · Professional Services	1,499.05	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	0.00	302.48
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	280.80	185.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	13.71
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	762.09	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	3,808.38	14,732.95
Net Ordinary Income	-3,808.38	-14,732.95
Net Income	**-3,808.38**	**-14,732.95**

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	240 - SHIP-Eats	247 - DTCS - Diabities Comm. So
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	5,067.90
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	0.00	5,067.90
Expense		
6105 · Salaries & Wages-FT	6,459.20	0.00
6152 · HSA Insurance-County Share	100.00	0.00
6153 · Health & Life Ins-County Share	1,048.45	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	484.44	0.00
6175 · FICA-County Share	507.25	0.00
6203 · Communications	38.41	0.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	179.36	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	175.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	2,497.90
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	8,992.11	2,497.90
Net Ordinary Income	-8,992.11	2,570.00
Net Income	**-8,992.11**	**2,570.00**

Meeker-McLeod-Sibley Community Health Services
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	248 - CSUP - Cannabis	251 - Fatality Review
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	15,689.23	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	1,241.20
5860 · Miscellaneous	0.00	0.00
Total Income	15,689.23	1,241.20
Expense		
6105 · Salaries & Wages-FT	2,909.94	0.00
6152 · HSA Insurance-County Share	0.00	0.00
6153 · Health & Life Ins-County Share	0.00	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	218.25	0.00
6175 · FICA-County Share	235.59	0.00
6203 · Communications	0.00	0.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	59.28	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	1,188.12	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	2,445.66	0.00
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	9,406.01	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	16,462.85	0.00
Net Ordinary Income	-773.62	1,241.20
Net Income	**-773.62**	**1,241.20**

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	502 - Emergency Preparedness	506 - MN Emergency RSG
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	0.00	0.00
Expense		
6105 · Salaries & Wages-FT	4,507.00	3,389.07
6152 · HSA Insurance-County Share	0.00	76.56
6153 · Health & Life Ins-County Share	294.96	1,536.82
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	338.02	254.18
6175 · FICA-County Share	364.96	235.88
6203 · Communications	22.41	16.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	19.76	82.08
6336 · Meals/Lodging/Parking & Misc.	0.00	48.98
6350 · Other Charges & Services	0.00	230.93
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	5,547.11	5,870.50
Net Ordinary Income	-5,547.11	-5,870.50
Net Income	**-5,547.11**	**-5,870.50**

Meeker-McLeod-Sibley Community Health Services
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	507 - MRC STTRONG	601 - Child & Teen Checkups
Ordinary Income/Expense		
Income		
5305 · Innovation - MDH	0.00	0.00
5365 · Foundational Public Health Resp	0.00	0.00
5375 · Early Hearing Detection	0.00	0.00
5380 · Cannabis & Substance Use Prev.	0.00	0.00
5414 · MCH Grant	0.00	0.00
5428 · Follow Along Program	0.00	0.00
5433 · TANF	0.00	0.00
5470 · CDC Federal Infrastructure	0.00	0.00
5481 · DTCS - Diabities Comm. Solution	0.00	0.00
5485 · Fatality Review	0.00	0.00
5860 · Miscellaneous	0.00	0.00
Total Income	0.00	0.00
Expense		
6105 · Salaries & Wages-FT	0.00	0.00
6152 · HSA Insurance-County Share	0.00	0.00
6153 · Health & Life Ins-County Share	0.00	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	0.00	0.00
6175 · FICA-County Share	0.00	0.00
6203 · Communications	0.00	0.00
6265 · Professional Services	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	0.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6859 · MCH County Payment	0.00	0.00
6860 · Follow Along Program CP	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00
6871 · TANF CP	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6882 · CDC Federal Infrastructure CP	0.00	0.00
6900 · Foundational Pub Health Resp CP	0.00	0.00
6907 · DTCS - Diabities Comm. Sol. CP	0.00	0.00
6908 · Cannabis and Sub. Use Prev. CP	0.00	0.00
6909 · Innovation - MDH CP	0.00	0.00
Total Expense	0.00	0.00
Net Ordinary Income	0.00	0.00
Net Income	**0.00**	**0.00**

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	TOTAL
Ordinary Income/Expense	
Income	
5305 · Innovation - MDH	79,953.79
5365 · Foundational Public Health Resp	41,081.00
5375 · Early Hearing Detection	200.00
5380 · Cannabis & Substance Use Prev.	15,689.23
5414 · MCH Grant	10,081.62
5428 · Follow Along Program	6,952.43
5433 · TANF	8,451.36
5470 · CDC Federal Infrastructure	22,377.55
5481 · DTCS - Diabities Comm. Solution	5,067.90
5485 · Fatality Review	1,241.20
5860 · Miscellaneous	99.41
Total Income	191,195.49
Expense	
6105 · Salaries & Wages-FT	52,826.27
6152 · HSA Insurance-County Share	676.56
6153 · Health & Life Ins-County Share	7,189.58
6154 · Contracted Services	4,552.00
6163 · PERA-County Share	3,961.43
6175 · FICA-County Share	4,139.86
6203 · Communications	507.96
6265 · Professional Services	1,499.05
6268 · Bank Service Fees & Charges	26.98
6335 · Mileage	1,846.04
6336 · Meals/Lodging/Parking & Misc.	48.98
6350 · Other Charges & Services	2,754.36
6353 · Meeting Expense	56.37
6360 · Training	130.00
6403 · Supplies (non office)	2,479.31
6859 · MCH County Payment	9,831.62
6860 · Follow Along Program CP	6,952.43
6864 · Early Hearing & Dect. CP	425.00
6871 · TANF CP	8,448.36
6881 · Other Contractor Fees	762.09
6882 · CDC Federal Infrastructure CP	7,247.81
6900 · Foundational Pub Health Resp CP	2,067.98
6907 · DTCS - Diabities Comm. Sol. CP	2,497.90
6908 · Cannabis and Sub. Use Prev. CP	9,406.01
6909 · Innovation - MDH CP	4,970.97
Total Expense	135,304.92
Net Ordinary Income	55,890.57
Net Income	**55,890.57**

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	100 - Local Public Health Grant	108 - CDC Federal Infrastructur
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	0.00
5430 · Project Harmony	0.00	0.00
5860 · Miscellaneous	13.87	0.00
8010 · Interest Income	0.00	0.00
Total Income	13.87	0.00
Expense		
6105 · Salaries & Wages-FT	14,716.86	2,751.00
6152 · HSA Insurance-County Share	100.00	0.00
6153 · Health & Life Ins-County Share	1,499.38	0.00
6154 · Contracted Services	2,552.25	0.00
6163 · PERA-County Share	1,103.76	206.32
6175 · FICA-County Share	1,173.15	222.78
6203 · Communications	76.82	0.00
6265 · Professional Services	0.00	0.00
6266 · Audit Expense	6,090.00	0.00
6268 · Bank Service Fees & Charges	26.95	0.00
6335 · Mileage	405.84	115.52
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	114.16	0.00
6353 · Meeting Expense	25.18	0.00
6360 · Training	65.00	0.00
6403 · Supplies (non office)	0.00	0.00
6862 · Project Harmony CP	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00
6880 · IBCLC	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6897 · Fatality Review CP	0.00	0.00
Total Expense	27,949.35	3,295.62
Net Ordinary Income	-27,935.48	-3,295.62
Net Income	**-27,935.48**	**-3,295.62**

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	109 - FPHR	110 - Innovation MDH
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	0.00
5430 · Project Harmony	0.00	0.00
5860 · Miscellaneous	0.00	0.00
8010 · Interest Income	0.00	0.00
Total Income	0.00	0.00
Expense		
6105 · Salaries & Wages-FT	11,344.26	2,194.54
6152 · HSA Insurance-County Share	100.00	0.00
6153 · Health & Life Ins-County Share	632.52	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	850.02	164.59
6175 · FICA-County Share	908.20	177.71
6203 · Communications	143.41	0.00
6265 · Professional Services	0.00	0.00
6266 · Audit Expense	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	170.24	59.28
6336 · Meals/Lodging/Parking & Misc.	155.00	0.00
6350 · Other Charges & Services	0.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	433.48	0.00
6862 · Project Harmony CP	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00
6880 · IBCLC	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6897 · Fatality Review CP	0.00	0.00
Total Expense	14,737.13	2,596.12
Net Ordinary Income	-14,737.13	-2,596.12
Net Income	**-14,737.13**	**-2,596.12**

