



Public Health

Prevent. Promote. Protect.

Meeker McLeod Sibley Community Health Services

Meeker-McLeod-Sibley Community Health Board Packet

Date: November 1, 2024

Time: 9:00am-10:00am

Location: Teams



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Board Meeting

Date: November 1, 2024
Virtually through Teams
9:00am – 10am

1. Meeting called to order.
2. Approval of Agenda (Action)
3. Administrative Items
 - i. CHS Benefits* (Action)
 - ii. CHS COLA and Performance Increase* (Action)
 - iii. CHS Administration Budget* (Action)
 - iv. CHS Grant Budget* (Action)
4. Adjournment

*Attachments:

- Grant Summary Reports
- Benefits Worksheet
- COLA Worksheet
- Admin Budget
- Grant Budget

*All meetings are **9:30-12:00pm**
unless otherwise specified.*

MEEKER MCLEOD SIBLEY COMMUNITY HEALTH

BLUE CROSS BLUE SHIELD

		BlueAccess \$5,150 - 0% HSA (Silver) 645				BlueAccess \$5,800 - 0% HSA (Silver) 640				
EE	Sp	Ch	EE	SPOUSE	CHILD	TOTAL	EE	SPOUSE	CHILD	TOTAL
Rhonda Buerkle	51		812.02			812.02	783.48			783.48
Sarah Gassmann	35		532.06			532.06	513.36			513.36
Lindsay Hanson	40		556.44			556.44	536.88			536.88
Julie Kloeckl	61		1223.47			1223.47	1180.47			1180.47
Jessica Remington	40		556.44			556.44	536.88			536.88
Kristine Whitcomb	53		888.22			888.22	857.00			857.00
			4,568.65			\$ 4,568.65	4,408.07			\$ 4,408.07

+10.50%

+6.62%

Out Of Pocket Maximum	
Single	\$5,150
Family	\$10,300

Out Of Pocket Maximum	
Single	\$5,800
Family	\$11,600

		BlueAccess \$6,300 - 0% HSA (Silver) 628				BlueAccess \$7,200 - 0% HSA (Bronze) 624				
EE	Sp	Ch	EE	SPOUSE	CHILD	TOTAL	EE	SPOUSE	CHILD	TOTAL
Rhonda Buerkle	51		763.62			763.62	740.36			740.36
Sarah Gassmann	35		500.34			500.34	485.10			485.10
Lindsay Hanson	40		523.27			523.27	507.33			507.33
Julie Kloeckl	61		1150.54			1150.54	1115.50			1115.50
Jessica Remington	40		523.27			523.27	507.33			507.33
Kristine Whitcomb	53		835.27			835.27	809.83			809.83
			4,296.31			\$ 4,296.31	4,165.45			\$ 4,165.45

+3.92%

+0.75%

Out Of Pocket Maximum	
Single	\$6,300
Family	\$12,600

Out Of Pocket Maximum	
Single	\$7,200
Family	\$14,100

MEDICA

		MN Passport \$6,250 - 0% HSA (Silver)				MN Passport \$6,000 - 35% HSA (Bronze)				
EE	Sp	Ch	EE	SPOUSE	CHILD	TOTAL	EE	SPOUSE	CHILD	TOTAL
Rhonda Buerkle	51		873.63			873.63	762.60			762.60
Sarah Gassmann	35		572.43			572.43	499.67			499.67
Lindsay Hanson	40		598.66			598.66	522.57			522.57
Julie Kloeckl	61		1316.30			1316.30	1149.01			1149.01
Jessica Remington	40		598.66			598.66	522.57			522.57
Kristine Whitcomb	53		955.61			955.61	834.15			834.15
			4,915.29			\$ 4,915.29	4,290.57			\$ 4,290.57

+18.89%

+3.78%

Out Of Pocket Maximum	
Single	\$6,250
Family	\$12,500

Out Of Pocket Maximum	
Single	\$8,300
Family	\$16,600

MEEKER MCLEOD SIBLEY COMMUNITY HEALTH

HEALTH PARTNERS RENEWAL

CURRENT RATES

EE	Sp	Ch	OpenAccess \$5,100 - 100% HSA (Silver)			
			EE	SPOUSE	CHILD	TOTAL
Rhonda Buerkle	51		724.63			724.63
Sarah Gassmann	35		492.56			492.56
Lindsay Hanson	40		512.03			512.03
Julie Kloeckl	61		1101.15			1101.15
Jessica Remington	40		512.03			512.03
Kristine Whitcomb	53		791.98			791.98
			4,134.38			\$ 4,134.38

