



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Board Meeting

Meeting Location: Sibley County
111 8th St Gaylord, Mn 55334
9:30am-12:00pm

- 1. Meeting called to order.**
- 2. Approval of Agenda (Action)**
- 3. Approval of the Consent Agenda Items (Action)**
 - a. February 2024, CHB Meeting Minutes* pg 3
 - b. February Expense Report* pg 5-11
 - c. March Expense Report* pg 12-19
 - d. February Grant Summary Report* pg 20-21
 - e. March Grant Summary Report* pg 22-23
- 4. Administrative Items**
 - i. Applicant Updates
 - ii. Benefits – Reliance Standard
 - iii. Audit Update
 - iv. Indirect Cost* pg 24-26
 - v. PHAB Update
 - vi. Brian Miller Event Update
 - vii. SCHSAC Report* – Commissioner Schmalz pg 27-52
- 5. Other Agenda Items**
 - a. Grant Dollar Org Chart* pg 53
 - b. County Health Rankings* pg 54-63
 - c. Project Harmony Update – Kristine Whitcomb
 - d. CHA Update – Chukuma Ijioma and Brett Nelson
 - e. Fiscal Update* pg 64
 - f. Administrator Update* pg 54
 - g. County Updates (Sibley, McLeod, Meeker)

*Attachments:

- Agenda
- February Minutes
- Expense Reports
- Grant Summary Reports
- Indirect Costs
- County Health Rankings
- Grant Dollar Org Chart
- Project Harmony
- CHA
- Fiscal Update
- Administrator Update

2024 Meeting Dates

August 8th – McLeod County

November 14th – Meeker County

*All meetings are 9:30-12:00pm
unless otherwise specified*



Public Health
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Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Board Meeting

Meeting Location: SWIF Building Large Conference Room
15 3rd ave NW, Hutchinson
9:30am-12:00pm

In Attendance: Kiza Olson, Sarah Gassman, Rachel Fruhwirth, Berit Spors, Paul Bukovich, Klea Rettmann, Commissioner Kreger, Commissioner Schmalz, Commissioner Oberg, Commissioner Bredeson
Absent: Laurie Terning, Commissioner Luthens, Commissioner Grochow

1. **Meeting called to order.** Commissioner Schmalz at 9:30 am
2. **Approval of Agenda (Action)** - Commissioner Kreger gave motion, Commissioner Bredeson second the motion.
3. **Approval of the Consent Agenda Items (Action)** - Commissioner Oberg gave motion, Commissioner Schmalz second the motion.
 - a. November 9, 2023, CHB Meeting Minutes*
 - b. November Expense Report*
 - c. December Expense Report*
 - d. January Expense Report*
 - e. November Grant Summary Report*
 - f. December Grant Summary Report*
 - g. January Grant Summary Report*
4. **Administrative Items – Commissioners Luthens and Grochow were absent in voting.**
 - i. Conflict of Interest* (Action) – Signed by Commissioners with no discussion.
 - ii. Joint Powers Agreement update – Kiza provided update to board on review process. Can expect to see updated document in Spring.
 - iii. Resolution 2024-1 – Authorizing Agent* (Action) Commissioner Schmalz gave motion, Commissioner Kreger second the motion. Roll Call no discussion.
 - iv. Resolution 2024-2 – Bank Resolution* (Action) Commissioner Kreger gave motion, Commissioner Bredeson second the motion. Roll call no discussion.
 - v. Resolution 2024-3 – Medical Director* (Action) Commissioner Oberg gave motion, Commissioner Schmalz second the motion. Roll call no discussion.
 - vi. Sustainability Response Grant Plans*(Action) - Kiza gave background on grant and fiscal plan for life of grant. Funds will be base funded dollars, no need to apply. Commissioner Schmalz gave motion, Commissioner Bredeson.
 - vii. MRC STTRONG Grant Plans* (Action) –
 1. Kiza gave background on grant and fiscal plans for life of grant. Funds were noncompetitive and not applied for. Commissioner Schmalz gave motion, Commissioner Bredeson second the motion.
 2. Kiza recommended increasing grade of pay for the PHEP Coordinator to a grade 10 due to increased grant duties. Recommend changing grade and post internally. Commissioner Oberg gave motion, Commissioner Schmalz second the motion. Discussion around needing to post internally, no need to post position.
 - viii. Foundational Public Health Responsibilities staffing proposal* (Action) – Kiza gave background on grant and fiscal plans for grant. Funds are noncompetitive and no need to apply. Funds are base funds and will be there each year. Recommend a Community Health Planner position at a grade 8. Commissioner gave background on how SCHSAC came to

conclusion how to allocate funds back to the counties and CHB's. Kiza met with the CHS Management Team to discuss how dollars should be used, conclusion was to propose a CHS position. Schmalz moved to agree with proposal of hiring CHS staff for this position, Kreger second motion. No one opposed.

- ix. SCHSAC Report – Commissioner Schmalz gave update.

5. Other Agenda Items

- a. Organization Chart* - Update to show Meeker County HHS merge.
- b. Environmental Health Annual Report* - Kiza gave update. Healthy Homes grant was awarded again to MMS CHS. Healthy Homes will fall under the Environmental Health Team.
- c. PM/QI Update* – Brittany Becker
- d. SHIP Update* – Brett Nelson
- e. WIC Update* - Jessica Remington
- f. Fiscal Update* - Sarah Gassman
- g. Administrator Update* - Kiza Olson
 - i. August 9th meeting date needing to be rescheduled due to meeting conflict with a commissioner. Recommend keeping them on Thursdays, July 25 or August 22 or August 29.
 - 1. All in favor of August 29th in McLeod County at 9:30
- h. County Updates (McLeod, Sibley, Meeker)
 - i. McLeod County – Staffing update, DP&C update, HIV update, WIC update
 - ii. Sibley County – Staffing update, MAPP 2.0 Training for Staff, COVID update, Soil and Water grant update, Training for Staff around Welcoming Initiative, Name change of Family Planning grant.
 - iii. Meeker County – Staffing update, HHS merge and remodel.

Adjourn by Commissioner Schmalz, second by Commissioner Bredeson at 12:04pm

(Lyle Grochow, MMS CHB Secretary)

Date

1:59 PM

Meeker-McLeod-Sibley Community Health Services Grant Summary Report February 2024

03/01/24

Accrual Basis

	100 - Local Public Health Grant	107 - Workforce Development	203 - Early Hearing Detection
Ordinary Income/Expense			
Income			
5303 · SHIP Grant	0.00	0.00	0.00
5304 · Primewest Equity Grant	0.00	0.00	0.00
5404 · Early Hearing Detect/Intervent	0.00	0.00	1,200.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
5434 · Perinatal Hepatitis B	0.00	0.00	0.00
5459 · WIC Peer Counseling - I	0.00	0.00	0.00
Total Income	0.00	0.00	1,200.00
Expense			
6105 · Salaries & Wages-FT	2,937.24	826.56	0.00
6110 · Salaries & Wages	5,673.02	2,069.24	0.00
6152 · HSA Insurance-County Share	33.44	6.25	0.00
6153 · Health & Life Ins-County Share	166.49	31.25	0.00
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	314.39	84.02	0.00
6175 · FICA-County Share	658.69	221.52	0.00
6203 · Communications	51.35	51.35	0.00
6246 · Staff Development	0.00	0.00	0.00
6265 · Professional Services	7,896.80	0.00	0.00
6266 · Audit Expense	4,725.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	56.00	0.00	0.00
6335 · Mileage	414.06	184.92	0.00
6350 · Other Charges & Services	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6858 · FPSP County Payment	0.00	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00	1,200.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6869 · Primewest Grant CP	0.00	0.00	0.00
6870 · Perinatal Hepatitis B CP	0.00	0.00	0.00
6875 · Covid Vacc 3	0.00	0.00	0.00
6878 · Regional Health Equity Network.	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	22,926.48	3,475.11	1,200.00
Net Ordinary Income	-22,926.48	-3,475.11	0.00
Net Income	-22,926.48	-3,475.11	0.00

Meeker-McLeod-Sibley Community Health Services Grant Summary Report February 2024

03/01/24

Accrual Basis

	206 - FPSP	212 - Project Harmony Grant	230 - SHIP
Ordinary Income/Expense			
Income			
5303 · SHIP Grant	0.00	0.00	0.00
5304 · Primewest Equity Grant	0.00	0.00	0.00
5404 · Early Hearing Detect/Intervent	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	14,716.68	0.00
5434 · Perinatal Hepatitis B	0.00	0.00	0.00
5459 · WIC Peer Counseling - I	0.00	0.00	0.00
Total Income	0.00	14,716.68	0.00
Expense			
6105 · Salaries & Wages-FT	0.00	3,958.40	0.00
6110 · Salaries & Wages	0.00	0.00	0.00
6152 · HSA Insurance-County Share	0.00	50.00	0.00
6153 · Health & Life Ins-County Share	0.00	400.37	0.00
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	0.00	148.44	0.00
6175 · FICA-County Share	0.00	298.91	0.00
6203 · Communications	0.00	51.35	0.00
6246 · Staff Developement	0.00	59.00	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	0.00	114.57	0.00
6350 · Other Charges & Services	0.00	0.00	0.00
6356 · Program Costs	0.00	74.38	0.00
6403 · Supplies (non office)	3,381.89	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6858 · FPSP County Payment	17,102.93	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6869 · Primewest Grant CP	0.00	0.00	0.00
6870 · Perinatal Hepatitis B CP	0.00	0.00	0.00
6875 · Covid Vacc 3	0.00	0.00	0.00
6878 · Regional Health Equity Network.	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	20,484.82	5,155.42	0.00
Net Ordinary Income	-20,484.82	9,561.26	0.00
Net Income	-20,484.82	9,561.26	0.00

Meeker-McLeod-Sibley Community Health Services Grant Summary Report February 2024

03/01/24

Accrual Basis

	234 - WIC Peer Grant	236 - WIC	240 - SHIP-Eats
Ordinary Income/Expense			
Income			
5303 · SHIP Grant	0.00	0.00	11,258.83
5304 · Primewest Equity Grant	0.00	0.00	0.00
5404 · Early Hearing Detect/Intervent	0.00	0.00	0.00
5413 · WIC Grant	0.00	67,978.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
5434 · Perinatal Hepatitis B	0.00	0.00	0.00
5459 · WIC Peer Counseling - I	16,065.00	0.00	0.00
Total Income	16,065.00	67,978.00	11,258.83
Expense			
6105 · Salaries & Wages-FT	1,431.54	9,841.84	5,776.00
6110 · Salaries & Wages	0.00	0.00	50.00
6152 · HSA Insurance-County Share	12.89	86.48	0.00
6153 · Health & Life Ins-County Share	66.36	445.22	1.13
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	53.81	369.09	216.60
6175 · FICA-County Share	99.72	704.58	445.68
6203 · Communications	203.30	102.70	132.35
6246 · Staff Development	0.00	0.00	0.00
6265 · Professional Services	1,341.23	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	0.87	167.03	56.95
6350 · Other Charges & Services	0.00	50.00	637.50
6356 · Program Costs	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	131,577.00	0.00
6858 · FPSP County Payment	0.00	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	1,825.70
6869 · Primewest Grant CP	0.00	0.00	0.00
6870 · Perinatal Hepatitis B CP	0.00	0.00	0.00
6875 · Covid Vacc 3	0.00	0.00	0.00
6878 · Regional Health Equity Network.	0.00	0.00	0.00
6881 · Other Contractor Fees	713.15	0.00	0.00
Total Expense	3,922.87	143,343.94	9,141.91
Net Ordinary Income	12,142.13	-75,365.94	2,116.92
Net Income	12,142.13	-75,365.94	2,116.92

Meeker-McLeod-Sibley Community Health Services Grant Summary Report February 2024

03/01/24

Accrual Basis

	306 - COV Vacc 3 (Fed Funding)	309- Perinatal Hepatitis B	502 - Emergency Preparedness
Ordinary Income/Expense			
Income			
5303 · SHIP Grant	0.00	0.00	0.00
5304 · Primewest Equity Grant	0.00	0.00	0.00
5404 · Early Hearing Detect/Intervent	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
5434 · Perinatal Hepatitis B	0.00	600.00	0.00
5459 · WIC Peer Counseling - I	0.00	0.00	0.00
Total Income	0.00	600.00	0.00
Expense			
6105 · Salaries & Wages-FT	1,443.96	0.00	4,066.75
6110 · Salaries & Wages	791.18	0.00	0.00
6152 · HSA Insurance-County Share	15.31	0.00	29.38
6153 · Health & Life Ins-County Share	138.75	0.00	329.86
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	99.66	0.00	140.54
6175 · FICA-County Share	166.63	0.00	292.57
6203 · Communications	0.00	0.00	51.35
6246 · Staff Developement	0.00	0.00	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6858 · FPSP County Payment	0.00	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6869 · Primewest Grant CP	0.00	0.00	0.00
6870 · Perinatal Hepatitis B CP	0.00	600.00	0.00
6875 · Covid Vacc 3	32,748.12	0.00	0.00
6878 · Regional Health Equity Network.	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	35,403.61	600.00	4,910.45
Net Ordinary Income	-35,403.61	0.00	-4,910.45
Net Income	-35,403.61	0.00	-4,910.45