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	212 - Project Harmony Grant	234 - WIC Peer Grant
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	0.00
5430 · Project Harmony	40,196.67	0.00
5860 · Miscellaneous	0.00	0.00
8010 · Interest Income	0.00	0.00
Total Income	40,196.67	0.00
Expense		
6105 · Salaries & Wages-FT	5,113.54	1,637.35
6152 · HSA Insurance-County Share	100.00	0.00
6153 · Health & Life Ins-County Share	1,117.20	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	383.51	122.81
6175 · FICA-County Share	389.57	132.60
6203 · Communications	38.41	101.68
6265 · Professional Services	0.00	2,546.27
6266 · Audit Expense	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	617.88	0.00
6336 · Meals/Lodging/Parking & Misc.	16.00	0.00
6350 · Other Charges & Services	0.00	120.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6862 · Project Harmony CP	32,650.34	0.00
6865 · SHIP - County Payment	0.00	0.00
6880 · IBCLC	0.00	61.62
6881 · Other Contractor Fees	0.00	1,494.25
6897 · Fatality Review CP	0.00	0.00
Total Expense	40,426.45	6,216.58
Net Ordinary Income	-229.78	-6,216.58
Net Income	**-229.78**	**-6,216.58**

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
September 2026

	236 - WIC	240 - SHIP-Eats
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	17,865.84
5430 · Project Harmony	0.00	0.00
5860 · Miscellaneous	0.00	0.00
8010 · Interest Income	0.00	0.00
Total Income	0.00	17,865.84
Expense		
6105 · Salaries & Wages-FT	16,590.67	9,688.80
6152 · HSA Insurance-County Share	200.00	100.00
6153 · Health & Life Ins-County Share	682.98	1,022.20
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	1,244.29	726.66
6175 · FICA-County Share	1,314.03	768.80
6203 · Communications	76.82	38.41
6265 · Professional Services	0.00	0.00
6266 · Audit Expense	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	782.80	459.04
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	35.00	216.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	33.41
6862 · Project Harmony CP	0.00	0.00
6865 · SHIP - County Payment	0.00	7,867.91
6880 · IBCLC	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6897 · Fatality Review CP	0.00	0.00
Total Expense	20,926.59	20,921.23
Net Ordinary Income	-20,926.59	-3,055.39
Net Income	**-20,926.59**	**-3,055.39**

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
September 2026

	248 - CSUP - Cannabis	251 - Fatality Review
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	0.00
5430 · Project Harmony	0.00	0.00
5860 · Miscellaneous	0.00	0.00
8010 · Interest Income	0.00	0.00
Total Income	0.00	0.00
Expense		
6105 · Salaries & Wages-FT	3,168.13	0.00
6152 · HSA Insurance-County Share	0.00	0.00
6153 · Health & Life Ins-County Share	0.00	0.00
6154 · Contracted Services	3,000.00	0.00
6163 · PERA-County Share	237.60	0.00
6175 · FICA-County Share	256.56	0.00
6203 · Communications	0.00	0.00
6265 · Professional Services	0.00	0.00
6266 · Audit Expense	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	118.56	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	1,979.92	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	509.92	0.00
6862 · Project Harmony CP	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00
6880 · IBCLC	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6897 · Fatality Review CP	0.00	2,017.75
Total Expense	9,270.69	2,017.75
Net Ordinary Income	-9,270.69	-2,017.75
Net Income	**-9,270.69**	**-2,017.75**

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
September 2026

	502 - Emergency Preparedness	506 - MN Emergency RSG
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	0.00
5430 · Project Harmony	0.00	0.00
5860 · Miscellaneous	0.00	0.00
8010 · Interest Income	0.00	0.00
Total Income	0.00	0.00
Expense		
6105 · Salaries & Wages-FT	5,949.25	6,085.01
6152 · HSA Insurance-County Share	0.00	76.56
6153 · Health & Life Ins-County Share	0.00	1,536.82
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	446.19	456.41
6175 · FICA-County Share	481.78	454.23
6203 · Communications	22.41	16.00
6265 · Professional Services	0.00	0.00
6266 · Audit Expense	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	24.32	56.24
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	0.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6862 · Project Harmony CP	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00
6880 · IBCLC	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6897 · Fatality Review CP	0.00	0.00
Total Expense	6,923.95	8,681.27
Net Ordinary Income	-6,923.95	-8,681.27
Net Income	**-6,923.95**	**-8,681.27**

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
September 2026

	507 - MRC STTRONG	601 - Child & Teen Checkups
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	0.00
5430 · Project Harmony	0.00	0.00
5860 · Miscellaneous	0.00	0.00
8010 · Interest Income	0.00	0.00
Total Income	0.00	0.00
Expense		
6105 · Salaries & Wages-FT	0.00	0.00
6152 · HSA Insurance-County Share	0.00	0.00
6153 · Health & Life Ins-County Share	0.00	0.00
6154 · Contracted Services	0.00	0.00
6163 · PERA-County Share	0.00	0.00
6175 · FICA-County Share	0.00	0.00
6203 · Communications	0.00	0.00
6265 · Professional Services	0.00	0.00
6266 · Audit Expense	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00
6335 · Mileage	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00
6350 · Other Charges & Services	0.00	0.00
6353 · Meeting Expense	0.00	0.00
6360 · Training	0.00	0.00
6403 · Supplies (non office)	0.00	0.00
6862 · Project Harmony CP	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00
6880 · IBCLC	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00
6897 · Fatality Review CP	0.00	0.00
Total Expense	0.00	0.00
Net Ordinary Income	0.00	0.00
Net Income	**0.00**	**0.00**

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
September 2026

	Unclassified	TOTAL
Ordinary Income/Expense		
Income		
5303 · SHIP Grant	0.00	17,865.84
5430 · Project Harmony	0.00	40,196.67
5860 · Miscellaneous	0.00	13.87
8010 · Interest Income	810.55	810.55
Total Income	810.55	58,886.93
Expense		
6105 · Salaries & Wages-FT	0.00	79,239.41
6152 · HSA Insurance-County Share	0.00	676.56
6153 · Health & Life Ins-County Share	0.00	6,491.10
6154 · Contracted Services	0.00	5,552.25
6163 · PERA-County Share	0.00	5,942.16
6175 · FICA-County Share	0.00	6,279.41
6203 · Communications	0.00	513.96
6265 · Professional Services	0.00	2,546.27
6266 · Audit Expense	0.00	6,090.00
6268 · Bank Service Fees & Charges	0.00	26.95
6335 · Mileage	0.00	2,809.72
6336 · Meals/Lodging/Parking & Misc.	0.00	171.00
6350 · Other Charges & Services	0.00	2,465.08
6353 · Meeting Expense	0.00	25.18
6360 · Training	0.00	65.00
6403 · Supplies (non office)	0.00	976.81
6862 · Project Harmony CP	0.00	32,650.34
6865 · SHIP - County Payment	0.00	7,867.91
6880 · IBCLC	0.00	61.62
6881 · Other Contractor Fees	0.00	1,494.25
6897 · Fatality Review CP	0.00	2,017.75
Total Expense	0.00	163,962.73
Net Ordinary Income	810.55	-105,075.80
Net Income	**810.55**	**-105,075.80**

MEEKER MCLEOD SIBLEY COMMUNITY HEALTH SERVICES
CORRECTIVE ACTION PLAN
YEAR ENDED DECEMBER 31, 2025

Meeker McLeod Sibley Community Health Services respectfully submits the following corrective action plan for the year ended December 31, 2025.

Audit period: January 1, 2025 – December 31, 2025

The findings from the December 31, 2025, schedule of findings and questioned costs are discussed below. The findings are numbered consistently with the numbers assigned in the schedule.