RENEWAL RATES: January 1, 2025

EE	Sp	Ch	OpenAccess \$5,100 - 100% HSA (Silver)			
			EE	SPOUSE	CHILD	TOTAL
Rhonda Buerkle	51		901.69			901.69
Sarah Gassmann	35		590.81			590.81
Lindsay Hanson	40		617.89			617.89
Julie Kloeckl	61		1358.58			1358.58
Jessica Remington	40		617.89			617.89
Kristine Whitcomb	53		986.30			986.30
			5,073.16			\$ 5,073.16

+22.71%

CURRENT: Out Of Pocket Maximum	
Single	\$5,100
Family	\$10,200

Out Of Pocket Maximum	
Single	\$5,100
Family	\$10,200

HEALTH PARTNERS ALTERNATE OPTIONS

EE	Sp	Ch	OpenAccess \$6,000 - 100% HSA (Silver)			
			EE	SPOUSE	CHILD	TOTAL
Rhonda Buerkle	51		861.63			861.63
Sarah Gassmann	35		564.56			564.56
Lindsay Hanson	40		590.44			590.44
Julie Kloeckl	61		1298.22			1298.22
Jessica Remington	40		590.44			590.44
Kristine Whitcomb	53		942.48			942.48
			4,847.77			\$ 4,847.77

+17.26%

Out Of Pocket Maximum	
Single	\$6,000
Family	\$12,000

EE	Sp	Ch	OpenAccess \$7,100 - 100% HSA (Bronze)			
			EE	SPOUSE	CHILD	TOTAL
Rhonda Buerkle	51		816.94			816.94
Sarah Gassmann	35		535.28			535.28
Lindsay Hanson	40		559.82			559.82
Julie Kloeckl	61		1230.89			1230.89
Jessica Remington	40		559.82			559.82
Kristine Whitcomb	53		893.60			893.60
			4,596.35			\$ 4,596.35

+11.17%

Out Of Pocket Maximum	
Single	\$7,100
Family	\$14,200

MMS CHS Salary and COLA

2024 Salary Scale				
	CHS Scale	Meeker Scale	McLeod Scale	Sibley Scale - 2024 for Sibley
Health Educator	25.45-37.00	29.24-39.30	25.15-37.71	26.39-35.75
Dietician - Coordinator	29.13-43.38			
Dietician - Staff	27.78-34.57			
Business Office/Fiscal	25.45-37.00	23.81-31.98*	29.22-36.52 2023 salary	29.49-40.21
PHN	25.45-37.00	30.60-41.13	27.53-41.29	27.89-37.82
Peer Specialist/CHW	20.75-30.20			
Health Strategist	29.13-43.38			
PHN Lead	29.13-43.38		34.86-52.29	29.49-40.21

For top of scale employees

2% bonus

1.5% bonus

MMS CHS COLA				
	2022	2023	2024	2025
SSI	5.9%	8.7%	3.2%	2.6%
CHS Actual	1.5%	2.0%	3.0%	TBD
Meeker				3.0%
McLeod				3.0%
Sibley				TBD