Meeker-McLeod-Sibley Community Health Services Grant Summary Report February 2024

03/01/24

Accrual Basis

	505 - EP - CRI	601 - Child & Teen Checkups	622- Prime West Equity Grant
Ordinary Income/Expense			
Income			
5303 · SHIP Grant	0.00	0.00	0.00
5304 · Primewest Equity Grant	0.00	0.00	25,000.00
5404 · Early Hearing Detect/Intervent	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
5434 · Perinatal Hepatitis B	0.00	0.00	0.00
5459 · WIC Peer Counseling - I	0.00	0.00	0.00
Total Income	0.00	0.00	25,000.00
Expense			
6105 · Salaries & Wages-FT	1,355.58	63.26	0.00
6110 · Salaries & Wages	0.00	0.00	0.00
6152 · HSA Insurance-County Share	10.63	0.63	0.00
6153 · Health & Life Ins-County Share	119.31	3.22	0.00
6154 · Contracted Services	0.00	0.00	425.00
6163 · PERA-County Share	50.83	2.71	0.00
6175 · FICA-County Share	97.52	4.61	0.00
6203 · Communications	0.00	0.00	0.00
6246 · Staff Development	0.00	0.00	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6858 · FPSP County Payment	0.00	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6869 · Primewest Grant CP	0.00	0.00	13,203.23
6870 · Perinatal Hepatitis B CP	0.00	0.00	0.00
6875 · Covid Vacc 3	0.00	0.00	0.00
6878 · Regional Health Equity Network.	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	1,633.87	74.43	13,628.23
Net Ordinary Income	-1,633.87	-74.43	11,371.77
Net Income	-1,633.87	-74.43	11,371.77

**Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
February 2024**

	624 - RHEN	625 - CDC Federal Infrastructur	Unclassified
Ordinary Income/Expense			
Income			
5303 · SHIP Grant	0.00	0.00	0.00
5304 · Primewest Equity Grant	0.00	0.00	0.00
5404 · Early Hearing Detect/Intervent	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
5434 · Perinatal Hepatitis B	0.00	0.00	0.00
5459 · WIC Peer Counseling - I	0.00	0.00	0.00
Total Income	0.00	0.00	0.00
Expense			
6105 · Salaries & Wages-FT	0.00	472.32	0.00
6110 · Salaries & Wages	0.00	912.90	-54.70
6152 · HSA Insurance-County Share	0.00	5.00	250.00
6153 · Health & Life Ins-County Share	0.00	24.95	1,909.45
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	0.00	56.90	1,582.81
6175 · FICA-County Share	0.00	105.95	-4.17
6203 · Communications	0.00	0.00	0.00
6246 · Staff Developement	0.00	0.00	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	6.95
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	0.00	0.00	438.87
6350 · Other Charges & Services	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6858 · FPSP County Payment	0.00	0.00	0.00
6864 · Early Hearing & Dect. CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6869 · Primewest Grant CP	0.00	0.00	0.00
6870 · Perinatal Hepatitis B CP	0.00	0.00	0.00
6875 · Covid Vacc 3	0.00	0.00	0.00
6878 · Regional Health Equity Network.	4,926.30	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	4,926.30	1,578.02	4,129.21
Net Ordinary Income	-4,926.30	-1,578.02	-4,129.21
Net Income	-4,926.30	-1,578.02	-4,129.21

1:59 PM

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
February 2024

03/01/24

Accrual Basis

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
5303 · SHIP Grant	11,258.83
5304 · Primewest Equity Grant	25,000.00
5404 · Early Hearing Detect/Intervent	1,200.00
5413 · WIC Grant	67,978.00
5430 · Project Harmony	14,716.68
5434 · Perinatal Hepatitis B	600.00
5459 · WIC Peer Counseling - I	16,065.00
Total Income	136,818.51
Expense	
6105 · Salaries & Wages-FT	32,173.45
6110 · Salaries & Wages	9,441.64
6152 · HSA Insurance-County Share	- 500.01
6153 · Health & Life Ins-County Share	3,636.36
6154 · Contracted Services	425.00
6163 · PERA-County Share	3,119.80
6175 · FICA-County Share	3,092.21
6203 · Communications	643.75
6246 · Staff Development	59.00
6265 · Professional Services	9,238.03
6266 · Audit Expense	4,725.00
6268 · Bank Service Fees & Charges	6.95
6269 · Payroll Services	56.00
6335 · Mileage	1,377.27
6350 · Other Charges & Services	687.50
6356 · Program Costs	74.38
6403 · Supplies (non office)	3,381.89
6856 · WIC County Payment	131,577.00
6858 · FPSP County Payment	17,102.93
6864 · Early Hearing & Dect. CP	1,200.00
6865 · SHIP - County Payment	1,825.70
6869 · Primewest Grant CP	13,203.23
6870 · Perinatal Hepatitis B CP	600.00
6875 · Covid Vacc 3	32,748.12
6878 · Regional Health Equity Network.	4,926.30
6881 · Other Contractor Fees	713.15
Total Expense	276,534.67
Net Ordinary Income	-139,716.16
Net Income	-139,716.16

2:30 PM

**Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
March 2024**

04/01/24

Accrual Basis

	100 - Local Public Health Grant	107 - Workforce Development	108 - CDC Federal Infrastructur
Ordinary Income/Expense			
Income			
5270 · Indirect Costs	22,440.53	-7,200.00	-399.34
5303 · SHIP Grant	0.00	0.00	0.00
5336 · Local Public Health Grant	5,567.93	0.00	0.00
5400 · Federal Grant	0.00	26,610.61	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
Total Income	28,008.46	19,410.61	-399.34
Expense			
6105 · Salaries & Wages-FT	3,250.84	649.44	0.00
6110 · Salaries & Wages	6,556.34	852.04	0.00
6152 · HSA Insurance-County Share	66.25	13.75	0.00
6153 · Health & Life Ins-County Share	546.30	68.22	0.00
6154 · Contracted Services	14,878.86	0.00	0.00
6163 · PERA-County Share	684.32	81.71	0.00
6175 · FICA-County Share	750.24	114.87	0.00
6203 · Communications	102.70	0.00	0.00
6265 · Professional Services	5,663.50	0.00	0.00
6266 · Audit Expense	175.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	56.00	0.00	0.00
6335 · Mileage	414.06	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	550.21	0.00	0.00
6350 · Other Charges & Services	12.00	0.00	0.00
6353 · Meeting Expense	24.62	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6360 · Training	750.00	0.00	0.00
6402 · Office Supplies	24.63	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6862 · Project Harmony CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6880 · IBCLC	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	34,505.87	1,780.03	0.00
Net Ordinary Income	-6,497.41	17,630.58	-399.34
Net Income	-6,497.41	17,630.58	-399.34

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04/01/24

Accrual Basis

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
 March 2024

	109 - FPHR	206 - Sexual & Reproduct Health	209 - MCH
Ordinary Income/Expense			
Income			
5270 · Indirect Costs	0.00	-1,228.70	-140.62
5303 · SHIP Grant	0.00	0.00	0.00
5336 · Local Public Health Grant	0.00	0.00	0.00
5400 · Federal Grant	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
Total Income	0.00	-1,228.70	-140.62
Expense			
6105 · Salaries & Wages-FT	0.00	0.00	0.00
6110 · Salaries & Wages	730.32	0.00	0.00
6152 · HSA Insurance-County Share	0.00	0.00	0.00
6153 · Health & Life Ins-County Share	0.26	0.00	0.00
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	49.50	0.00	0.00
6175 · FICA-County Share	55.87	0.00	0.00
6203 · Communications	0.00	0.00	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	0.00	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	200.00	0.00
6353 · Meeting Expense	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6360 · Training	0.00	0.00	0.00
6402 · Office Supplies	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6862 · Project Harmony CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6880 · IBCLC	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	835.95	200.00	0.00
Net Ordinary Income	-835.95	-1,428.70	-140.62
Net Income	-835.95	-1,428.70	-140.62

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
 March 2024

	212 - Project Harmony Grant	224 - TANF	234 - WIC Peer Grant
Ordinary Income/Expense			
Income			
5270 · Indirect Costs	-1,564.53	-225.78	0.00
5303 · SHIP Grant	0.00	0.00	0.00
5336 · Local Public Health Grant	0.00	0.00	0.00
5400 · Federal Grant	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	13,240.46	0.00	0.00
Total Income	11,675.93	-225.78	0.00
Expense			
6105 · Salaries & Wages-FT	3,958.40	0.00	1,561.68
6110 · Salaries & Wages	0.00	0.00	0.00
6152 · HSA Insurance-County Share	100.00	0.00	28.13
6153 · Health & Life Ins-County Share	860.55	0.00	144.79
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	296.87	0.00	117.39
6175 · FICA-County Share	298.91	0.00	108.80
6203 · Communications	51.35	0.00	203.30
6265 · Professional Services	0.00	0.00	2,569.89
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	356.44	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	0.00	0.00
6353 · Meeting Expense	0.00	0.00	0.00
6356 · Program Costs	39.96	0.00	0.00
6360 · Training	0.00	0.00	0.00
6402 · Office Supplies	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6862 · Project Harmony CP	15,235.57	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6880 · IBCLC	0.00	0.00	77.82
6881 · Other Contractor Fees	0.00	0.00	1,447.72
Total Expense	21,198.05	0.00	6,259.52
Net Ordinary Income	-9,522.12	-225.78	-6,259.52
Net Income	-9,522.12	-225.78	-6,259.52

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
March 2024

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Accrual Basis

	236 - WIC	240 - SHIP-Eats	306 - COV Vacc 3 (Fed Funding)
Ordinary Income/Expense			
Income			
5270 · Indirect Costs	-5,401.20	-3,502.88	0.00
5303 · SHIP Grant	0.00	16,060.26	0.00
5336 · Local Public Health Grant	0.00	0.00	0.00
5400 · Federal Grant	0.00	0.00	0.00
5413 · WIC Grant	87,360.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
Total Income	81,958.80	12,557.38	0.00
Expense			
6105 · Salaries & Wages-FT	9,738.83	5,776.00	671.67
6110 · Salaries & Wages	0.00	100.00	426.02
6152 · HSA Insurance-County Share	171.25	0.00	13.13
6153 · Health & Life Ins-County Share	990.25	87.03	84.86
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	731.11	433.20	104.00
6175 · FICA-County Share	697.49	449.50	83.06
6203 · Communications	102.70	132.35	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	348.07	184.25	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	94.00	0.00
6353 · Meeting Expense	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6360 · Training	0.00	0.00	0.00
6402 · Office Supplies	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	33,556.00	0.00	0.00
6862 · Project Harmony CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	4,427.98	0.00
6880 · IBCLC	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	46,335.70	11,684.31	1,382.74
Net Ordinary Income	35,623.10	873.07	-1,382.74
Net Income	35,623.10	873.07	-1,382.74

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
March 2024

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Accrual Basis

	502 - Emergency Preparedness	505 - EP - CRI	506 - MN Emergency RSG
Ordinary Income/Expense			
Income			
5270 · Indirect Costs	0.00	0.00	0.00
5303 · SHIP Grant	0.00	0.00	0.00
5336 · Local Public Health Grant	0.00	0.00	0.00
5400 · Federal Grant	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
Total Income	0.00	0.00	0.00
Expense			
6105 · Salaries & Wages-FT	4,066.75	1,036.62	757.53
6110 · Salaries & Wages	0.00	0.00	0.00
6152 · HSA Insurance-County Share	63.75	16.26	11.88
6153 · Health & Life Ins-County Share	852.79	182.48	190.16
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	305.01	77.74	0.00
6175 · FICA-County Share	292.55	74.57	54.50
6203 · Communications	35.35	0.00	16.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	76.38	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	0.00	355.99
6353 · Meeting Expense	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6360 · Training	0.00	0.00	0.00
6402 · Office Supplies	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6862 · Project Harmony CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6880 · IBCLC	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	5,692.58	1,387.67	1,386.06
Net Ordinary Income	-5,692.58	-1,387.67	-1,386.06
Net Income	-5,692.58	-1,387.67	-1,386.06