FINDINGS—FINANCIAL STATEMENT AUDIT

MATERIAL WEAKNESSES

2025-001 **FINANCIAL REPORTING PROCESS**

Recommendation: It is recommended Community Health Service management evaluate their financial reporting processes and controls to determine whether additional controls over the preparation of annual financial statements can be implemented to provide reasonable assurance that financial statements are prepared in accordance with U.S. GAAP.

Explanation of disagreement with audit finding: There is no disagreement with the audit finding.

Action taken in response to finding: The Community Health Service will review the financial reporting requirements and undertake them if deemed cost beneficial.

Name of the contact person responsible for corrective action: Kiza Olson, Administrator

Planned completion date for corrective action plan: December 31, 2026

FINDINGS—FINANCIAL STATEMENT AUDIT (CONTINUED)

MATERIAL WEAKNESSES (CONTINUED)

2025-002 **MATERIAL AUDIT ADJUSTMENTS**

Recommendation: It is recommended management be consistently aware of all procedures and processes involved in recording accruals and disbursements and develop internal control policies to ensure proper recording of these items. It was noted during testing that there was a material adjustment related to payables and related expenditures. It is our recommendation additional controls and procedures be implemented to ensure accruals are properly accrued.

Explanation of disagreement with audit finding: There is no disagreement with the audit finding.

Action taken in response to finding: The Community Health Service will continue to work at eliminating the need for audit adjustments through learning about new GASB standards and reviewing work performed by department personnel.

Name of the contact person responsible for corrective action: Kiza Olson, Administrator

Planned completion date for corrective action plan: December 31, 2026

SIGNIFICANT DEFICIENCY

2025-003 **LACK OF DOCUMENTATION OF JOURNAL ENTRIES**

Recommendation: It is recommended Community Health Service management and finance personnel continue to increase their awareness and knowledge of all procedures and processes involved in recording transactions, and ensure they are followed properly.

Explanation of disagreement with audit finding: There is no disagreement with the audit finding.

Action taken in response to finding: The Community Health Service management will ensure documentation is retained in the future.

Name of the contact person responsible for corrective action: Kiza Olson, Administrator

Planned completion date for corrective action plan: December 31, 2026

FINDINGS—FEDERAL AWARD PROGRAM AUDITS

None noted during 2025.

OTHER ITEMS FOR CONSIDERATION – MINNESOTA LEGAL COMPLIANCE

None noted during 2025.

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS

2024-001 FINACIAL REPORTING PROCESS

See current year finding 2025-001.

Reason for finding recurrence: The Agency has deemed it to not be cost-beneficial to draft the financial statements.

2024-002 MATERIAL AUDIT ADJUSTMENTS

See current year finding 2025-002.

Reason for finding recurrence: The Agency is working on eliminating the need for audit adjustments but has a limited number of employees.

2024-003 BOARD APPROVAL OF CREDIT CARDS

Resolution: The Agency implemented proper procedures over the issuance of new credit cards in 2025.

If involved agencies have any questions regarding this plan, please call Kiza Olson, Administrator at 320-510-1319.

Sincerely yours,

Meeker McLeod Sibley Community Health Service

Litchfield, Minnesota



Kiza Olson, Administrator

CliftonLarsonAllen LLP
https://www.claconnect.com

November 3, 2026

Statement of Work - Audit Services

This agreement constitutes a statement of work ("SOW") under the master service agreement ("MSA") dated February 9, 2024, or superseding MSA, made by and between CliftonLarsonAllen LLP ("CLA," "we," "us," and "our") and Meeker McLeod Sibley Community Health Services ("you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services CLA will provide for the entity as of and for the year ended December 31, 2026.

Kristen A. Houle is responsible for the performance of the audit engagement.

Scope of audit services
We will audit the financial statements of the governmental activities and the general fund, which collectively comprise the basic financial statements of Meeker McLeod Sibley Community Health Services, and the related notes to the financial statements as of and for the year ended December 31, 2026.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements.

The RSI will be subjected to certain limited procedures, but will not be audited.

We will also evaluate and report on the presentation of the supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

Nonaudit services
We will also provide the following nonaudit services:

- Preparation of data collection form
- Preparation of your financial statements and the related notes.
- Preparation of the required supplementary information (RSI).
- Preparation of the supplementary information.
- Preparation of schedule of expenditures of federal awards.
- Assistance with implementing new accounting standards, as applicable

· Preparation of adjusting journal entries, as applicable

Audit objectives

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP). Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Our audit will be conducted in accordance with U.S. GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards require us to be independent of the entity and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. Our audit will include tests of your accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express opinions and render the required reports.

We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

We will apply certain limited procedures to the RSI in accordance with U.S. GAAS. However, we will not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. We will also perform procedures to enable us to express an opinion on whether the supplementary information (as identified above) other than RSI accompanying the financial statements is fairly stated, in all material respects, in relation to the financial statements as a whole.

The objectives of our audit also include:

- Reporting on internal control over financial reporting and on compliance with the provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Reporting on internal control over compliance related to major programs and expressing an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Uniform Guidance.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We will issue written reports upon completion of our audit of your financial statements and compliance with requirements applicable to major programs.

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinions on the financial statements or compliance are other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements or material noncompliance caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements or an opinion on compliance, we retain the right to take any course of action permitted by professional standards, including declining to express opinions or issue reports, or withdrawing from the engagement.

As part of our audit, we will also perform the procedures and provide the report required by the Minnesota Legal Compliance Audit Guide for Political Subdivisions.

It is our understanding that our auditors' report will be included in your annual report which is comprised of your financial statements and that your annual report will be issued by September 30, 2027. Our responsibility for other information included in your annual report does not extend beyond the financial information identified in our opinion on the financial statements. We have no responsibility for determining whether such other information is properly stated and do not have an obligation to perform any procedures to corroborate other information contained in your annual report. We are required by professional standards to read the other information and consider whether a material inconsistency exists between the other information and the financial statements because the credibility of the financial statements and our auditors' report thereon may be undermined by material inconsistencies between the audited financial statements and other information. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Auditor responsibilities, procedures, and limitations

We will conduct our audit in accordance with U.S. GAAS, the standards for financial audits contained in

Government Auditing Standards, and the Uniform Guidance.

Those standards require that we exercise professional judgment and maintain professional skepticism throughout the planning and performance of the audit. As part of our audit, we will:

• Identify and assess the risks of material misstatement of the financial statements and material noncompliance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and evaluate whether audit evidence obtained is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement or a material noncompliance resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

• Obtain an understanding of the entity and its environment, including the system of internal control, relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

• Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

• Conclude, based on our evaluation of audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Although our audit planning has not been concluded and modifications may be made, we have identified the following significant risk(s) of material misstatement as part of our audit planning:

• Management override of controls

• Improper revenue recognition

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements or noncompliance may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards*, and the Uniform Guidance. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not require auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit.

Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting fraud or errors that are material to the financial statements and to preventing and detecting misstatements resulting from noncompliance with provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify deficiencies, significant deficiencies, or material weaknesses in internal control. However, we will communicate to you in writing significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of laws, regulations, contracts, and grant agreements that have a material effect on the financial statements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

We will include in our report on internal control over financial reporting and on compliance relevant information about any identified or suspected instances of fraud and any identified or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements that may have occurred that are required to be communicated under *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards that may have a direct and material effect on each of the entity's major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the "OMB Compliance Supplement" for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs. The purpose of these procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on

compliance issued pursuant to the Uniform Guidance.

We will evaluate the presentation of the schedule of expenditures of federal awards accompanying the financial statements in relation to the financial statements as a whole. We will make certain inquiries of management and evaluate the form, content, and methods of preparing the schedule to determine whether the information complies with U.S. GAAP and the Uniform Guidance, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We will compare and reconcile the schedule to the underlying accounting records and other records used to prepare the financial statements or to the financial statements themselves.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management responsibilities

Our audit will be conducted on the basis that you (management and, when appropriate, those charged with governance) acknowledge and understand that you have certain responsibilities that are fundamental to the conduct of an audit.

You are responsible for the preparation and fair presentation of the financial statements, RSI, and the schedule of expenditures of federal awards in accordance with U.S. GAAP. Management is also responsible for identifying all federal awards received, understanding and complying with the compliance requirements, and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the requirements of the Uniform Guidance.

