



Meeker-McLeod-Sibley Community Health Board Meeting

Meeting Location: McLeod County
Date: February 13, 2025
McLeod County Environmental Services
1065 5th ave SE
Hutchinson, Mn 55350
9:30am-12:00pm

Present: Kiza Olson, Sarah Gassman, Brett Nelson, Brittany Becker, Rachel Fruhwirth, Berit Spors, Klea Rettmann, Kay Winterfeldt, Commissioner Oberg, Commissioner Johnson, Commissioner Schmalz, Commissioner Cacka, Commissioner Koch

Guests: Kristen Houle (CLA)

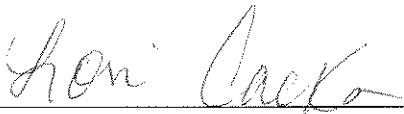
Absent: Commissioner Grochow, Commissioner Saxton, Paul Bukovich, Chukuma Ijioma

1. **Meeting called to order.** Called to order at 9:40am by Commissioner Oberg
2. **Approval of Agenda (Action)** Motion by Commissioner Schmalz, second by Commissioner Johnson
3. **Approval of the Consent Agenda Items (Action)** Motion by Commissioner Schmalz, second by Commissioner Johnson
 - a. December 2024 Minutes*
 - b. December Expense Report*
 - c. January Expense Report*
 - d. December Grant Summary Report*
 - e. January Grant Summary Report*
4. **Administrative Items**
 - a. Conflict of Interest Review* (Signing) Request to have reviewed by legal to ensure up to date. Documents were signed.
 - b. Election of Vice Chair (Action) Nomination of Commissioner Grochow by Commissioner Schmalz, second by Commissioner Koch. Commissioner Johnson moved to close, Commissioner Schmalz second. Roll Call, passed. Board Roster to be updated.
 - c. Election of Secretary (Action) Nomination of Commissioner Cacka by Commissioner Schmalz, motion by Commissioner Schmalz, second by Commissioner Johnson. Johnson moved to close. Roll Call, passed. Board Roster to be updated.
 - d. Audit Update – Kiza Olson and CLA
 - e. Appoint Legal Representation (Action) Kiza makes recommendation to change to Sibley County Legal representation. Motion by Commissioner Johnson, second by Commissioner Koch.
 - f. Agent of the Board Resolution 2025-1* (Action) Motion by Commissioner schmalz, second by Commissioner Koch
 - g. Bank Designation Resolution 2025-2* (Action) Motion by Commissioner Johnson, second Commissioner Cacka.
 - h. Medical Director Resolution 2025-3*(Action) Motion by Commissioner schmalz, second by Commissioner Koch.
 - i. Appoint SCHSAC Representative (Action) Kiza to be voting member. Motion by Commissioner Schmalz, second by Commissioner Johnson. After discussion, recommendation is to have Commissioner Oberg to be voting member, motion by Commissioner Schmalz, second by Commissioner Koch.
 - j. Appoint SCHSAC Alternate (Action) Kiza to serve as alternate, motion by Commissioner Schmalz, second by Commissioner Koch.
 - k. SCHSAC Report – Kiza Olson*

5. Other Agenda Items

- a. Administrator Update*
 - i. Kiza asked to gather information on the process of integration, cost, pro/cons.
- b. Fiscal Update*
- c. County Updates (Meeker, Sibley, McLeod)
 - i. Meeker County – HHS Director last day is March 15 upon his resignation, staffing updates, Avian Flu update from November.
 - ii. Sibley County – Staffing updates, FPHR update as it relates to pandemic planning and the Avian Flu.
 - iii. McLeod County – Staffing updates.

6. Adjournment Motion to adjourn by Commissioner Cacka, second by Commissioner Schmalz at 11:37am



(MMS CHB Secretary)



(Date)