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Accrual Basis

**Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
March 2024**

	507 - MRC STTRONG	601 - Child & Teen Checkups	623-PrimeWestEquity Scholarship
Ordinary Income/Expense			
Income			
5270 · Indirect Costs	0.00	-2,503.29	0.00
5303 · SHIP Grant	0.00	0.00	0.00
5336 · Local Public Health Grant	0.00	0.00	0.00
5400 · Federal Grant	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
Total Income	0.00	-2,503.29	0.00
Expense			
6105 · Salaries & Wages-FT	318.96	36.16	0.00
6110 · Salaries & Wages	0.00	0.00	0.00
6152 · HSA Insurance-County Share	5.00	0.62	0.00
6153 · Health & Life Ins-County Share	80.07	3.22	0.00
6154 · Contracted Services	0.00	0.00	0.00
6163 · PERA-County Share	0.00	2.71	0.00
6175 · FICA-County Share	22.95	2.64	0.00
6203 · Communications	0.00	0.00	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	0.00	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	0.00
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	0.00	0.00	0.00
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	0.00	5,000.00
6353 · Meeting Expense	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6360 · Training	0.00	0.00	0.00
6402 · Office Supplies	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	0.00	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6862 · Project Harmony CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6880 · IBCLC	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	426.98	45.35	5,000.00
Net Ordinary Income	-426.98	-2,548.64	-5,000.00
Net Income	-426.98	-2,548.64	-5,000.00

**Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
March 2024**

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Accrual Basis

	625 - CDC Federal Infrastructur	626 - RHEN - 2	Unclassified
Ordinary Income/Expense			
Income			
5270 · Indirect Costs	0.00	-274.19	0.00
5303 · SHIP Grant	0.00	0.00	0.00
5336 · Local Public Health Grant	0.00	0.00	0.00
5400 · Federal Grant	0.00	0.00	0.00
5413 · WIC Grant	0.00	0.00	0.00
5430 · Project Harmony	0.00	0.00	0.00
Total Income	0.00	-274.19	0.00
Expense			
6105 · Salaries & Wages-FT	472.32	0.00	0.00
6110 · Salaries & Wages	1,095.48	0.00	-126.86
6152 · HSA Insurance-County Share	10.00	0.00	0.00
6153 · Health & Life Ins-County Share	49.87	0.00	182.54
6154 · Contracted Services	0.00	1,237.50	0.00
6163 · PERA-County Share	109.67	0.00	69.32
6175 · FICA-County Share	119.93	0.00	-9.68
6203 · Communications	0.00	0.00	0.00
6265 · Professional Services	0.00	0.00	0.00
6266 · Audit Expense	0.00	66.45	0.00
6268 · Bank Service Fees & Charges	0.00	0.00	6.95
6269 · Payroll Services	0.00	0.00	0.00
6335 · Mileage	50.92	0.00	-16.08
6336 · Meals/Lodging/Parking & Misc.	0.00	0.00	0.00
6350 · Other Charges & Services	0.00	539.38	0.00
6353 · Meeting Expense	0.00	0.00	0.00
6356 · Program Costs	0.00	0.00	0.00
6360 · Training	0.00	0.00	0.00
6402 · Office Supplies	0.00	0.00	0.00
6403 · Supplies (non office)	0.00	2,784.77	0.00
6856 · WIC County Payment	0.00	0.00	0.00
6862 · Project Harmony CP	0.00	0.00	0.00
6865 · SHIP - County Payment	0.00	0.00	0.00
6880 · IBCLC	0.00	0.00	0.00
6881 · Other Contractor Fees	0.00	0.00	0.00
Total Expense	1,908.19	4,628.10	106.19
Net Ordinary Income	-1,908.19	-4,902.29	-106.19
Net Income	-1,908.19	-4,902.29	-106.19

Meeker-McLeod-Sibley Community Health Services
Grant Summary Report
March 2024

	TOTAL
Ordinary Income/Expense	
Income	
5270 · Indirect Costs	0.00
5303 · SHIP Grant	16,060.26
5336 · Local Public Health Grant	5,567.93
5400 · Federal Grant	26,610.61
5413 · WIC Grant	87,360.00
5430 · Project Harmony	13,240.46
Total Income	148,839.26
Expense	
6105 · Salaries & Wages-FT	32,295.20
6110 · Salaries & Wages	9,633.34
6152 · HSA Insurance-County Share	500.02
6153 · Health & Life Ins-County Share	4,323.39
6154 · Contracted Services	16,116.36
6163 · PERA-County Share	3,062.55
6175 · FICA-County Share	3,116.20
6203 · Communications	643.75
6265 · Professional Services	8,233.39
6266 · Audit Expense	241.45
6268 · Bank Service Fees & Charges	6.95
6269 · Payroll Services	56.00
6335 · Mileage	1,414.04
6336 · Meals/Lodging/Parking & Misc.	550.21
6350 · Other Charges & Services	6,201.37
6353 · Meeting Expense	24.62
6356 · Program Costs	39.96
6360 · Training	750.00
6402 · Office Supplies	24.63
6403 · Supplies (non office)	2,784.77
6856 · WIC County Payment	33,556.00
6862 · Project Harmony CP	15,235.57
6865 · SHIP - County Payment	4,427.98
6880 · IBCLC	77.82
6881 · Other Contractor Fees	1,447.72
Total Expense	144,763.29
Net Ordinary Income	4,075.97
Net Income	4,075.97

MEEKER-MCLEOD-SIBLEY COMMUNITY HEALTH SERVICES
114 N Holcombe Ave, Suite 250, Litchfield MN 55355
INVOICE PAYMENTS Acct #000991730

Date	Vendor	Vendor Address	Vendor City	Vendor State	Vendor Zip-Code	Payment Amount	Invoice #	Grant/Program Number	Account Class	Object Number	Account	Reason for Payment
1-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 351.74	82301	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
1-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 168.84	82301	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mark up
1-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 64.59	82301	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
1-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 31.01	82301	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
2-Feb	Public Health Accreditation Board	1600 Duke St, STE 450	Alexandria	Va	22314	\$ 5,600.00	INV-42786	100	Local Public Health Grant	6265	Professional Services	PHAB Reacreditation
2-Feb	4imprint, INC	25303 Network Place	Chicago	IL	60673-1253	\$ 2,311.78	26627645	206	FPSP	6403	Supplies (non office)	Outreach Items
7-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 314.43	82342	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
7-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 150.93	82342	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mark up
7-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 27.96	82342	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
7-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 13.87	82342	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
9-Feb	Joanne Moze, LLC	4351 Harriet Ave	Minneapolis	Mn	55409	\$ 637.50	142	240	SHIP	6350	Other Charges & Services	CLT Feedback Report
9-Feb	Joanne Moze, LLC	4351 Harriet Ave	Minneapolis	Mn	55409	\$ 425.00	142	622	PW Health Equity Grant	6154	Contracted Services	Data for CHA
9-Feb	Immanuel Grace Lutheran School	20849 Walden Ave	Hutchinson	Mn	55350	\$ 1,830.26	2.1.24	240	SHIP	6350	Other Charges & Services	Reimbursement SHIP Moves/EATS
14-Feb	4imprint, INC	25303 Network Place	Chicago	IL	60673-1253	\$ 1,070.11	26651936	206	FPSP	6403	Supplies (non office)	Outreach Items
21-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 735.46	82428	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
21-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 353.02	82428	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mark up
21-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 71.50	82428	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mileage
21-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 104.97	82428	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
21-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 50.39	82428	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Mileage
21-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 32.50	82428	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
21-Feb	Conway, Deuth & Schmiesing, PLLP	820 Sibley Ave N	Litchfield	Mn	55355	\$ 4,093.50	329323	100	Local Public Health Grant	6265	Professional Services	Accounting Firm
28-Feb	Kiza Olson	325 S Miller Ave	Litchfield	Mn	55355	\$ 906.20	2.28.24	506	RSG	6350	Other Charges & Services	JK NACCHO Flight
28-Feb	NACCHO/PREP Summit Lockbox	PO Box 79197	Baltimore	MD	21279-0197	\$ 750.00	374612	506	RSG	6350	Other Charges & Services	JK NACCHO Registration
29-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 431.68	82469	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
29-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 207.21	82469	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mark up
29-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 72.67	82469	234	WIC Peer Grant	6265	Professional Services	Peer Payroll

29-Feb	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 34.88	82469	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
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MEEKER-MCLEOD-SIBLEY COMMUNITY HEALTH SERVICES
114 N Holcombe Ave, Suite 250, Litchfield MN 55355
INVOICE PAYMENTS Acct #000991730

Date	Vendor	Vendor Address	Vendor City	Vendor State	Vendor Zip-Code	Payment Amount	Invoice #	Grant/Program Number	Account Class	Object Number	Account	Reason for Payment
6-Mar	Neon Entertainment	3577 Harlem Road	Buffalo	NY	14225	\$ 600.00	23,145	626	RHEN-2	6154	Contracted Services	Brian Miller Presentation
6-Mar	Neon Entertainment	3577 Harlem Road	Buffalo	NY	14225	\$ 5,000.00	23,145	623	Primewest Scholarship	6350	Other Charges & Services	Brian Miller Presentation
6-Mar	McLeod County Finance	830 11th St E STE 110	Glencoe	Mn	55336	\$ 14,878.86	6853	100	Local Public Health Grant	6154	Contracted Services	McLeod IT Support
6-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 77.82	82515	234	WIC Peer Grant	6880	IBCLC	IBCLC Payroll
6-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 37.36	82515	234	WIC Peer Grant	6881	Other Contractor Fees	IBCLC Markup
6-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 367.73	82515	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
6-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 176.51	82515	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mark up
6-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 60.56	82515	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
6-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 29.07	82515	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
12-Mar	Standard Printing-n-Mailing	124 4th Ave NE	Hutchinson	Mn	55350	\$ 94.00	193274	240	SHIP	6350	Other Charges & Services	Flyers - ATOD
12-Mar	Joanne Moze, LLC	4351 Harriet Ave	Minneapolis	Mn	55409	\$ 637.50	143	626	RHEN-2	6154	Contracted Services	CHA/CHIP
13-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 287.79	82559	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
13-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 138.14	82559	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mark up
13-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 76.71	82559	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
13-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 36.82	82559	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
19-Mar	Crow River Press	170 Shady Ridge Road NW	Hutchinson	Mn	55350	\$ 66.45	60100	626	RHEN-2	6403	Supplies (non office)	Spanish Flyers
19-Mar	Conway, Deuth & Schmiesing, PLLP	820 Sibley Ave N	Litchfield	Mn	55355	\$ 175.00	331380	100	Local Public Health Grant	6266	Audit Expense	Audit Expense
19-Mar	Conway, Deuth & Schmiesing, PLLP	820 Sibley Ave N	Litchfield	Mn	55355	\$ 1,570.00	331380	100	Local Public Health Grant	6265	Professional Services	Accounting Firm
20-Mar	4imprint, INC	25303 Network Place	Chicago	IL	60673	\$ 2,784.77	12291914	626	RHEN-2	6403	Supplies (non office)	Notebooks/Pens for Community Presentation
20-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 367.73	82597	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
20-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 176.51	82597	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mark up
20-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 72.80	82597	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Mileage
20-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 64.59	82597	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
20-Mar	The Vision Company	PO Box 248	Rogers	Mn	55374	\$ 31.01	82597	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup
25-Mar	Sarah Gassman	70681 300th St	Dassel	Mn	55325	\$ 982.30	3.23.24	506	RSG	6350	Other Charges & Services	JK Hotel

27-Mar	Vivid Image	897 Hwy 15 S	Hutchinson	Mn	55350	\$ 2,100.00	23355	401	Healthy Homes	6350	Other Charges & Services	Website Page Hosting
27-Mar	CliftonLarsonAllen LLP	PO Box 776376	Chicago	IL	60677-6376	\$ 2,726.93	L241155305	100	Local Public Health Grant	6266	Audit Expense	Auditor Firm
27-Mar	The Vision Company	PO Box 248	Rogers	Mn	55347	\$ 116.74	82639	234	WIC Peer Grant	6880	IBCLC	IBCLC Payroll
27-Mar	The Vision Company	PO Box 248	Rogers	Mn	55347	\$ 56.03	82639	234	WIC Peer Grant	6881	Other Contractor Fees	IBCLC Markup
27-Mar	The Vision Company	PO Box 248	Rogers	Mn	55347	\$ 373.06	82639	234	WIC Peer Grant	6265	Professional Services	Lead Peer Payroll
27-Mar	The Vision Company	PO Box 248	Rogers	Mn	55347	\$ 179.07	82639	234	WIC Peer Grant	6881	Other Contractor Fees	Lead Peer Markup
27-Mar	The Vision Company	PO Box 248	Rogers	Mn	55347	\$ 20.19	82639	234	WIC Peer Grant	6265	Professional Services	Peer Payroll
27-Mar	The Vision Company	PO Box 248	Rogers	Mn	55347	\$ 9.69	82639	234	WIC Peer Grant	6881	Other Contractor Fees	Peer Markup