Management's responsibilities include the selection and application of accounting principles; recording and reflecting all transactions in the financial statements; determining the reasonableness of significant accounting estimates included in the financial statements; adjusting the financial statements to correct material misstatements; and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for 12 months beyond the financial statement date.

Management is responsible for compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for the design, implementation, and maintenance of effective internal control, including internal control over compliance, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including evaluating and monitoring ongoing activities and safeguarding assets to help ensure that appropriate goals and

objectives are met; and that there is reasonable assurance that government programs are administered in compliance with compliance requirements.

You are responsible for the design, implementation, and maintenance of internal controls to prevent and detect fraud; assessing the risk that the financial statements may be materially misstated as a result of fraud; and for informing us about all known or suspected fraud affecting the entity involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for implementing systems designed to achieve compliance with applicable laws and regulations and the provisions of contracts and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; identifying and ensuring that the entity complies with applicable laws, regulations, contracts, and grant agreements, including compliance with federal statutes, regulations, and the terms and conditions of federal awards applicable to the entity's federal programs; and informing us of all instances of identified or suspected noncompliance whose effects on the financial statements should be considered.

You are responsible for taking timely and appropriate steps to remedy any fraud; noncompliance with provisions of laws, regulations, contracts, or grant agreements; or abuse that we may report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified, including noncompliance identified in audit findings; and to follow up and take prompt corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including amounts and disclosures, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters, and for the accuracy and completeness of that information (including information from within and outside of the general and subsidiary ledgers), and for ensuring management information and financial information is reliable and properly reported; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

You agree to inform us of events occurring or facts discovered subsequent to the date of the financial statements that may affect the financial statements.

You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available

to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for the preparation and fair presentation of other supplementary information in accordance with U.S. GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. You agree to provide us written representations related to the presentation of the supplementary information.

Management is responsible for the preparation of other information included in your annual report. You agree to provide the final version of such information to us in a timely manner, and if possible, prior to the date of our auditors' report. If the other information included in your annual report will not be available until after the date of our auditors' report on the financial statements, you agree to provide written representations indicating that (1) the information is consistent with the financial statements, (2) the other information does not contain material misstatements, and (3) the final version of the documents will be provided to us when available, and prior to issuance of the annual report by the entity, so that we can complete the procedures required by professional standards. Management agrees to correct material inconsistencies that we may identify. You agree to include our auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us.

Management is responsible for providing us with a written confirmation concerning representations made by you and your staff to us in connection with the audit and the presentation of the basic financial statements and RSI. During our engagement, we will request information and explanations from you regarding, among other matters, the entity's activities, internal control, future plans, specific transactions, and accounting systems and procedures. The procedures we will perform during our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the representations that we receive in the representation letter and otherwise from you. Accordingly, inaccurate, incomplete, or false representations could cause us to expend unnecessary effort or could cause a material fraud or error to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of misrepresentations made to us by you.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies

to us of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the "Audit objectives" section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Responsibilities and limitations related to nonaudit services

For all nonaudit services we may provide to you, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Use of financial statements

Should you decide to include or incorporate by reference these financial statements and our auditors' report(s) thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to re-issue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will re-issue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to re-issue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately. If we decide to re-issue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials and we will receive a complete set of final documents. If we decide not to re-issue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

If the parties (i.e., you and CLA) agree that CLA will not be involved with your official statements related to municipal securities filings or other offering documents, we will require that any official statements or other offering documents issued by you with which we are not involved clearly indicate that CLA is not involved with the contents of such documents. Such disclosure should read as follows:

> CliftonLarsonAllen LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. CliftonLarsonAllen LLP also has not performed any procedures relating to this offering document.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website or submitted on a regulator website, you understand that

electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the electronic site with the original document.

We may issue preliminary draft financial statements to you for your review. Any preliminary draft financial statements should not be relied on or distributed.

Engagement administration and other matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. A list of information we expect to need for our audit and the dates required will be provided in a separate communication.

At the conclusion of the engagement, we will complete the auditor sections of the electronic Data Collection Form SF-SAC and perform the steps to certify the Form SF-SAC and single audit reporting package. It is management's responsibility to complete the auditee sections of the Data Collection Form. We will create the single audit reporting package PDF file for submission; however, it is management's responsibility to review for completeness and accuracy and electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be electronically submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing confidential or sensitive information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of CLA and constitutes confidential information. However, we may be requested to make certain audit documentation available to regulatory bodies pursuant to authority given to it by law or regulation. If requested, access to such audit documentation will be provided under the supervision of CLA’s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to those regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by a regulator. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Professional standards require us to be independent with respect to you in the performance of these services. Any discussion that you have with our personnel regarding potential employment with you could impair our independence with respect to this engagement. Therefore, we request that you inform us prior to any such discussions so that we can implement appropriate safeguards to maintain our independence and

objectivity. Further, any employment offers to any staff members working on this engagement without our prior knowledge may require substantial additional procedures to ensure our independence. You will be responsible for any additional costs incurred to perform these procedures.

Our audit engagement ends on delivery of our signed report. Any additional services that might be requested will be a separate, new engagement. The terms and conditions of that new engagement will be governed by a new, specific SOW for that service.

Government Auditing Standards require that we make our most recent external peer review report publicly available. The report is posted on our website at www.CLAconnect.com/Aboutus/.

Fees

Audit of financial statements (includes one major Single Audit program)	$31,400
Additional federal Single Audit programs	$5,500 - $7,500
New accounting/auditing standards, including GASB 103/104 and Single Audit revisions	Actual time incurred

We will also bill for a technology and client support fee of five percent (5%) of all professional fees billed on the invoice. Our invoices, including applicable state and local taxes, will be rendered as work progresses and are payable on presentation.

Unexpected circumstances
We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in accounting and audit standards
Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Agreement
We appreciate the opportunity to provide the services described in this SOW related to the MSA. All terms and provisions of the MSA shall apply to these services. If you agree with the terms of this SOW, please sign below to indicate your acknowledgement and understanding of, and agreement with, this SOW.

Sincerely,

CliftonLarsonAllen LLP

Response:

This letter correctly sets forth the understanding of Meeker McLeod Sibley Community Health Services.

CLA

ORG: CLA

NAME: Kristen A. Houle

TITLE: Principal

SIGN: Kristen A Houle

DATE: 11/03/2026

Client

ORG:

NAME:

TITLE:

SIGN:

DATE:

ORG:

NAME:

TITLE:

SIGN:

DATE:

2027 COLA + Merit Consideration

Public Health
Prevent. Promote. Protect.
Meeker · McLeod · Sibley
Community Health Services

2027 SSI COLA: 3.6% | *External cost-of-living benchmark*

2027 MMS CHS DECISION
Establish an agency COLA and performance increase that support employee retention and remain competitive with member-county compensation practices.

Total Increase Ranges

2026

Meeker County	McLeod County	Sibley County	MMS CHS
6–9%	**4–8%**	**7%**	**3–6%**

2027 Increase Components

Organization	COLA	Merit / Performance	Total
Meeker County	TBD	TBD	**TBD**
McLeod County	3.0%	1–5%	**4–8%**
Sibley County	3.0%	3.0%	**6.0%**
MMS CHS	**Board decision**	**0–3% historically**	**Board decision**

2027 COLA: Budget Impact for MMS CHS

3.0% COLA
$17,496.48
Total annual cost

3.6% COLA
$20,995.78
Total annual cost

Additional at 3.6%
$3,499.30
Annual cost over the 3% increase

Historical Total Annual Wage Increases

Year	Meeker	McLeod	Sibley	MMS CHS	SSI COLA
2023	7–10%	6%	5.5%	2–5%	8.7%
2024	6–9%	3.5–5%	5.5%	3–6%	3.2%
2025	6–9%	3.5–6%	7%	2.5 – 4.5%	2.5%
2026	6–9%	4–8%	7%	3–6%	3.0%
2027	**TBD**	**4–8%**	**6%**	**TBD**	**3.6%**