**Meeker-McLeod- Sibley Community Health Service
2025 ADMINISTRATION BUDGET - Preliminary**

Income	2025 Budget - Prelim	2024 Budget	2024 YTD 9/30	2023 Actual	2022 Actual
5270 Indirect	\$ 50,000	\$ -	\$ 55,674		
5336 Local Public Health Grant	\$ 412,326	\$ 412,326	\$ 320,602	\$ 412,326	\$ 412,326
5750 Gifts & Contributions	\$ -	\$ -	\$ -	\$ 2,350	
5860 Miscellaneous	\$ -	\$ -	\$ 500	\$ 2,419	\$ 1,620
5990 Refunds & Reimbursements	\$ -	\$ -	\$ 2,538	\$ 1,435	\$ 1,068
8010 Interest	\$ -	\$ -	\$ 1,682	\$ -	\$ 158
Total Income	\$ 462,326	\$ 412,326	\$ 380,995	\$ 418,530	\$ 415,172
Expense	2025 Budget	2024 Budget	2024 YTD 9/30	2023 Actual	2022 Actual
6105 Salaries & Wages	\$ 159,621	\$ 142,506	\$ 94,557	\$ 122,182	\$ 63,721
6151 WC Insurance	\$ 11,200	\$ 10,727	\$ 10,727	\$ 8,682	\$ 10,494
6152 HSA Insurance--CHS Share	\$ 1,200	\$ 1,200	\$ 618	\$ 756	\$ 200
6153 Health & Life Ins--CHS Share	\$ 7,700	\$ 5,911	\$ 3,157	\$ 5,834	\$ 971
6154 Contracted Services	\$ 10,000	\$ 10,000	\$ -	\$ 4,249	
6163 PERA--CHS Share	\$ 11,985	\$ 10,688	\$ 6,861	\$ 9,750	\$ 6,426
6175 FICA--CHS Share	\$ 12,305	\$ 10,908	\$ 7,234	\$ 8,581	\$ 4,875
6177 Unemployment	\$ -	\$ -	\$ -	\$ -	
6203 Communications	\$ 3,070	\$ 2,820	\$ 2,322	\$ 2,145	\$ 2,383
6241 Printing & Publishing	\$ 1,500	\$ 1,500	\$ -	\$ -	
6245 Dues & Registrations	\$ 879	\$ 500	\$ 175	\$ 348	\$ 179
6264 PH-Doc Software	\$ 33,528	\$ 31,962	\$ 28,871	\$ 33,786	\$ 13,667
6265 Professional Services	\$ 42,300	\$ 38,800	\$ 28,197	\$ 41,699	\$ 39,202
6266 Audit Expense	\$ 37,000	\$ 23,000	\$ 19,964	\$ 2,853	\$ 18,438
6268 Bank Service Fees & Charges	\$ -	\$ 300	\$ -	\$ -	\$ 63
6269 Payroll Services	\$ 800	\$ 350	\$ 516	\$ 322	\$ 187
6270 IT Support	\$ 18,500	\$ 18,500	\$ 14,879	\$ 16,908	\$ 16,908
6335 Mileage	\$ 5,226	\$ 6,000	\$ 2,415	\$ 3,754	\$ 1,461
6336 Meals/Lodging/Parking	\$ 1,500	\$ 1,500	\$ 1,341	\$ 411	\$ 740
6340 Rent	\$ -	\$ -	\$ -	\$ -	
6350 Other Charges & Services	\$ 31,000	\$ 19,900	\$ 3,727	\$ 6,154	\$ -
6353 Meeting Expenses	\$ 2,000	\$ 1,000	\$ 67	\$ 211	\$ 1,314
6360 Training	\$ 2,000	\$ 2,000	\$ 750	\$ 136	\$ 316
6402 Office Supplies	\$ 1,000	\$ 1,000	\$ 392	\$ 224	\$ 138
6612 Small Equipment	\$ 3,000	\$ 1,000	\$ -	\$ 149	\$ -
6855 CHS County Payments	\$ 15,012	\$ 70,254	\$ 72,754	\$ 146,809	\$ 130,272
Total Expense	\$ 412,326	\$ 412,326	\$ 299,523	\$ 415,942	\$ 311,954

MMS CHS will use the JPA determined population-based formula to disseminate 5270, Indirect Cost Revenues upon completion of 2025.

2025 CHS Administration Budget Detail \$412,326

The following is a breakdown of expenses for line items that included multiple expenses or calculated based on a formula.