Reporting Year	2024	
Vendor Name		Payment Amount Annually
Vivid Image	Website	\$ 6,250.00
MCIT	Workmans Comp	\$ 10,727.00
MnCCC	PH-Doc	\$ 34,711.56
PHAB	Reacreditation	\$ 5,600.00
McLeod County IT	IT Support	\$ 14,878.86
Auditor	Mar-24	\$ 2,726.93
	Remaining	\$ 30,000.00
CDS	Accounting	\$ 24,000.00
	Audit Portion	\$ 4,900.00
Administrator	Quarterly Fiscal Duties	\$ 1,790.00
	Document Preparation	\$ 1,585.00
CHS BOM - Fiscal	Quarterly Grant Invoicing, Payments, Workbooks, Support to Counties and Grant Teams	\$ 13,400.00
	Fiscal duties to CHS specifically	\$ 14,180.00
	Annual REDCap Report	\$ 882.00
CHS BOM - Other	PHDoc Support	\$ 2,127.00
	CHB and Executive Team Meetings and Prep	\$ 2,127.00
	Document Preparation	\$ 1,418.00
	Statutory Work	\$ 2,482.00
	Team Meetings	\$ 5,850.00
	Vendor Relations	\$ 7,090.00
	Trainings (Webinars or In-Person)	\$ 4,609.00
		\$ 191,334.35

**Meeker-McLeod-Sibley Community Health Services
Indirect Cost Quarterly Payment to LPHG from programs**

Date Uploaded to CDS:	3/18/2024				
Reporting Quarter	Oct-Dec 2023				
Program Name	Program Code	(Transfer Funds From)	Transfer of Funds to	Payment Code	Payment Amount
Sexual and Reproductive Health Services	206		100-LPHG	5270	\$ 1,228.70
SHIP October	240		100-LPHG	5270	\$ 1,500.00
SHIP November	240		100-LPHG	5270	\$ 2,002.88
SHIP December	240		100-LPHG	5270	\$ -
RHEN-2	626		100-LPHG	5270	\$ 274.19
Project Harmony October	212		100-LPHG	5270	\$ 369.76
Project Harmony November	212		100-LPHG	5270	\$ 742.37
Project Harmony December	212		100-LPHG	5270	\$ 452.40
CTC	601		100-LPHG	5270	\$ 2,503.29
WIC October	236		100-LPHG	5270	\$ 1,253.00
WIC November	236		100-LPHG	5270	\$ 1,868.00
WIC December	236		100-LPHG	5270	\$ 1,694.00
Infrastructure	108		100-LPHG	5270	\$ 399.34
WIC Peer	236		100-LPHG	5270	\$ 586.20
WFD	107		100-LPHG	5270	\$ 7,200.00
MCH/Title V	209		100-LPHG	5270	\$ 140.62
TANF	224		100-LPHG	5270	\$ 225.78
				Total	\$ 22,440.53

**Meeker-McLeod-Sibley Community Health Services
Indirect Cost Quarterly Payment to LPHG from programs**

Date Uploaded to CDS:					
Reporting Quarter		Jan-Apr 2024			
Program Name	Program Code	(Transfer Funds From)	Transfer of Funds to	Payment Code	Payment Amount
Sexual and Reproductive Health Services	206		100-LPHG	5270	\$ 1,174.93
RHEN-2	626		100-LPHG	5270	\$ 868.71
Project Harmony January	212		100-LPHG	5270	\$ 530.48
Project Harmony February	212		100-LPHG	5270	\$ 485.61
Project Harmony March	212		100-LPHG	5270	\$ 591.00
CTC	601		100-LPHG	5270	\$ 2,280.43
WIC January	236		100-LPHG	5270	\$ 1,283.00
WIC February	236		100-LPHG	5270	\$ 1,382.00
WIC March	236		100-LPHG	5270	\$ 1,233.00
Infrastructure	108		100-LPHG	5270	\$ 355.91
WIC Peer	236		100-LPHG	5270	\$ 514.82
MCH/Title V	209		100-LPHG	5270	\$ 15.12
TANF	224		100-LPHG	5270	\$ 256.15
RSG	506		100-LPHG	5270	\$ 138.61
Foundational Public Health Responsibilities	109		100-LPHG	5270	\$ 83.60
Healthy Homes	401		100-LPHG	5270	\$ 34.98
IQIP	308		100-LPHG	5270	\$ 125.97
				Total	\$ 11,354.32

State Community Health Services Advisory Committee (SCHSAC) Annual Report

YEAR 2023

State Community Health Services Advisory Committee (SCHSAC) Annual Report

Minnesota Department of Health
State Community Health Services Advisory Committee (SCHSAC)
625 Robert St. N
PO Box 64975
St. Paul, MN 55164-0975
651-201-3880
health.schsac@state.mn.us
www.health.state.mn.us/schsac

To obtain this information in a different format, call: 651-201-3880.

SCHSAC 2023: Year at a Glance

The State Community Health Services Advisory Committee (SCHSAC) had a successful year in 2023, characterized by transformation, transition, and growth.

Transformation

SCHSAC represents the voice of Minnesota's community health boards. In 2023, members provided the health commissioner with recommendations and guidance on several statewide health priorities that will help transform and update Minnesota's public health system for the 21st century.

Transition

Reflecting a post-pandemic era, the committee successfully navigated its first full year of hybrid meetings and was supported by dedicated staff from the Minnesota Department of Health. Additionally, over a third of SCHSAC members were new in 2023.

Growth

This year, SCHSAC engaged in several new and reenergized member support activities, including a mentorship program, an online portal, retreats, and more.

SCHSAC's strong history and commitment to collaboration facilitated this year's growth. The committee is well-positioned for continued success and impactful contributions to Minnesota's public health system.



101 Members

SCHSAC consists of voting members and alternates from Minnesota's 51 community health boards. About 35 members and alternates were new this year.



7 Workgroups

Much of SCHSAC's accomplishments begin in workgroups. In 2023, SCHSAC had an Executive Committee and seven workgroups. Two new workgroups formed this year, the Foundational Public Health Responsibilities Funding Workgroup and Performance Measurement Workgroup.



1 Retreat

In addition to four quarterly meetings, SCHSAC held its second annual retreat where members took a deep dive into public health system transformation. The Executive Committee also held a retreat to support its new members.



More member support

Including the Mentorship Program, Member Portal, New Member Orientations, Tech 101 Training, Regional Conversations, and Coffee, Conversation, and Consideration.

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Message from Chair Tarryl Clark

The creation of an Annual Report is a time to pause and reflect on all that we have accomplished together in the last year. As we continue to work toward recovery from the COVID-19 pandemic and address its impact on the public health system and our public health workforce, we can appreciate our achievements and the spirit of cooperation that made them possible.

Progress can feel slow at times, but the work outlined in this report is testament to the determination, creativity and hard work of the many people who moved us forward in our efforts to strengthen the governmental public health system in Minnesota. This report is a celebration of our collective work and the progress it represents for all Minnesotans.

Thank you to all that were a part of making 2023 such a successful year for SCHSAC and for our public health system in Minnesota.

Summary of activities

Meetings

In 2023, SCHSAC held four meetings on February 24 (virtual), June 22 (hybrid), September 29 (in person), and December 6 (hybrid). Additionally, SCHSAC hosted its second annual retreat on September 28 and 29 in Willmar, MN. Average meeting attendance was 136 individuals representing 43 community health boards.

Meeting take-home notes are available online for up to one year: [Meetings and materials for SCHSAC members - MN Dept. of Health](#). They can also be found in the SCHSAC Member Portal.

Workgroups

In 2023, SCHSAC had an Executive Committee and a total of seven workgroups, including two new workgroups:

- Performance Measurement Workgroup
- Foundational Public Health Responsibility Funding Workgroup

Workgroup charges and activities can be found on page 4.

SCHSAC recommendations approved by the Commissioner of Health

- **Emergency preparedness and response funding formula:** On September 29, 2023, SCHSAC approved a funding formula for the recently appropriated \$8.4 million in state funds for community health boards and Tribes for emergency preparedness and response. The recommended formula included a base of \$75,000 to each community health board to ensure that each has a minimum of 0.5 full time equivalent staff dedicated to emergency preparedness and response. The emergency preparedness response team is moving forward with finalizing the duties and the grants processes.
- **Performance measures and accountability requirement:** On December 6, 2023, SCHSAC approved 2023 performance measures and 2024 performance-related accountability reporting requirement:

- Community health boards self-report on their ability to meet 24 national measures from the Public Health Accreditation Board. These will be reported in March 2024 as part of Local Public Health annual reporting, looking back on calendar year 2023.
- Community health boards will demonstrate their ability to meet the following national measure from the Public Health Accreditation Board: Measure 1.3.3 Use data to recommend and inform public health actions. Community health boards will submit a narrative example in March 2025, looking back on calendar year 2024. The narrative example will be used to assess how well they meet the measure. They will be asked to discuss and report on internal and external factors impacting the ability to use data to recommend and inform public health actions.

More information about the performance measures and accountability requirement can be found online under the workgroup: [Standing and active SCHSAC workgroups - MN Dept. of Health \(state.mn.us\)](#)

- **Foundational public health responsibility funding formula:** On December 6, 2023, SCHSAC approved several recommendations brought forward by the Foundational Public Health Responsibility Funding Workgroup. Included was the funding formula allocating \$9,844,000 of state funding to fulfill foundational public health responsibilities:
 - 59.6% to base funding for all CHB (\$115,000 per community health board)
 - 24.3% according to the social vulnerability of the community health board
 - 16.2% to CHB serving fewer than 100,000 people

More information about the funding can be found online: [Funding for foundational public health responsibilities - MN Dept. of Health](#)

New programming and support

Mentorship Program

SCHSAC launched the Mentorship Program in March 2023 with 11 participants. Two groups met eight times throughout the year. Commissioner Sheila Kiscaden (Olmsted), Ann Stehn (Horizon), and Tammy Fiedler (Wabasha) served as mentors for the groups with assistance from Commissioner Bill Groskreutz (Faribault). Topics included: the value of SCHSAC, what is public health, community health boards and local public health organizational structures, SCHSAC workgroups, community health assessments (CHAs) and community health improvement plans (CHIP), and public health system transformation.

Program evaluation reflected a high level of satisfaction (4.6 out of 5) from the participants. The mentees in particular rated the program very highly for giving them a stronger understanding of public health and SCHSAC.

Coffee, Conversation and Consideration

On November 9, 2023, SCHSAC held the first Coffee, Conversation, and Consideration (CCC), a quarterly discussion series that will continue in 2024. The one-hour virtual program focused on recreational cannabis legalization. Over 50 people participated by sharing their thoughts and

concerns about the law’s future implementation. Attendees were a mix of SCHSAC members, alternates, and other local public health leaders from across Minnesota.

SCHSAC Member Portal

A new online Member Portal, hosted on Basecamp, was launched in April 2023. The Member Portal is a repository of meeting materials and other resources. It supplements the resources already available on the Minnesota Department of Health website.

Special events

New Member Orientation

Two New Member Orientation and Member Refresher events were held virtually in 2023 on February 8 and 15. More than 25 people attended the events. The orientation provided an overview of public health and information about SCHSAC, its purpose, and function. Event evaluation reflected a high level of satisfaction from participants with a particular appreciation for the ability to better understand the basic structure of SCHSAC and its role.

The February 8 presentation was recorded and can be found online, along with the slides and transcript by following this link: [Orientation for new SCHSAC members - MN Dept. of Health](#)

Tech 101 Training

SCHSAC held a one-hour virtual training on April 6, 2023, focused on helping anyone affiliated with SCHSAC develop a basic working knowledge of our most-used digital tools and platforms. More than 40 people attended. The training covered WebEx (used for SCHSAC Meetings), Basecamp (used for the Member Portal), and Padlet and Mentimeter (real-time collaborative tools used at meetings). This training was recorded and is posted in the Member Portal.