114 N. Holcombe #250, Litchfield, MN 55355 | 320-510-1319 | mmspublichealth.org

10/19/2026

MEEKER, MCLEOD, SIBLEY- CHS

BLUE CROSS BLUE SHIELD RENEWAL 1/1/2027

		CURRENT RATES				RENEWAL RATES:			
		BLUE ACCESS $5,400-0% HSA PLAN 645				BLUE ACCESS $5,900-0% HSA PLAN 645			
	EE Sp Ch	SINGLE	DUAL	FAMILY	TOTAL	SINGLE	DUAL	FAMILY	TOTAL
Kristine	55	1108.47			1108.47	1294.18	0.00	0.00	1294.18
Julie	63	1491.63			1491.63	1713.20	0.00	0.00	1713.20
Kiza	44	704.54			704.54	810.75	0.00	0.00	810.75
Sarah	37	638.60			638.60	718.47	0.00	0.00	718.47
Rhonda	53	1013.46			1013.46	1183.92	0.00	0.00	1183.92
Jessica	42	675.98			675.98	768.97	0.00	0.00	768.97
Brett	35	630.29			630.29	709.00	0.00	0.00	709.00
						709.19			
		6,262.97			**$ 6,262.97**	**7,907.68**			**$ 7,198.49**
									+14.94%

CURRENT: Out Of Pocket Maximum	
Single	$5,400
Family	$10,800

Out Of Pocket Maximum	
Single	$5,900
Family	$11,800

MEEKER, MCLEOD, SIBLEY- CHS

BLUE CROSS BLUE SHIELD

	EE	Sp	Ch	BLUE ACCESS (PLAN 642) $5,600-0% HSA NON EMBEDDED EE	SPOUSE	CHILD	TOTAL	BLUE ACCESS (PLAN 640) $6,400-0% HSA EE	SPOUSE	CHILD	TOTAL	BLUE ACCESS (PLAN 628) $6,900-0% HSA EE	SPOUSE	CHILD	TOTAL
Kristine	55			1314.59			1314.59	1266.14			1266.14	1241.98			1241.98
Julie	63			1740.20			1740.20	1676.08			1676.08	1644.09			1644.09
Kiza	44			781.09			781.09	793.18			793.18	778.05			778.05
Sarah	37			729.80			729.80	702.91			702.91	689.49			689.49
Rhonda	53			1202.58			1202.58	1158.26			1158.26	1136.16			1136.16
Jessica	42			781.09			781.09	752.30			752.30	737.95			737.95
Brett	35			720.37			720.37	693.82			693.82	680.58			680.58
				7,269.72			$ 7,269.72	7,042.69			$ 7,042.69	6,908.30			$ 6,908.30
							+16.07%				+12.45%				+10.30%

Out Of Pocket Maximum	
Single	$5,600
Family	$11,200

Out Of Pocket Maximum	
Single	$6,400
Family	$12,800

Out Of Pocket Maximum	
Single	$6,900
Family	$13,800

MEEKER, MCLEOD, SIBLEY- CHS

MEDICA

	EE	Sp	Ch	MN PASSPORT $5,750-0% HSA Silver EE	SPOUSE	CHILD	TOTAL	MN PASSPORT $6,750-0% HSA Silver EE	SPOUSE	CHILD	TOTAL	MN PASSPORT $6,500-35% HSA Bronze EE	SPOUSE	CHILD	TOTAL
Kristine	55			1413.60			1413.60	1348.04			1348.04	1201.35			1201.35
Julie	63			1871.27			1871.27	1784.49			1784.49	1590.31			1590.31
Kiza	44			885.56			885.56	844.49			844.49	752.59			752.59
Sarah	37			784.77			784.77	748.37			748.37	666.94			666.94
Rhonda	53			1293.16			1293.16	1233.18			1233.18	1098.99			1098.99
Jessica	42			839.92			839.92	800.96			800.96	713.81			713.81
Brett	35			774.63			774.63	738.70			738.70	658.32			658.32
				7,862.91			**$ 7,862.91**	**7,498.23**			**$ 7,498.23**	**6,682.31**			**$ 6,682.31**
							+25.55%				+19.72%				+6.70%

Out Of Pocket Maximum	
Single	$5,750
Family	$11,500

Out Of Pocket Maximum	
Single	$6,750
Family	$13,500

Out Of Pocket Maximum	
Single	$8,700
Family	$17,400

MEEKER, MCLEOD, SIBLEY- CHS

HEALTH PARTNERS

OPEN ACCESS $6,000-70%+ HSA

	EE Sp Ch	EE	SPOUSE	CHILD	TOTAL
Kristine	55	1282.07			1282.07
Julie	63	1697.16			1697.16
Kiza	44	803.16			803.16
Sarah	37	711.75			711.75
Rhonda	53	1172.84			1172.84
Jessica	42	761.77			761.77
Brett	35	702.55			702.55
		7,131.30			$ 7,131.30
					+13.86%

Out Of Pocket Maximum	
Single	$8,000
Family	$16,000

OPEN ACCESS $6,100-100% HSA+ Silver

EE	SPOUSE	CHILD	TOTAL
1361.77			1361.77
1802.67			1802.67
853.09			853.09
756.00			756.00
1245.75			1245.75
809.12			809.12
746.23			746.23
7,574.63			$ 7,574.63
			+20.94%

Out Of Pocket Maximum	
Single	$6,100
Family	$12,200

OPEN ACCESS $5,800-100% HSA Silver

	EE Sp Ch	EE	SPOUSE	CHILD	TOTAL
Kristine	55	1342.95			1342.95
Julie	63	1777.75			1777.75
Kiza	44	841.30			841.30
Sarah	37	745.55			745.55
Rhonda	53	1228.53			1228.53
Jessica	42	797.94			797.94
Brett	35	735.91			735.91
		7,469.93			$ 7,469.93
					+19.27%

Out Of Pocket Maximum	
Single	$5,800
Family	$11,600

OPEN ACCESS $6,500-100% HSA Silver

EE	SPOUSE	CHILD	TOTAL
1299.67			1299.67
1720.46			1720.46
814.19			814.19
721.52			721.52
1188.93			1188.93
772.22			772.22
712.19			712.19
7,229.18			$ 7,229.18
			+15.43%

Out Of Pocket Maximum	
Single	$6,500
Family	$13,000

Meeker-McLeod-Sibley - Community Health Services

Ancillary Benefits

Renewal Rates Effective 1/1/2027

Benefit	Carrier	Rate Change
Base Life and AD&D	Reliance Stadard	0%
Voluntary Life and AD&D	Sun Life	0%
Long-Term Disability	Reliance Standard	0%
Vol Short-Term Disability	Reliance Standard	0%
Voluntary Dental	Reliance Standard	+4%
Voluntary Vision	Sun Life	0%

MEEKER-SIBLEY-McLEOD COMMUNITY HEALTH

Benefits Effective January 2027

HEALTH

BLUE CROSS BLUE SHIELD **CLIENT ID# 308924** **#10890069**

BLUE ACCESS $5,900 - 0% HSA (SILVER) PLAN 645

Deductible:	$5,900 / $11,800
Maximum OOP:	$5,900 / $11,800

CHS Pays:

100% of Employee Premium
50% of Spouse / Dependent Premium

BASE LIFE and AD&D

RELIANCE STANDARD **#GL753947**

$25,000 Life	$25,000 AD&D

CHS Pays 100% of Premium

VOLUNTARY LIFE

SUN LIFE **#986783**

	Minimum	Maximum	Guarantee*
Employee	$10,000	5X salary up to $100,000	$50,000
Spouse	$5,000	$25,000	$15,000
Child/ren	$10,000	$10,000	$10,000

Child rate is $2.19/month, this rate covers all children for one rate.
*Only at initial enrollment or new hires.