ACOUNT NUMBER	DESCRIPTION	AMOUNT
6105--Salaries & Wages	CHS Administrator: 32 hrs/week, Business Office Manager: 35 hrs/week	\$ 159,621
6151--WC Insurance	MCIT	\$ 11,200
6152--HSA Insurance	HSA	\$ 1,200
6153--Health & Life Ins	Health & Life Ins	\$ 7,700
6154--Contracted Services	Joann Moze data support	\$ 10,000
6164--PERA--CHS Share	CHS Admin 7.5% gross earnings	\$ 11,985
6175--FICA--CHS Share	7.65% gross earnings	\$ 12,305
6203--Communications	CHS Administrator & BOM cell phone, estimated at \$55/month/line (\$1,320), Survey Monkey (\$1,750)	\$ 3,070
6241--Printing & Publishing	Miscellaneous printing, CHA documents	\$ 1,500
6245--Dues & Registrations	LPHA dues (\$500), Region 6 (\$200) Amazon (\$179)	\$ 879
6264--PH-Doc Software	MNCCC Ph-Doc software support (\$32,277.86) & misc charges (\$1,250)	\$ 33,528
6265--Professional Services	Vivid Image website support & Facebook (\$3,000) CDS/CDSA (\$39,300)	\$ 42,300
6266--Audit Expense	Auditor	\$ 37,000
6268--Bank Fees & Charges	Monthly fees & charges	\$ -
6269--Payroll Services	Monthly fees & charges	\$ 800
6270--IT Support	McLeod Co. IT--PH-Doc server hosting, CHS employee email & file storage	\$ 18,500
6335--Mileage	Estimated at 650 miles/month @ \$0.67/mile	\$ 5,226
6336--Meals/Lodging/Parking	SCHSAC, AMC, LPHA annual meetings	\$ 1,500
6340--Rent		\$ -
6350--Other Charges & Services	CHA Expenses (30,000) CHS Employee Wellness (\$1,000)	\$ 31,000
6353--Meeting Expenses	CHS All Staff meetings	\$ 2,000
6360--Training	TBD	\$ 2,000
6402--Office Supplies	Basic office supplies	\$ 1,000
6612--Small Equipment	Laptop Replacement, docking station.	\$ 3,000
6855--County Payments	Based on historical formula (Meeker 31%, McLeod 49%, Sibley 20%)	\$ 15,012
		\$ 412,326

	Receipts	Expenditures				Total
		Meeker	McLeod	Sibley	CHS	
Local Public Health Grant						
<i>State Funds</i>	\$ 412,326	\$ 4,702	\$ 7,293	\$ 3,017	\$ 397,314	\$ 412,326
<i>TANF</i>	\$ 96,712	\$ 34,778.67	\$ 35,341	\$ 24,196	\$ 2,396	\$ 96,712
<i>MCH</i>	\$ 86,009	\$ 26,750	\$ 41,492	\$ 17,167	\$ 600	\$ 86,009
<i>Follow Along</i>	\$ 13,900	\$ 4,100	\$ 5,700	\$ 4,100	\$ -	\$ 13,900
Health Disparities	\$ 1,205	\$ -	\$ -	\$ -	\$ 1,205	\$ 1,205
WIC	\$ 401,700	TBD	TBD	TBD	\$ 401,700	\$ 401,700
WIC Peer Breastfeeding Grant	\$ 86,000		\$ -	\$ -	\$ 86,000	\$ 86,000
SRHS	\$ 43,214	\$ 12,587	\$ 19,524	\$ 8,078	\$ 3,025	\$ 43,214
C&TC Outreach	\$ 226,840	\$ 73,101	\$ 104,919	\$ 48,319	\$ 500	\$ 226,840
FPHR	\$ 188,716				\$ 188,716	\$ 188,716
CRI	\$ 16,500				\$ 16,500	\$ 16,500
Emergency Preparedness	\$ 73,566	\$ -	\$ -	\$ -	\$ 73,566	\$ 73,566
SHIP	\$ 224,095	TBD	TBD	TBD	\$ 224,095	\$ 224,095
RSG	\$ 247,155	\$ 50,076	\$ 42,655	\$ 44,699	\$ 109,725	\$ 247,155
Infrastructure Grant	\$ 56,687	\$ 7,408	\$ 7,408	\$ 14,816	\$ 27,055	\$ 56,687
Project Harmony	\$ 220,000	\$ 37,233	\$ 52,233	\$ 37,233	\$ 93,301	\$ 220,000
COVID (YTD)	\$ 189,511	\$ 33,624	\$ 155,888	\$ -	\$ -	\$ 189,511
Healthy Homes	\$ 33,928.9	\$ 10,324	\$ 16,014	\$ 6,626	\$ 965	\$ 33,929
Cannabis & Substance Use Prevention	\$ 130,894.00	TBD	TBD	TBD	\$ 130,894	\$ 130,894
Total	\$ 2,748,958.1	\$ 294,684	\$ 488,466	\$ 208,252	\$ 1,757,556	\$ 2,748,958.9
Community Health Board, Chair				Date		