Regional Conversations

SCHSAC members and alternates, community health services administrators and public health directors were invited to participate in Regional Conversations held virtually on April 27, 2023. More than 40 individuals from 30 community health boards participated. The eight SCHSAC regions were divided into six discussion groups. Each group discussed three questions:

- What are the biggest public health challenges you and your community health board are working to address in the next couple of years?
- What are some of the public health opportunities you and your community health board hope to take advantage of?
- Are there any emerging public health issues that you see coming up in your community?

A summary of common themes can be found in the SCHSAC Member Portal.

Executive Committee Retreat

The charge of the Executive Committee is to be responsible for conducting the interim business and developing recommendations for SCHSAC decisions. The committee provides oversight and

direction for the work of SCHSAC. Executive Committee members began their two-year terms with their election at the February 24, 2023, SCHSAC meeting.

The Executive Committee held a one-day retreat on March 23, 2023 which focused on orienting newly elected Executive Committee members. The agenda included a welcome from Commissioner Cunningham, a health department overview, roles and needs of Executive Committee members, and discussions around public health system transformation, SCHSAC member development, and other SCHSAC business. The Executive Committee also held regularly scheduled meetings throughout the year.

Reports from workgroups

Environmental Health Continuous Improvement Board (EHCIB)

Charge: To fundamentally advance Minnesota's state-local partnership in environmental health. EHCIB works under the guiding principles of continuous improvement, forward thinking, customer focus, inclusivity, accountability, and partnership.

Activities: EHCIB discussed restarting the mobile food unit workgroup, which was formed in late 2019 and suspended during the COVID-19 pandemic. Plans are in motion to start the workgroup in early 2024. The workgroup will begin working on mobile food unit issues, including licensing and regulatory consistency. Over the summer months of 2023, the EHCIB Workgroup held consensus workshops around three main areas of interest: delegation agreements, groundwater quality, and foundational public health responsibilities. The EHCIB will use the results to identify activities and goals for 2024.

Foundational Public Health Responsibility Funding Workgroup (FPHR)

Charge: To develop for consideration and approval by SCHSAC a set of recommendations to the Commissioner of Health that includes, but is not limited to: (1) a funding formula to determine allocations to community health boards for funding to implement foundational public health responsibilities; (2) a method for incorporating equity into the funding formula; (3) reporting and accountability mechanisms for funding

Activities: The workgroup adopted guiding principles for developing a funding plan that incorporates equity. These principles are: Every community health board should get enough funding to be able to make meaningful progress on foundational public health responsibilities; the funding formula should take into account that not everyone has the same opportunity to be healthy across our state; and the funding formula should help alleviate variation in capacity across our system.

On October 12, 2023, the workgroup voted unanimously to recommend a funding formula that includes a base amount for all community health boards, an additional amount for each community health board based on the level of social vulnerability of the jurisdiction(s), and additional funding for community health boards with less capacity (focusing on small community health boards).

SCHSAC voted to approve these recommendations at their December 6 meeting. The FPHR Workgroup has made additional recommendations for implementation and reporting. The

workgroup's final report can be found online for at least one year under the workgroup: [Standing and active SCHSAC workgroups - MN Dept. of Health \(state.mn.us\)](https://www.state.mn.us/health/schsac/)

Infectious Disease Continuous Improvement Board (IDCIB)

Charge: To ensure an effective and efficient state-local partnership in the infectious disease area of public health responsibility. The group serves as a forum for regular communication, identification of issues, and joint problem-solving. The group also ensures the Disease Prevention and Control Common Activities Framework (DP&C CAF) remains a relevant, useful document.

Activities: IDCIB held five meetings of the full workgroup throughout 2023 and numerous meetings among a sub-group working to rewrite the DP&C CAF document. This document is the foundation for local public health providing disease surveillance, prevention and control resources and services as mandated by Minn. Stat. § 145A (the Local Public Health Act). The process of rewriting this document began in 2018 and was put on hold during the height of the COVID pandemic response. The project was restarted in 2022, and drafting on the document began in 2023. The primary goals of the rewrite project are to (1) more clearly document roles and expectations related to governmental public health infectious disease work such that it reflects the infectious disease work being done by Minnesota Department of Health IDEPC and local public health staff working in infectious disease; and (2) align infectious disease work with the FPHR. A secondary goal is to crosswalk the document with the Public Health Accreditation Board (PHAB) standards and draft information on how the document can be used to support an agency's PHAB accreditation process.

The workgroup is making good progress on a deep dive into infectious disease case investigation done by Minnesota Department of Health and local public health agencies. The workgroup has outlined the general flow and process of case investigations, recommended and drafted metrics to measure the performance of case investigations, and recommended and drafted criteria that a jurisdiction would need to meet to take on case investigation activities.

Member Development Workgroup

Charge: To lead efforts to educate and develop SCHSAC members and assist Minnesota Department of Health staff in conducting member development activities.

Activities: This workgroup reviewed and supported the SCHSAC Mentorship Program and developed and launched the Coffee, Conversation, and Consideration (CCC) program. The inaugural CCC event occurred on November 9, 2023, and focused on cannabis legalization. The workgroup is planning for future quarterly CCC events based on topics of interest to SCHSAC members. The workgroup led icebreaker and networking events at the 2023 SCHSAC Retreat and is creating a member development plan for 2024 related to new member orientation, ongoing member education, and efforts to deepen the connection of members with each other and with the Minnesota Department of Health.

Performance Measurement Workgroup

Charge: To lead efforts to measure and assess the performance of Minnesota's governmental public health system and its capacity to carry out public health responsibilities. This includes but is not limited to: (1) developing and recommending to SCHSAC a set of performance measures

for Minnesota’s governmental public health system; (2) setting and monitoring performance-related goals for Minnesota’s governmental public health system; and (3) analyzing data to assess the performance of Minnesota’s governmental public health system.

Activities: In 2023, the workgroup focused on the statutory obligations of community health boards related to performance and accountability.

The workgroup recommended performance measures for 2023: Community health boards will self-report on their ability to meet 24 national measures from Public Health Accreditation Board (PHAB) in March 2024 as part of local public health annual reporting. These measures represent a restart to reporting on performance measures, which were paused amid the COVID-19 pandemic. These measures were selected because they (1) build on the cost and capacity baseline, (2) align with the national framework, (3) represent best practices to guide public health work, (4) reflect foundational knowledge, skills, and abilities, and (5) provide continuity and tracking.

The workgroup also made a recommendation for the 2024 performance-related accountability requirement: Community health boards will demonstrate their ability to meet the following national measure from PHAB: Measure 1.3.3: Use data to recommend and inform public health actions.

Community health boards will submit a narrative example in March 2025, looking back on calendar year 2024. The narrative example will be used to assess how well they meet the measure. They will be asked to discuss and report on internal and external factors impacting the ability to use data to recommend and inform public health actions.

This measure related to the use of data was selected for many reasons, including (1) the importance of data in public health work, (2) the need and opportunity for improvement, (3) the opportunity for deeper learning to support public health system transformation efforts.

These recommendations were approved at the December 6, 2023, SCHSAC meeting. The workgroup’s final report can be found online for at least one year under the workgroup: [Standing and active SCHSAC workgroups – MN Dept. of Health \(state.mn.us\)](https://www.health.state.mn.us/schsac/workgroups)

Public Health Emergency Preparedness (PHEP) Oversight Workgroup

Charge: To advise on strategic planning for local and tribal health preparedness activities of public health emergency preparedness in Minnesota. To provide ongoing review of local and tribal public health emergency preparedness programs and issues. To oversee the continued development of capacity assessment and related measurement outcomes for Minnesota's local and tribal public health emergency preparedness programs. And to advocate for resources that sustain and maintain local and tribal public health emergency preparedness capabilities.

Activities: The PHEP Oversight Workgroup recommended a funding formula for the \$8.4 million state legislative public health emergency preparedness and response funding. The formula was approved by SCHSAC on September 29, 2023. The workgroup adopted the following principles for the funding: strengthen capacity across the state, each community health board should have a minimum of .5 full time equivalents dedicated to emergency preparedness and response, grant duties aligned with national standards and emergency preparedness and response capabilities, and multi-county community health boards should ensure that all

counties have access to staff dedicated to emergency preparedness and response. Goals for this funding include incorporating flexibility in grant duties and reporting to demonstrate progress to the legislators. Work is continuing to explore goals, roles, and expectations for local public health and the Minnesota Department of Health related to the National Public Health Foundation Emergency Preparedness and Response Capabilities.

Three Simple Rules of the State-Local Public Health Partnership

- I. Seek First to Understand*
- II. Make Expectations Explicit*
- III. Think About the Part and the Whole*

Appendix

SCHSAC Executive Committee 2023-24 (by region)

Regional information found here:

[Map: SCHSAC regions and member community health boards \(state.mn.us\)](https://www.health.state.mn.us/communities/practice/connect/docs/schsac.pdf)

(<https://www.health.state.mn.us/communities/practice/connect/docs/schsac.pdf>)

Region and Position	Member and Community Health Board
Chair	Tarryl Clark, Stearns
Vice Chair	DeAnne (De) Malterer, LeSueur-Waseca
Past Chair	Sheila Kiscaden, Olmsted
Northwest Member	Joan Lee, Polk-Norman-Mahnomen
Northwest Alternate	Bonnie Engen, North Country
Northeast Member	Shelley Fredrickson, Carlton-Cook-Lake-St. Louis
Northeast Alternate	Lester Kachinske, Aitkin-Itasca-Koochiching
West Central Member	Gordon (Gordy) Wagner, Horizon
West Central Alternate	Frank Gross, Partnership4Health
Central Member	Terry Lovgren, Pine
Central Alternate	Steve Heinen, Benton
Metro Member	Mandy Meisner, Anoka
Metro Alternate	Jenna Carter, Bloomington
Southwest Member	Dave Lieser, Countryside
Southwest Alternate	Steve Gardner, Kandiyohi-Renville
South Central Member	William Groskreutz, Faribault-Martin

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Region and Position	Member and Community Health Board
South Central Alternate	Nathan Schmalz, Meeker-McLeod-Sibley
Southeast Member	Marcia Ward, Winona
Southeast Alternate	Mitchell Lentz, Fillmore-Houston

SCHSAC Members and Alternates (by Community Health Board)

Community Health Board	Member	Alternate
Aitkin-Itasca-Koochiching	Lester Kachinske	Laurie Westerlund
Anoka	Mandy Meisner	Jonelle Hubbard
Beltrami	Tim Sumner	Amy Bowles
Benton	Steve Heinen	Jaclyn Litfin
Bloomington	Jenna Carter	Nick Kelley
Blue Earth	Patty O'Connor	Phil Claussen
Brown-Nicollet	Mark Dehen	Anton Berg
Carlton-Cook-Lake-St. Louis	Shelley Fredrickson	Annie Harala
Carver	Richard Scott	John Fahey
Cass	Brian Buhmann	Renee Lukkason
Chisago	Marlys Dunne	Courtney Wehrenberg
Countryside	David Lieser	Liz Auch
Crow Wing	Steve Barrows	TBD
Dakota	Joe Atkins	Laurie Halverson
Des Moines Valley	Phil Nasby	Simoine Bolin

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Community Health Board	Member	Alternate
Dodge-Steele	Rodney Peterson	Amy Evans
Edina	Julia Selleys	Jeff Brown
Faribault-Martin	William Groskreutz	Kathy Smith
Fillmore-Houston	Mitch Lentz	Dewey Severson
Freeborn	Brad Edwin	Susan Yost
Goodhue	Susan Betcher	Nina Arneson
Hennepin	Angela Conley	Susan Palchick
Horizon	Gordon Wagner	Ann Stehn
Isanti	Kristi LaRowe	Maureen Spike
Kanabec	Rick Mattson	Kathy Burski
Kandiyohi-Renville	Steve Gardner	Greg Snow
Le Sueur-Waseca	De Malterer	Dave Preisler
Meeker-McLeod-Sibley	Nathan Schmalz	Beth Oberg
Mille Lacs	Dan Whitcomb	Kristine Klopp
Minneapolis	Damon Chaplin	Heidi Ritchie
Morrison-Todd-Wadena	Barb Becker	Jacquelyn Och
Mower	Crystal Peterson	Polly Glynn
Nobles	Robert Paplow	Michelle Ebbers
North Country	Bonnie Engen	John Nelson
Olmsted	Sheila Kiscaden	Denise Daniels