VOLUNTARY LONG TERM DISABILITY

RELIANCE STANDARD **# LTD728983**

60% to $7,500	Table Rated by Age
90 Day Elimination Period	SSNRA Benefit Period

EMPLOYEE Pays 100% of Premium - Tax-Free Benefit when received

VOLUNTARY SHORT TERM DISABILITY

RELIANCE STANDARD **#STD703101**

1st Day Accident / 8th Day Sickness	Table Rated by Age
13 Week Benefit Period	60% to $1,500

EMPLOYEE Pays 100% of Premium - Tax-Free Benefit when received

VOLUNTARY DENTAL

RELIANCE STANDARD **#136-90011870**

Deductible	$50 / $150
* Preventive	100%
Basic	80%
Major	50%
Annual Max Benefit	$1,000

** Deductible does not pertain*

Employee	$56.29
Employee + 1	$107.96
Family	$178.92

EMPLOYEE Pays 100% of Premium

Voluntary Vision

SUN LIFE - VSP NETWORK **#986783**

Exams: Covered on your Health Plan			
Lenses	$25 Copay	Enhancements $0-$175	One / Year
Frames	20% off over allowance	$130 Allowance	Once / 2 Years
Contacts	$0 Copay	$130 Allowance	Once / Year

This is a Materials Only plan. Eye exams covered by health insurance.

This is only a brief description of your benefits. Please refer to your plan design for more details.

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Community Health Services

September 2026

Kavira Health | 1161 Wayzata Blvd E #162, Wayzata, MN 55391
(763) 373-3856 | www.kavirahealth.com

Kavira Overview

Overview of Company

Kavira Health is a subscription-based primary and urgent care clinic, that delivers all care via telehealth, and in-person home visits. The subscription fee is paid for by an employer, and in turn, employees and their families receive unlimited, on-demand, and completely free* access to our clinic. Kavira is on a mission to provide the most convenient, affordable, and accessible everyday healthcare imaginable. Kavira was founded in Minnesota in 2020, and today covers members across Iowa, Minnesota, Wisconsin and North Dakota.

Overview of Services

Kavira offers an employer-funded, non-voluntary membership service. This membership provides employees (and immediate family members) with unlimited access to Kavira's clinical team - providing primary care, urgent care, free in-home x-rays, 30 free labs, and 300+ free medications, via telehealth and home visits. Kavira's full services list, 30 free labs, and medication formulary can be found here: www.kavirahealth.com/services. Kavira employs a team of NPs (nurse practitioners), PAs (physician's assistants) and RNs (registered nurses) to provide all care - with the ability to diagnose, treat, and prescribe medications for common ailments. Kavira's clinic hours are 8am-7pm weekdays and 10am-2pm weekends (virtual only). Our goal is to provide incredibly responsive care - responding to members within 10 minutes virtually and providing home visits within 4 hours of a member needing in-person care. Kavira will never bill insurance, and will never bill a member directly for care*. Instead, all care is fully paid for by the monthly membership fee, thus fully removing the financial barrier to accessing care for our members.

We understand this service is unique - to that end, Kavira works alongside our clients to educate and engage employees, with the goal of driving utilization. Our employee education includes initial onboarding session(s) (either in-person, or through virtual webinars), and distributing marketing materials and educational content directly to members through text, email, or mailed brochures. Kavira will provide the Company with quarterly utilization reports, helping to inform engagement strategies, and allowing the Company to assess ROI.

Our goal is to partner with our clients, and to help our clients provide an incredibly convenient, affordable, and impactful healthcare benefit to their employees.

** Some prescriptions & lab tests may cost extra – in which case the patient will be made aware of the cost ahead of the visit, and will be billed directly following the visit.*

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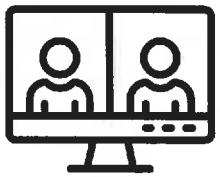
Kavira Membership



Virtual First

On-demand messaging and video chats with expert providers



House Visits

When in-person care is needed, our clinicians come to you – providing in-home tests, bloodwork, x-rays, and exams



Free Care

Employees and their families receive free, on-demand access



Rx Refills & Delivery

Prescription management, *free Rxs, and Rx delivery

**Acute Rxs at a pass-through rate for HSA-eligible members & some labs may cost extra.*

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Services List

Acute Conditions We Treat:

- Asthma
- Athlete's foot
- Bronchitis
- Bug bites
- Cold sores
- Cough, cold & flu
- Diarrhea
- Ear concerns (pain, drainage, wax)
- Gout
- Hand, foot, mouth
- Insomnia
- Muscle or joint pain
- Nail disorders
- Pink eye
- Rashes, skin conditions, burns
- Sprains and strains
- Sinus infection
- Sore throat
- Stitch removal
- UTI (female)
- Vaginitis (yeast or BV infection)
- Various viral illnesses
- Wart evaluation
- Many more

Chronic Conditions We Treat:

- Acne
- Anemia (mild) evaluation
- Anxiety / Mild-moderate depression
- Asthma
- Constipation
- Diabetes type 2
- Eczema
- Epi-pen refills
- Hair Loss
- Heartburn (GERD)
- High cholesterol
- Hypertension
- Hypothyroidism
- Obesity
- Osteoarthritis
- Seasonal allergies

Imaging (non-emergency):

- X-rays
- EKGs

Additional Services:

- 30 free labs
- 300+ free Rxs
- Care navigation

Preventive:

- Wellness exams
- Contraception
- Sports physicals
- Tobacco / nicotine cessation
- Wellness goals
- Nutrition counseling

Behavioral Health Counseling:

- Anxiety
- Depression
- Stress management
- Burnout
- Grief and loss
- Workplace challenges
- Work-life balance
- Family, relationship, and marital concerns
- Bullying
- Financial stress

Corporate Benefits:

- In-office biometric screens
- Facilitate vaccine clinics

***Note**: Behavioral Health Counseling services are at an additional cost. This is not a comprehensive list of treatable conditions. Decisions to treat specific medical conditions will be based on patient medical history, complexity, and provider discretion.*

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Membership Benefits

Top Reasons Groups are Adding Kavira

Redirect Claims	▪ Redirect claims away from the medical plan, and prepare for future renewals
Remove Barriers to Access	▪ Provide employees with peace of mind around accessing care, improving employee health and well-being
W-2 Clinicians & Continuity of Care	▪ Our entire Care Team is comprised of W-2 clinicians, enabling us to provide continuity of care, higher quality care, a better patient experience, and the ability to manage chronic conditions
Attract & Retain Talent	▪ Kavira is a unique, low cost, high-value benefit that can help set your company's benefit plan apart from the competition

Kavira has 9/10 patient ratings across all patient encounters

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Your All-Inclusive Membership

Kavira Pricing for all Employees Enrolled in the Medical Plan

	# of Employees	PEPM	Monthly Cost	Annual Cost
In-Person Care + Telehealth	8	$27.00	$216	$2,592
Total	8		$216	$2,592

Note: Monthly billing will fluctuate as employees are added (hired) / removed (fired, or otherwise leave) the company.

Note: Behavioral Health Services would be an additional cost of $4 PEPM.

Teleworker Policy

Meeker-McLeod-Sibley Community Health Services (MMS CHS) recognizes teleworking as an alternative work arrangement that can support organizational effectiveness, employee flexibility, and access to employment opportunities throughout the three-county service area.

Teleworking is an optional work arrangement that may be made available to eligible employees when it supports the operational needs, service delivery responsibilities, and overall goals of MMS CHS. The program is intended to provide flexibility while maintaining accountability, productivity, collaboration, and consistent service to the communities we serve.

DEFINITIONS

- Teleworking: To work part of or all of the standard work week at a home- based office on a regularly scheduled basis.
- Eligible Employees: Regular full-time or permanent part-time employees who have been approved for teleworking by the CHS Administrator .
- Teleworking Agreement: A document that describes a specific work site arrangement agreed to between the employee and CHS Administrator .
- Mobile Worker: An employee who works off-site with technology but does not have a home- based office.

PURPOSE

This policy shall define the MMS CHS teleworking program and the procedures under which it shall operate. It is intended to provide a general framework for CHS staff. All CHS staff are expected to comply with this policy.

AUTHORITY

The MMS Community Health Board has sole authority to establish a teleworking program and its policies.

REMOTE ACCESS

Arrangements for secure remote access through an Information Technology (IT) approved secure connection shall be subject to review and approval by the IT Director (or their official designee) to assure the security and the integrity of the computer network.

