**Meeker-McLeod-Sibley Community Health Services Executive Committee Agenda**

**Date: 10/7/24**

**Time: 3:00pm**

**Location:** [**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmNkNDY5MzMtZjQ4Ni00MDkwLWJiZDctMGFhODcyNTI4ZmQw%40thread.v2/0?context=%7b%22Tid%22%3a%224a75a350-a17b-4919-ba21-5605564fd9a6%22%2c%22Oid%22%3a%222a8c706c-88e5-4996-b972-00ae4337aa65%22%7d)

Meeting ID: 249 464 156 498

Passcode: nJiEwS

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| Present: Sarah Gassman, Kiza Olson, Commissioner Schmalz, Commissioner Grochow, Commissioner Oberg, Berit Sports, Brittany Becker, Rachel Fruhwirth, Laurie Terning, Klea Rettmann, Paul Bukovich | | | |
| Absent: | | | |
| Guests: | | | |
| **Topic** | **Discussion/Plan** | **Action/Do** | **Follow up Responsible Person**  **Deadline** |
| Welcome | Read mission statement – Commissioner Schmalz  Our mission is to promote health, prevent disease, and protect those who live, work, learn, and play in our community. |  |  |
| 2025 CHS Calendar Dates | Feb 13, May 8, Aug 14, Nov 13  Location:  Time: | CHB quarterly date/time discussion. Talk around how it would go for new Commissioners. Discussion around having a meeting for those new to the CHB when they come in; 1:1 learning session from Kiza.  Dates will be brought to full board end of October. Will continue to rotate locations between counties. Times will continue 9:30-12pm pending full board approval. |  |
| COLA Review |  | McLeod stated the top of scale moves yearly, therefore no one is never technically maxed out on income.  Sibley does not do performance increase at top of scale. Longevity pay after so many years + COLA.  Meeker does not do pay for performance structure anymore for union staff but continue to do so for non-union staff.  Kiza would like to see a percent or set amount for those at top of scale. Recommend following Sibley model and will bring it to full board end of October. Will gather more information for 2026.  Discussion around BOM position and appropriate wage scale. Information provided came from county HR person. Discussion around amounts paid to CDS. Executive Team recommends to gather more information from counties on how the positions compare (job descriptions). Paul said to look into classification systems, apples to apples not apples to oranges. Partnership with counties to go through system.  Commissioner Schmalz said Mn SSI tends to run higher. Kiza recommends 3% COLA for CHS staff. McLeod has 3% COLA + 2.5 scale shift for those at top only.  Kiza recommends 0-3% for performance increase. Commissioners recommend no more than 5% combined COLA and performance. |  |
| CHS Benefits |  | Health Partners proposes 22.71% increase for 2025.  Kiza recommends moving to Blue Cross Blue Shield for 2025. Will bring to full board end of October. |  |
| CHS 2025 Budget |  | Kiza presented preliminary budgets. Both budgets to be brought to full board end of October. |  |
| Respectfully Submitted by: | Sarah Gassman, MMS CHS BOM | Reminder that full board will be in Meeker County upstairs meeting room, October 31 at 930am.  Commissioner Schmalz gave reminder to get Kiza’s performance eval done and back to him. |  |