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Community Health Board	Member	Alternate
Partnership4Health	Wayne Johnson	Frank Gross
Pine	Terry Lovgren	Samantha Lo
Polk-Norman-Mahnomen	Joan Lee	Sarah Reese
Quin	Theresia Gillie	Jeanna Kujava
Rice	Debra Purfeerst	Galen Malecha
Richfield	Pixie Pixler	Jennifer Anderson
Saint Paul-Ramsey	Mai Chong Xiong	Sara Hollie
Scott	Jody Brennan	Lisa Brodsky
Sherburne	Lisa Fobbe	Gary Gray
Southwest Health & Human Services	Jim Salfer	Dan Wildermuth
Stearns	Tarryl Clark	Steve Notch
Wabasha	Tammy Fiedler	Don Springer
Washington	Michelle Clasen	David Brummel
Watonwan	Dillon Melheim	Barbara Salmela-Lind
Winona	Marcia Ward	Chris Meyer
Wright	Jeanne Holland	Sarah Grosshuesch

Workgroup Membership

Environmental Health Continuous Improvement Board (EHCIB)

- Amanda Buell, Hennepin County (co-chair)
- Tom Hogan, MDH (co-chair)
- Lisa Brodsky, Scott County
- Andrea Demmer, Otter Tail County
- Bill Groskreutz, Faribault County Commissioner
- Sarah Grosshuesch, Wright County
- Jesse Harmon, Nicollet County
- Angel Korynta, Polk County
- Jason Newby, City of Brooklyn Park

MDH Workgroup Staff

- Linda Kopecky, MDH Center for Public Health Practice

Foundational Public Health Responsibility Funding Workgroup (FPHR)

- Nick Kelley, Bloomington (co-chair)
- De Malterer, Le Sueur-Waseca (co-chair)
- Bree Allen, Brown-Nicollet
- Amy Evans, Dodge-Steele
- Laurie Halverson, Dakota County
- Marissa Hetland, North Country
- Chelsie Huntley, MDH
- Joan Lee, Polk-Norman-Mahnomen
- Dave Lieser, Countryside
- Samantha Lo, Pine County
- Susan Michels, Carlton-Cook-Lake-St. Louis
- Susan Palchick, Hennepin County
- Ann Stehn, Horizon

MDH Workgroup Staff

- Phyllis Brashler, MDH Center for Public Health Practice

Infectious Disease Continuous Improvement Board (IDCIB)

- Erica Keppers, Morrison-Todd-Wadena (co-chair)

- Kristin Sweet, MDH (co-chair)
- Jenny Barta, Carlton-Cook-Lake-St. Louis
- Jaimee Brand, Brown-Nicollet
- David Johnson, Hennepin
- Deb Purfeerst, Rice County
- Fran Tougas, Quin County
- Kristi Wentworth, Partnership4Health

MDH Workgroup Staff

- Ellen Hill, MDH Infectious Disease Epidemiology, Prevention and Control Division
- Kristin Sweet, MDH Infectious Disease Epidemiology, Prevention and Control Division
- Linda Kopecky, MDH Center for Public Health Practice

Member Development Workgroup

- De Malterer, Le Sueur-Waseca (chair)
- Michelle Ebbers, Nobles County
- Joan Lee, Polk-Norman-Mahnomen
- Mandy Meisner, Anoka County

MDH Workgroup Staff

- Deanna White, MDH Center for Public Health Practice

Performance Measurement Workgroup

- Amy Bowles, Beltrami County (co-chair)
- Chera Sevcik, Faribault-Martin (co-chair)
- Amina Abdullahi, Bloomington
- Chris Brueske, MDH
- Mark Dehen, Nicollet County
- Michelle Ebbers, Nobles County
- Janet Goligowski, Stearns County
- Susan Michels, Carlton-Cook-Lake-St. Louis
- Mary Orban, MDH
- Kristin Osiecki, MDH
- Rodney Peterson, Dodge County
- Amanda Schueler, Horizon
- Meaghan Sherden, Olmsted County

- Ann Zukoski, MDH

MDH Workgroup Staff

- Ann March, MDH Center for Public Health Practice

Public Health Emergency Preparedness Oversight Group (PHEP)

- Dave Brummel, Washington County (co-chair)
- Laura Anderson, St. Paul-Ramsey County
- Kathy Burski, Kanabec County
- Stacey Durgin-Smith, Aitkin-Itasca-Koochiching
- Bill Groskreutz, Faribault-Martin
- Nick Kelley, Bloomington
- Sarah Kjono, Polk-Norman-Mahnomen
- Lia Roberts, Dakota County
- Nicole Ruhoff, Sherburne County
- Megan Kirby, Le Sueur County
- Amy Evans, Dodge County
- Ann Stehn, Horizon
- Sandra Hanson, MDH
- Cheryl Petersen-Kroeber, MDH
- Deb Radi, MDH

MDH Workgroup Staff

- Amy Smith, MDH Emergency Preparedness and Response Division
- Katie Triebold, MDH Emergency Preparedness and Response Division

SCHSAC representation to other advisory committees

Healthy Minnesota Partnership

The Healthy Minnesota Partnership brings community partners and Minnesota Department of Health together to improve the health and quality of life for individuals, families, and communities in Minnesota. SCHSAC appointed Mai Chong Xiong (St. Paul-Ramsey) to serve as Representative and Jenna Carter (Bloomington) to serve as Alternate to the Healthy Minnesota Partnership.

Document Links

[Meetings and materials for SCHSAC members - MN Dept. of Health \(state.mn.us\)](https://www.health.state.mn.us/communities/practice/schsac/members/meetings.html)
(<https://www.health.state.mn.us/communities/practice/schsac/members/meetings.html>)

[SCHSAC Member Portal \(basecamp.com\)](https://3.basecamp.com/4024985/projects/31129333)
(<https://3.basecamp.com/4024985/projects/31129333>)

[Funding for foundational public health responsibilities - MN Dept. of Health \(state.mn.us\)](https://www.health.state.mn.us/communities/practice/systemtransformation/fundationalfunding.html)
(<https://www.health.state.mn.us/communities/practice/systemtransformation/fundationalfunding.html>)

[Orientation for new SCHSAC members - MN Dept. of Health \(state.mn.us\)](https://www.health.state.mn.us/communities/practice/schsac/members/orientation.html)
(<https://www.health.state.mn.us/communities/practice/schsac/members/orientation.html>)

[Standing and active SCHSAC workgroups - MN Dept. of Health \(state.mn.us\)](https://www.health.state.mn.us/communities/practice/schsac/workgroups.html)
(<https://www.health.state.mn.us/communities/practice/schsac/workgroups.html>)

Meeting Notes: State Community Health Services Advisory Committee (SCHSAC)

March 8, 2024 | 10:00 a.m. to 2:30 p.m.

Hybrid | Wilder Center, St. Paul & Webex

Action items

- Watch for email requesting approval of Foundational Public Health Responsibilities (FPHR) Definitions Workgroup in April. If you have questions or comments, please reach out to your [Executive Committee representative](#) as directed in the email.
- Sign up to subscribe to the Joint Leadership Team newsletter, visit: [Subscribe: Updates from the Joint Leadership Team](#).
- Plan to attend upcoming Meetings:
 - Optional: Coffee, Conversation & Consideration: Transportation and Public Health: April 11, 2024, at 8:00 a.m. Virtual.
 - **The next SCHSAC Meeting is Thursday, June 13, 2024**, from 10:00 a.m. to 2:30 p.m. This is a hybrid meeting with the in-person portion held at the MDH offices in St. Paul.

Community health boards present

Aitkin-Itasca-Koochiching; Anoka; Beltrami; Brown-Nicollet; Carver; Cass; Countryside; Dakota; Des Moines Valley; Dodge-Steele; Edina; Faribault-Martin; Fillmore-Houston; Freeborn; Goodhue; Hennepin; Horizon; Isanti; Kanabec; Kandiyohi-Renville; Le Sueur-Waseca; Meeker-McLeod-Sibley; Mille Lacs; Minneapolis; Morrison-Todd-Wadena; Mower; Nobles; North Country; Olmsted; Pine; Polk-Norman-Mahnomen; Quin; Rice; Richfield; Saint Paul-Ramsey; Scott; Sherburne; Southwest Health and Human Services; Stearns; Wabasha; Watonwan; Winona; Wright.

Approval of consent agenda

Consent agenda:

Approval of March 8, 2024, meeting agenda

Approval of December 6, 2023, meeting notes

Motion to approve by Steve Gardner (Kandiyohi-Renville), seconded by Bill Groskreutz (Faribault-Martin). Motion carried.

Chair's remarks

Tarryl Clark, SCHSAC Chair

Chair Clark thanked the members of the SCHSAC Retreat Planning Committee: Lisa Fobbe, Sheila Kiscaden, Michelle Clasen, Lisa Brodsky, Denise Daniels and Amy Bowles who have volunteered to serve with Vice Chair De Malterer and herself. If anyone is interested in joining the Committee, they can contact Chair Clark or MDH staff Deanna White. The schedule of meetings has been truncated to make it more accessible for those who serve. The Retreat will continue to be focused on system transformation.

Commissioner's remarks

Dr. Brooke Cunningham, MDH Commissioner

- Introduced new leadership at MDH: Deputy Commissioner Wendy Underwood, Assistant Commissioner for Health Systems Carol Backstrom, and Interim Commissioner for Health Protection Myra Kunas.
- The Commissioner and others recently attended National Association of County and City Health Officials (NACCHO) meetings in Washington, D.C. where they had the opportunity to visit Congressional offices to advocate for continued funding for public health on the Federal level. About 60% of MDH's budget comes from Federal Funds. (About 40% of those funds are passed through to local public health.) She asks that elected officials at all levels reach out to their Congressional delegation about the importance of public health funding.

On the Senate side, they have proposed steady funding of \$350M. On the House side, they have proposed \$100M. Without more pressure on the House to increase funding, we will face consequential cuts.

- Addressing topics that were identified by members during registration:
 - Infectious Disease Updates
 - Respiratory viral activity
 - Our COVID numbers are decreasing. ER visits and hospitalization numbers are decreasing. CDC is recommending 65+ get their next booster.
 - RSV activity also a threat for our elders and babies. This is also decreasing/stable.
 - Looking at moving towards a pan-respiratory approach. CDC recently changed isolation guidance. We are looking at MDH to align our recommendation to what CDC has put out.
 - Congenital syphilis

- In January, MDH released new guidance about testing pregnant women with congenital syphilis to test each trimester. We also need to think about how when people are tested that they get follow-up. A lot of people get positive results but no follow-up.
- Why are we seeing more cases? There was a lot of effect from the pandemic and use of resources therein. We have gone from zero cases in 2013-14 to about 29 cases now. This is significant because this is a treatable condition, preventable, and impactful for the infant and pregnancy.
- Cannabis
 - This session we are going to the Legislature for additional funding for administrative support and clarification to allow MDH to process grants and provide technical assistance to coordinate with external partners and organizations.
 - Goals are to conduct a statewide youth education program that focuses on giving money to youth-focused organizations to conduct the work and to conduct an educational media campaign targeting pregnant and breastfeeding women.
 - We will want to collect information about the impact of aforementioned programs. Part of the data collection that we need to do is around trends that we might see in hospitalizations related to cannabis-related poisoning or toxicity. We plan to modify our current health surveys to collect that information.
- Water
 - EPA directed MN to address nitrate contaminants in water in eight southeast MN counties. We submitted a workplan with three phases:
 1. Outreach and education and providing alternate water
 2. Mitigation
 3. Long-term strategy about reducing nitrate concentrations
 - More information can be found online here: [MDH Response to Southeast Minnesota EPA Requests - MN Dept. of Health \(state.mn.us\)](https://www.health.state.mn.us/communities/populations/prevention/pressroom/2023/03/03/MDHResponseToSoutheastMinnesotaEPARequests.html)
- We have a website for grants that we encourage you to keep an eye on and share with partners: [Grants and Loans: Open Grant Opportunities - MN Dept. of Health \(state.mn.us\)](https://www.health.state.mn.us/communities/populations/prevention/pressroom/2023/03/03/MDHResponseToSoutheastMinnesotaEPARequests.html)

Legislative outlook

Lisa Thimjon, Legislative Director, MDH

- MDH supporting two policy bills this session:
 - Vital records mini omnibus (to be introduced)
 - Ensure timely birth registration for “safe place” infants
 - Clarifying corrected, amended or replaced vital records definitions

- Eliminating “subsequent marriage”
- Allow men who have registered to request an MFAR search without needing a court order
- MDH policy Bill – SF4573 (Wiklund), waiting number in the House
 - Several provision but most interesting to SCHSAC
 - International medical graduate program expansion to include temporary refugees.
 - Nursing home informal appeal revision for federal conformity
- Chair Clark shared that it is very valuable when local commissioners and staff are talking to legislators about what it looks like on the ground in local communities. She encouraged members to share if they are talking with their legislators about public health issues.