EMPLOYEE SELECTION AND ELIGIBILITY

The CHS Administrator has authority to determine who meets eligibility requirements for the teleworking option.

Employee eligibility criteria for teleworking includes, but is not limited to:

- Is effective at working independently for extended periods.
- Is self-motivated (identifies tasks and begins and completes work independently).
- Demonstrates the ability to prioritize using critical thinking.
- Demonstrates good time-management skills by completing assignments on time. Reliably produces high-quality work.
- Reliably produces high-quality work.
- Productivity is at or above expectations.
- Job performance evaluations meet or exceed expectations.
- The employee has no pending corrective or disciplinary actions within the last 2 years.
- Computer skills are sufficient to work independently at an alternate worksite.
- Communicates information fully and timely with leadership, coworkers, support staff and customers.
- Demonstrates dependability and responsibility by meeting attendance standards (i.e. consistently and reliably shows up to work and is on time)
- Absence from the office will not be detrimental to productivity or work quality of other employees.
- Work activities are portable and can be performed successfully outside the office.
- Is not on probation.
- Has a dedicated office space at home.
- Has reliable dependent care arrangements, if applicable.

Job characteristics:

- Most of the job tasks do not require frequent direct face-to-face contact with other employees.
- There are clearly defined tasks and deliverables.
- There are measurable work activities that can be monitored.
- There are established time frames and objectives to measure progress.
- The job can be performed without close supervision.
- The job does not require access to special equipment only available at the regular work site.

ONGOING DUTIES, OBLIGATIONS, RESPONSIBILITIES AND CONDITIONS

- Teleworker will be provided home base within the CHS as determined by CHS Administrator .
- Refer to mileage policy for paid mileage
- The teleworker is expected to perform at least at the Meets Expectations level for all performance standards on the Employee Performance Evaluation.
- If attendance or performance issues arise, the Administrator has the ability to terminate the teleworking agreement.
- Teleworking is not available to employees on probation.
- If employment ends for a teleworker, all files and equipment must be returned prior to the teleworker's last day.
- Any violations of the teleworking agreement may result in the termination of teleworking and/or other disciplinary action.
- Repeated circumstances of technology issues may be a cause for termination of the teleworking agreement.
- Teleworking is not to be used in lieu of childcare. Teleworkers may have dependents in the home during teleworking hours only if those dependents are self-sufficient or are being cared for by another person.
- The teleworker must not undertake other employment in the home during teleworking hours.
- If the teleworker is unable to perform the assigned duties from the off-site space due to equipment malfunction, power outage, damage to off- site workspace, or other similar situations, the Teleworker shall immediately advise the Administrator. The CHS Administrator may assign other work duties or assign the teleworker must attend work meetings unless otherwise authorized by the Administrator. The Administrator may decide to call the teleworker in to the office for emergency meetings, or to have the teleworker participate via conference call.
- To ensure effective communication with in-office coworkers, the teleworker is expected to check both voice mail and email regularly, as determined by the CHS Administrator.
- For those employees defined as teleworkers, there may be a scheduled site visit to the home office to ensure proper procedures are being followed, and to address any issues or questions the teleworker may have.
- All MMS CHS Personnel Policies apply to the teleworker.

OFFICE SETUP

- MMS CHS provided equipment, office supplies, and case files remain the property of MMS CHS and are to be used for work-related purposes only.
- The teleworker's home address and telephone numbers are private information and are not to be given out without the expressed authorization of the teleworker. The teleworker's home address and phone numbers may be used by the MMS CHS as authorized by law.
- Since the teleworker's off-site workstation shall be considered an extension of the MMS CHS workspace, the MMS CHS Worker's Compensation and Employer's Liability coverage shall continue to exist while the teleworker is doing MMS CHS business. The teleworker agrees to carry a homeowners/renter's insurance policy for the duration of teleworking and provide a copy of the insurance certificate to the department head and to notify them when there are changes.
- No work-related meetings shall be held at the teleworking site other than the supervisory site visits.

HARDWARE

- Hardware furnished by the MMS CHS shall be in accordance with the teleworking agreement (Attachment A)
- The employee is responsible for the equipment and must immediately report any damages. They must take precautions to ensure all equipment integrity.
- Basic equipment that may be provided includes the laptop computer, air card, docking station, mouse, second monitor, keyboard and phone. Additional equipment must be approved by the Department Head.

SOFTWARE

- The MMS CHS shall provide all necessary software.
- The employee may not duplicate MMS CHS software for personal use.
- The employee's Administrator shall work with the IT Department to maintain a record of MMS CHS- owned software, hardware, and other property located at an alternate work location.
- No software may be run on MMS CHS equipment that is not approved by the CHS IT Department. The CHS may inspect any CHS-owned equipment and its contents or any equipment used in telecommuting.
- The IT Department shall furnish anti-virus software for use by all teleworkers.

COPYRIGHT/INTELLECTUAL PROPERTY

- The use of software, data, and supplies provided by the MMS CHS at the remote site is limited to authorized persons and for purposes related only to business for the MMS CHS.
- All software, written documents, and other materials designed or developed by the employee on MMS CHS time or with MMS CHS equipment are considered the property of the MMS CHS, whether it is on a CHS site or not.

FURNISHINGS

- The employee is responsible for all costs of maintaining a home office, including: electricity, internet costs, heating, property taxes, insurance and all other costs relating to the use of a home office.
- The employee shall provide all necessary office furniture.

DESIGNATED WORKPLACE

- The teleworker is responsible for establishing and maintaining adequate workspace at the home location.
- The workspace must accommodate equipment needed for work while teleworking.
- The space must be maintained in a safe condition, free from hazards and other dangers to the employee and to MMS CHS property.
- MMS CHS Administrator may inspect the teleworking worksite at agreed upon time, during regular work hours, unless the employee has notified the agency that leave time is being taken.
- If the employee refuses to consent to the inspections the teleworking agreement may be terminated.
- The teleworker is responsible for initial setup of technology equipment after consultation with the IT Department.

WORK SCHEDULE

- The work schedule of the teleworker shall be agreed upon between the employee and the Administrator.
- The employee shall be expected to attend all assigned office meetings.
- Electronic calendars shall be kept up to date.
- Employees will complete a timesheet. Work hours, overtime compensation and vacation schedules shall conform to MMS CHS policy and to terms otherwise agreed upon by employee/Administrator.
- The Administrator may require the employee to provide documentation concerning arrangements for dependent care during scheduled work hours.
- If a teleworker is found to be unavailable during their scheduled hours, the Teleworking Agreement may be terminated.

SUPPLIES/INVENTORY/MANAGEMENT/EXPENSES

- MMS CHS shall provide the employee with the necessary supplies using normal office supply procurement procedures.
- Employees may not purchase supplies independently and seek reimbursement unless preauthorized by their Administrator.
- Any teleworking expenses not specifically covered in this policy shall be addressed on a case-by- case basis between the employee and Administrator.
- The teleworker agrees that all MMS CHS-owned property shall be returned to MMS CHS at the Administrator's request.

LIABILITY

- An employee remains liable for injuries to third persons and/or members of their family on the employee's premises, including employee's remote workspace.
- An employee is covered by MMS CHS's Compensations laws while in teleworking status and conducting MMS CHS business. Any work injury that occurs must be reported to the Administrator immediately, using MMS CHS's standard injury reporting process.
- The employee's home is considered a work site only during scheduled working hours for purposes of Worker's Compensation.
- MMS CHS does not assume any liability for loss, damage or wear of employees owned equipment, furniture, etc. including: normal wear on home furnishings, any damage resulting from the installation of additional telephone lines, as well as any accidental damages due to the failure of the MMS CHS equipment.
- MMS CHS is responsible for insuring MMS CHS- owned equipment.
- The teleworker has the same responsibility for taking appropriate steps to minimize damage to MMS CHS-owned property at the home site as at the office site.

DATA SECURITY

- Employees must follow the provisions of the Government Data Practices Act, HIPAA, and other data privacy legislation, and the MMS CHS data privacy policies when working at any location. Failure to comply may result in the loss of computer use privileges, cancellation of teleworking privileges and/or disciplinary action up to and including termination of employment. Violations may also result in criminal or civil litigation.
- Employees must handle protected information in a secure and proper manner to ensure there is no unauthorized disclosure. Due care must be exercised when reading, discussing, displaying or otherwise exposing protected information in common areas or public places, including in the employee's vehicle.
- Users must manage records they create and maintain according to the appropriate records retention schedule and properly dispose of protected information according to record retention policies.