Updates from the Joint Leadership Team

Tarryl Clark (Stearns), Chair, DeAnne Malterer (LeSueur-Waseca), Vice Chair

Chair Clark and Vice Chair Malterer shared an overview of the makeup and the work of the Joint Leadership Team including:

- Using the cost and capacity analysis to develop a baseline and develop funding formulas to support Foundational Public Health Responsibilities
- Upcoming systems assessment results that will help inform conversation about the structure of our system
- The new round of innovation projects that will inform future work
- Plans for communications and outreach to bring everyone into the conversation around public health system transformation
- The parallel process that Tribal public health is undergoing

They announced that the Joint Leadership Team for system transformation is starting a monthly newsletter in March for local public health leaders and staff, SCHSAC members, and MDH staff, to share more information about our shared vision for an updated and transformed public health system in Minnesota. The format will vary between a shorter and longer version every other month, and will include notes from Joint Leadership Team members, activity updates, and answers to frequently asked questions.

To subscribe to this newsletter, visit: [Subscribe: Updates from the Joint Leadership Team](#).

Understanding the Foundational Public Health Responsibilities – what you need to know

Kim Milbrath, MDH & Linda Kopecky, MDH

This presentation was about deepening SCHSAC's understanding of the Foundational Public Health Responsibilities, focusing on what local leaders need to know to make informed decisions about public health.

How we got here: The Center for Public Health Practice began the learning phase of how to make Minnesota's public health system work better by conducting the cost and capacity assessment. This was a huge lift for local public health, but it gave us a baseline to look at our system. Between 2017 and 2021, nothing had really changed much.

Now, we are starting to see some investments in our system. Specifically:

1. Infrastructure Fund Innovation Projects: First round of funding started in 2022. PHP is accepting applications for the second round of funding now.
2. Foundational Public Health Responsibilities Grant: Dedicated annual funding from the Minnesota legislature to carry out foundational public health responsibilities.

A dive into foundational public health responsibilities: The Joint Leadership Team chose the Foundational Public Health Responsibilities Framework as a way to organize and talk about the way we do public health work.

These foundational public health responsibilities are made up of five foundational areas and eight foundational capabilities:

- Foundational areas: "traditional," or what we typically think of when we communicate and fund public health.
- Foundational capabilities: Cross cutting skills that would be happen across all departments, areas, and programs.

Importantly, the framework does not cover roles and responsibilities. That is our (SCHSAC, local public health, and MDH) job to figure out. It also does not tell us how much or to what extent does it mean to 'be fulfilled.' Questions and comments from the audience (summarized):

- **Foundational Public Health "Responsibilities," not "services":** Why do we call them foundational public health "responsibilities" when the Public Health Accreditation Board (PHAB) framework calls them "services"? This is to move away from the idea that this work means giving direct services to individuals versus at the population level.
- **Equity:** Several members shared valuable perspectives on equity, including the need to lift equity in a specific way, that equity is unique because it needs to be both part of the process and an outcome, and that achieving health equity means different things for different communities (e.g., rural *and* BIPOC populations). Presenters emphasized that CHBs have the autonomy and authority to decide how best to approach equity in their communities.
- **Leadership and accountability:** The FPHR framework does not outline who does what. Who is leading the charge and how will we hold others accountable for their part in strengthening the

system? It will be a continuous conversation among community health boards, directors, MDH staff, and SCHSAC to figure out how roles and responsibilities pan out now and what is the best way for them to move forward in the future. We have a lot of homework to do.

- **Reporting and funding:** Will this work eventually turn into a sort of report card about each CHB that will eventually lead to funding? No. It gives us a baseline of our system on how it is operating.

Panel: Stories of foundational public health responsibilities work around Minnesota

Host: Maria Sarabia, Assistant Commissioner, MDH

Panel Members: Sarah Grosshuesch (Wright), Sarah Reese (Polk), Maggie Rothstein (Aitkin-Itasca-Koochiching), Ann Stehn (Horizon)

This panel highlighted on some community health boards of different sizes, regions, and makeup are planning to use their Foundational Public Health Responsibilities Grant funding. The goal of the panel was to share and inspire ideas for its use across the state:

- **Sarah Grosshuesch (Wright):** Wright County is creating a water lab to promote and expand access to clean water. The accredited water lab would be available for free to people who need them, e.g., foster care-licensed homes, adult and childcare facilities that are on private wells, and family home visiting clients.
- **Maggie Rothstein (Aitkin-Itasca-Koochiching):** Their CHB see data (assessment and surveillance) and communications as top needs and gaps. The CHB plans to hire one position to cover both skillsets.
- **Ann Stehn (Horizon):** Horizon does not have final decisions yet about exactly what they are doing with the funds but shared insight into how they are assessing their needs and gaps within the agency's organizational structure. They are potentially looking into growing their communications capacity and hiring planners or strategists.
- **Sarah Reese (Polk):** Sarah spoke about how her CHB is building a foundation for success. Right now, that has been spending time finding what expertise they have locally (what subject matter expertise do they have within FPHR) because she believes their workforce is the most important tool they have. They are also examining how to build skillsets internally, e.g., within their communications team. She emphasized that they don't necessarily need subject matter experts/expertise right in Polk County, but just access to them. With additional funding, they plan to increase FTE of one or both of their communications staff or add staff. They are in the process of examining how to use social media software and data analytics to see how their efforts are translating to action, e.g., around STI and Radon testing.

Three Simple Rules of the State-Local Public Health Partnership

- I. Seek First to Understand*
- II. Make Expectations Explicit*
- III. Think About the Part and the Whole*

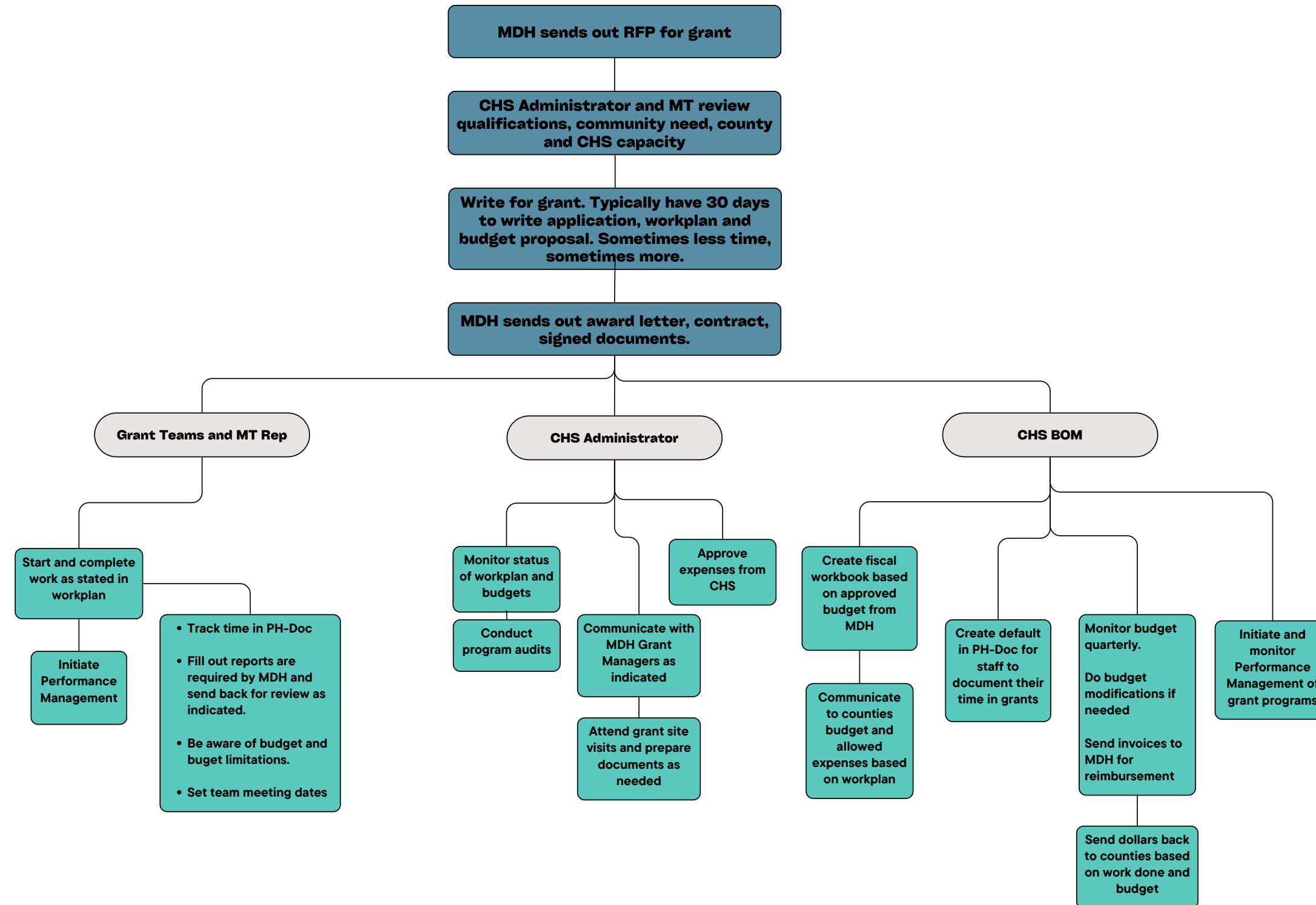
Minnesota Department of Health
State Community Health Services Advisory Committee (SCHSAC)
651-201-3880 * health.schsac@state.mn.us * www.health.state.mn.us/schsac

Updated March 20, 2024

To obtain this information in a different format, call: 651-201-3880.

Meeker-McLeod-Sibley Community Health Services

Grant Initiation Process





COUNTY
Meeker, MN 2024 ▾

[View Minnesota Health Data](#)

County Demographics

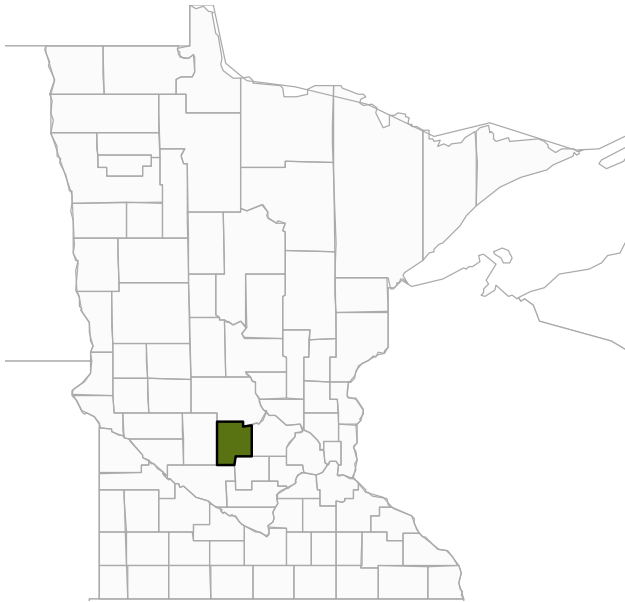
The health of a place results from past and present policies and practices. The land known as Meeker County, along with the entirety of the U.S., has been home for many thousands of years to hundreds of Indigenous nations. Native Land Digital "strives to create and foster conversations about the history of colonialism, Indigenous ways of knowing, and settler-Indigenous relations."

Meeker County, Minnesota is Rural . In Meeker County, 71.9% of the population lives in a low population density area .

	County	Minnesota
Population **	23,496	5,717,184
% Below 18 Years of Age **	23.7%	22.6%
% 65 and Older **	21.1%	17.4%
% Non-Hispanic Black **	0.6%	7.4%
% American Indian or Alaska Native **	0.4%	1.4%
% Asian **	0.5%	5.5%
% Native Hawaiian or Other Pacific Islander **	0.1%	0.1%
% Hispanic **	4.4%	6.0%
% Non-Hispanic White **	93.3%	77.6%
% Not Proficient in English **	0%	2%
% Female **	48.3%	49.8%
% Rural **	71.9%	28.1%

** Use caution if comparing these data with prior years

[Hide demographic data](#)



County Snapshot

This county's snapshot covers:

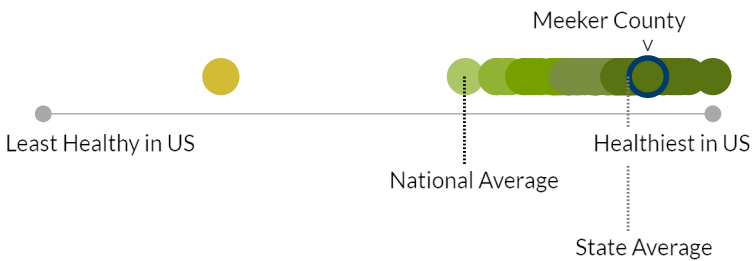
Health Outcomes ↓

Health Factors ↓

Meeker County Health Outcomes

Health Outcomes tell us how long people live on average within a community, and how much physical and mental health people experience in a community while they are alive.