TECHNICAL SUPPORT

- MMS CHS shall bear responsibility for repairing MMS CHS owned equipment. Teleworkers should report any problems to the Administrator. The MMS CHS expectations are that teleworkers are technically savvy to troubleshoot simple problems and if necessary, work through issues with the aid of the IT Department staff.
- If the teleworker is using a wireless router in their off-site office, the router must be secured (password protected).
- The teleworker can use their high-speed internet at home but the MMS CHS will not support this connection.
- As technology changes, there may be a need for further training. Before being deployed, new technology may require additional training.

TELEWORKING AGREEMENT

- The teleworker and Administrator shall be required to sign a Teleworking Agreement setting out the terms and conditions of the agreed upon teleworking arrangement which is kept in their personnel file.
- The Teleworking Agreement must be discussed and renewed annually and whenever the teleworker changes positions. Because teleworking was selected as a feasible work option based on a combination of job characteristics, employee characteristics, and Administrator characteristics, a change in any one of these elements may require a review of the teleworking arrangement.
- The teleworker has no automatic right to telecommute and may be discontinued by either party at any time.
- MMS CHS Administrator shall evaluate the effectiveness of the telecommuting program 90 days after implementation with each enrolled employee. It will be reviewed annually at the time of the employee's annual Performance Evaluation. The evaluation should measure employee and manager satisfaction, and employee effectiveness.
- Teleworking may be rescinded at any time as required to meet the needs of the CHS.

Meeker-McLeod-Sibley Community Health Services Teleworker Policy

ATTACHMENT A

Employee and Location Information

Employee Name: _____

Department: _____

Remote work location: ☐ Employee residence ☐ Other (specify)

_____

Employee's teleworking work address:

_____

_____

_____

Brief description of designated work space at remote work location:

_____

_____

Telecommuting Schedule

_____

_____

Equipment and Furnishings

MMS CHS may provide the following equipment/services for purposes of teleworking:

1) _____

2) _____

3) _____

4) _____

5) _____

Conditions

Frequency and type of contact between the employee and Administrator on teleworking days will be:

_____

_____

Conditions/expectations/performance measures agreed upon by the employee, Administrator and department head.

_____

_____

_____

Expenses

MMS CHS will pay for the following expenses:

a. Regular office supplies. These must be requisitioned using the MMS CHS's purchasing procedures.
b. Other: _____

MMS CHS will not pay for the following expenses:

a. Maintenance or replacement of privately owned equipment and/or furnishings.
b. Utility costs associated with the use of the computer or occupation of the home, including internet costs and electricity
c. Homeowner/renter's insurance (copy of personal insurance must be provided annually).

- The employee has read and agrees to all terms and conditions of the MMS CHS Teleworking Policy.
- The employee agrees to carry out the steps needed for information security in the home office setting. The employee will check with the Administrator if there are any issues with security.
- The employee will notify the Administrator immediately if there are equipment problems that affect performance of the work duties.
- The employee agrees that all work completed and products created as a result of employment with the CHS are the property of the CHS.
- The employee agrees to document dependent care arrangements at the Administrator 's request to assure optimal teleworking conditions.
- The teleworker and Administrator agree to monitor performance standards

The teleworking arrangement will start on _____ and be reviewed on _____ (90 days after implementation). It will be reviewed and minimum if at least annually and may be discontinued by either party within the guidelines set out in the MMS CHS Teleworking Policy.

_____ _____

Employee Date

_____ _____

Date

Administrator

2027 MMS CHS Board Meeting Dates

2nd Thursday of the following months

February 11th

May 13th

August 12th

November TBD due to holiday

2027 MMS CHS Executive Meeting Dates

4th Wednesday of the following months

January 27th

April 28th

July 28th

October 27th

Executive Committee Member Planning

2026

Board Chair: Beth Oberg, Meeker

Vice Chair: Lyle Grochow, Sibley

Secretary: Lori Cacka, McLeod

2027

Board Chair: Lyle Grochow, Sibley

Vice Chair: Lori Cacka, McLeod

Secretary: TBD, Meeker

November 12, 2026

Business Office Manager Update,

I continue to sit on the Workforce Development, PET, Fiscal, CORE, CHIT teams for MMS CHS. Within these teams I continue to work towards creating a robust All Staff training schedule, tracking our program performance measures, ensure we get payments timely from MDH, work within PH-Doc. I continue to support where I can with the structure exploration project and CHB Workshops.

I have been sitting with the CSUP team to help them each month with their budget planning as things are every changing within this grant and the team is new to budgets. The team went through their site visit with MDH since we last met and we are on with our workplan. The team is looking to get billboards in each of our counties with Cannabis and Substance Use Prevention messaging.

Audit has finally concluded with minimal findings and needed corrections/changes.

Kiza and I have worked with our insurance providers to gather what was brought to you today.

Kiza and I did a fiscal overview at the August All Staff meeting to education staff on how grants are written for and budgets are created.

Brittany Becker, Teri Friauf (McLeod), and I have been hard at work creating the new time reporting system in PHDoc for all public health staff. The CHS staff rolled out the new time reporting system on Monday, November 5th. I will run reports at the end of the pay period to see if anything needs to be changed around before rolling out with the local county staff.

C&TC, MCH team had their site visit this past quarter and all went well.

We have worked through some staffing changes this past year.

- Jessica Remington had a change in home office from Hutchinson to Litchfield which will show cost savings in mileage.
- Lindsay Hanson has decreased in FTE from 1.0 to 0.9.
- Julie Kloeckl has retired and her position will not be replaced at the CHS level.
- We have decreased from 4 WIC Peer staff to 2 staff as funding does not currently support 4.
- MT is currently working through which team meetings can be held virtually and how often in efforts to save on mileage costs across the whole agency; CHS and counties.

Stay well,

Sarah Gassman

Our mission is to promote health, prevent disease, and protect those who live, work, learn, and play in our community.

November 2026

Administrator's Report

This has been another busy and productive year for MMS CHS. Throughout our organization, staff have demonstrated flexibility and resilience as we welcomed new funding opportunities while also bringing other funding sources and initiatives to a close. These transitions have required us to adapt our processes, reassess priorities, and find new ways to accomplish our work.

We have implemented new software within our performance management system and WIC program, while also developing revised time-coding processes to better align our activities and expenditures with state public health reporting requirements. These changes represent significant work behind the scenes and require staff to learn new systems while continuing to meet the needs of the communities we serve.

Our fiscal team has also been working through changes in grant accounting and expenditure reporting requirements. This has meant moving away from some longstanding practices and developing new processes to support increased documentation, accountability, and compliance. Along the way, the team has welcomed new staff members and continued building the working relationships necessary to support our programs and the organization as a whole.

We have also experienced delays in state grant contract execution, creating challenges in planning and implementing funded activities. These delays have required us to remain flexible, sometimes pausing activities, revising plans, reassigning responsibilities, and restructuring budgets while awaiting final approvals. We experienced this with Project Harmony, which encountered a nearly two-month delay, and are navigating similar circumstances with our Addressing Diabetes funding. I anticipate that these challenges may continue as state processes and oversight requirements evolve. Our ability to respond thoughtfully and responsibly to these changes will remain important.

As we look ahead, the MMS CHS Board will continue its work reviewing the organizational structure and governance of our Community Health Services. This is important work, and I appreciate the time, consideration, and thoughtful discussion that board members are bringing to the process. Continuing these conversations will help ensure that MMS CHS is structured to effectively meet our responsibilities, support our staff, and advance public health across Meeker, McLeod, and Sibley counties.

I want to recognize and thank our staff for their continued commitment throughout a year of considerable change. Adaptability, collaboration, and a willingness to learn have been essential to our progress. I also appreciate the ongoing engagement of our board members and county partners. While the work of public health continues to evolve, our shared commitment to serving our communities remains constant.