Meeker County is faring about the same as the average county in Minnesota for Health Outcomes, and better than the average county in the nation.



Trends Available

Health Outcomes			
	Meeker County	Minnesota	United States
Length of Life			
Premature Death	5,300	6,100	8,000
Quality of Life			
Poor or Fair Health	13%	12%	14%

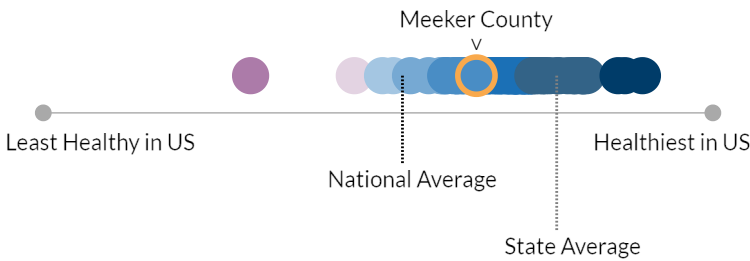
Poor Physical Health Days		3.0	2.7	3.3
Poor Mental Health Days		4.5	4.3	4.8
Low Birthweight		6%	7%	8%
Additional Health Outcomes (not included in summary) +				

Note: Blank values reflect unreliable or missing data.

Meeker County Health Factors







Many things influence how well and how long we live. Health Factors represent those things we can improve to live longer and healthier lives. They are indicators of the future health of our communities.

Meeker County is faring worse than the average county in Minnesota for Health Factors, and better than the average county in the nation.



Show areas to explore Show areas of strength Trends Available

Health Factors			
Health Behaviors	Meeker County	Minnesota	United States
Adult Smoking	18%	14%	15%
Adult Obesity	34%	32%	34%
Food Environment Index	8.8	9.1	7.7
Physical Inactivity	23%	20%	23%
Access to Exercise Opportunities	51%	86%	84%
Excessive Drinking	20%	21%	18%
Alcohol-Impaired Driving Deaths	45%	30%	26%
Sexually Transmitted Infections	179.7	395.5	495.5
Teen Births	12	10	17
Additional Health Behaviors (not included in summary) +			
Clinical Care	Meeker County	Minnesota	United States
Uninsured	5%	5%	10%
Primary Care Physicians	1,950:1	1,130:1	1,330:1
Dentists	2,350:1	1,290:1	1,360:1
Mental Health Providers	1,240:1	300:1	320:1

Preventable Hospital Stays		5,805	2,225	2,681
Mammography Screening		50%	52%	43%
Flu Vaccinations		29%	53%	46%
Additional Clinical Care (not included in summary) +				
Social & Economic Factors		Meeker County	Minnesota	United States -
High School Completion		94%	94%	89%
Some College		66%	76%	68%
Unemployment		2.9%	2.7%	3.7%
Children in Poverty		9%	11%	16%
Income Inequality		3.9	4.3	4.9
Children in Single-Parent Households		16%	20%	25%
Social Associations		14.5	12.4	9.1
Injury Deaths		61	73	80
Additional Social & Economic Factors (not included in summary) +				
Physical Environment		Meeker County	Minnesota	United States -
Air Pollution - Particulate Matter		6.0	6.1	7.4
Drinking Water Violations		No		
Severe Housing Problems		9%	13%	17%
Driving Alone to Work		81%	72%	72%
Long Commute - Driving Alone		32%	30%	36%
Additional Physical Environment (not included in summary) +				

Note: Blank values reflect unreliable or missing data.



County Health Rankings & Roadmaps

COUNTY
McLeod, MN 2024 ▾

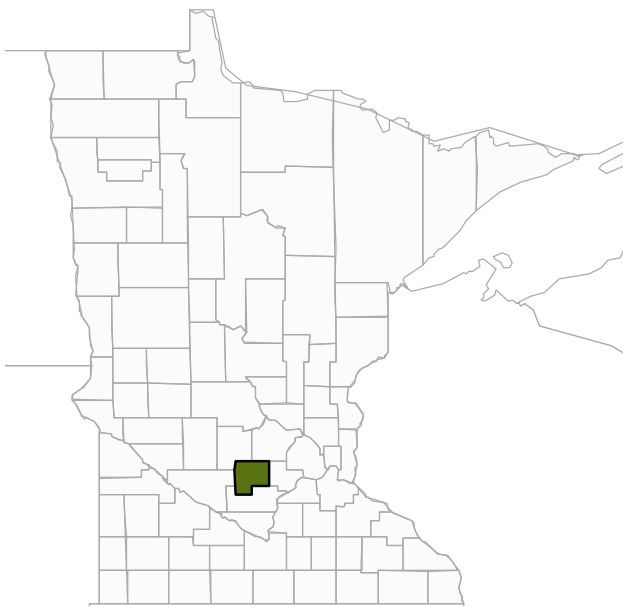
[View Minnesota Health Data](#)

County Demographics

The health of a place results from past and present policies and practices. The land known as McLeod County, along with the entirety of the U.S., has been home for many thousands of years to hundreds of Indigenous nations. Native Land Digital "strives to create and foster conversations about the history of colonialism, Indigenous ways of knowing, and settler-Indigenous relations."

McLeod County, Minnesota is Micropolitan . In McLeod County, 44.5% of the population lives in a low population density area .

[Show demographic data](#)



County Snapshot

This county's snapshot covers:

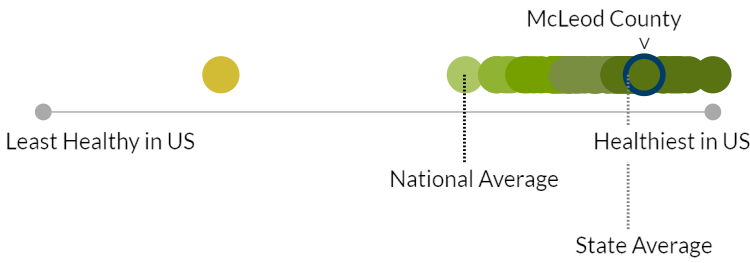
Health Outcomes ↓

Health Factors ↓

McLeod County Health Outcomes

Health Outcomes tell us how long people live on average within a community, and how much physical and mental health people experience in a community while they are alive.

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Trends Available

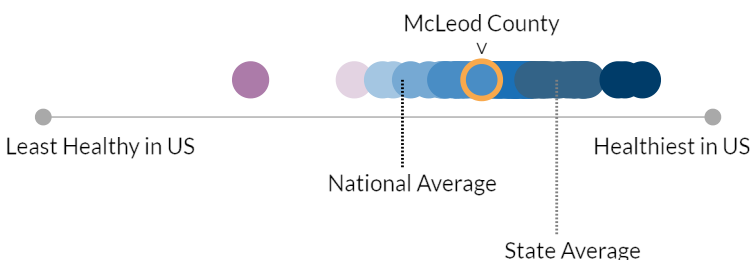
Health Outcomes				
Length of Life		McLeod County	Minnesota	United States
Premature Death		5,500	6,100	8,000
Quality of Life		McLeod County	Minnesota	United States
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Poor Physical Health Days		3.1	2.7	3.3
Poor Mental Health Days		4.4	4.3	4.8
Low Birthweight		6%	7%	8%
Additional Health Outcomes (not included in summary)				

Note: Blank values reflect unreliable or missing data.












McLeod County Health Factors

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Show areas to explore Show areas of strength Trends Available

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Excessive Drinking		20%	21%	18%	
Alcohol-impaired Driving Deaths		45%	30%	26%	
Sexually Transmitted Infections		228.7	395.5	495.5	
Teen Births		11	10	17	
Additional Health Behaviors (not included in summary)					+
Clinical Care		McLeod County	Minnesota	United States	—
Uninsured		5%	5%	10%	
Primary Care Physicians		1,360:1	1,130:1	1,330:1	
Dentists		1,270:1	1,290:1	1,360:1	
Mental Health Providers		390:1	300:1	320:1	
Preventable Hospital Stays		4,742	2,225	2,681	
Mammography Screening		44%	52%	43%	
Flu Vaccinations		51%	53%	46%	
Additional Clinical Care (not included in summary)					+
Social & Economic Factors		McLeod County	Minnesota	United States	—
High School Completion		94%	94%	89%	
Some College		67%	76%	68%	
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Income Inequality		3.9	4.3	4.9	
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Injury Deaths		67	73	80	
Additional Social & Economic Factors (not included in summary)					+
Physical Environment		McLeod County	Minnesota	United States	—
Air Pollution - Particulate Matter		6.3	6.1	7.4	
Drinking Water Violations		Yes			
Severe Housing Problems		9%	13%	17%	
Driving Alone to Work		82%	72%	72%	
Long Commute - Driving Alone		30%	30%	36%	
Additional Physical Environment (not included in summary)					+

Note: Blank values reflect unreliable or missing data.



County Health Rankings & Roadmaps

COUNTY
Sibley, MN 2024 ▾

[View Minnesota Health Data](#)

County Demographics

The health of a place results from past and present policies and practices. The land known as Sibley County, along with the entirety of the U.S., has been home for many thousands of years to hundreds of Indigenous nations. Native Land Digital "strives to create and foster conversations about the history of colonialism, Indigenous ways of knowing, and settler-Indigenous relations."

Sibley County, Minnesota is Rural . In Sibley County, 100% of the population lives in a low population density area .

[Show demographic data](#)



County Snapshot

This county's snapshot covers:

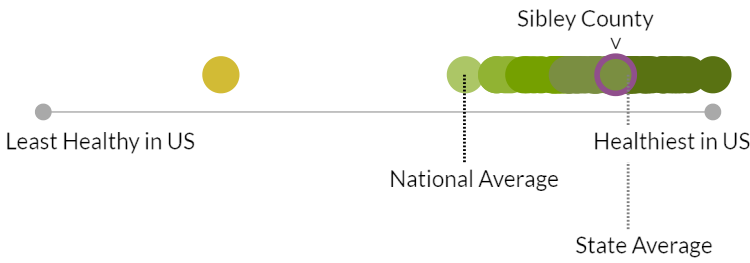
Health Outcomes ↓

Health Factors ↓

Sibley County Health Outcomes

Health Outcomes tell us how long people live on average within a community, and how much physical and mental health people experience in a community while they are alive.

Sibley County is faring worse than the average county in Minnesota for Health Outcomes, and better than the average county in the nation.



Trends Available

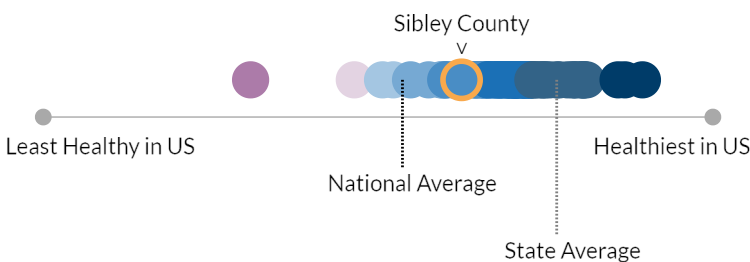
Health Outcomes				
Length of Life		Sibley County	Minnesota	United States
Premature Death		6,400	6,100	8,000
Quality of Life		Sibley County	Minnesota	United States
Poor or Fair Health		13%	12%	14%
Poor Physical Health Days		3.1	2.7	3.3
Poor Mental Health Days		4.7	4.3	4.8
Low Birthweight		6%	7%	8%
Additional Health Outcomes (not included in summary)				

Note: Blank values reflect unreliable or missing data.

Sibley County Health Factors

Many things influence how well and how long we live. Health Factors represent those things we can improve to live longer and healthier lives. They are indicators of the future health of our communities.

Sibley County is faring worse than the average county in Minnesota for Health Factors, and better than the average county in the nation.



Show areas to explore Show areas of strength Trends Available

Health Factors					
Health Behaviors		Sibley County	Minnesota	United States	—
Adult Smoking		18%	14%	15%	
Adult Obesity		38%	32%	34%	
Food Environment Index		9.5	9.1	7.7	
Physical Inactivity		23%	20%	23%	
Access to Exercise Opportunities		60%	86%	84%	
Excessive Drinking		20%	21%	18%	
Alcohol-Impaired Driving Deaths		9%	30%	26%	
Sexually Transmitted Infections		187.7	395.5	495.5	
Teen Births		9	10	17	
Additional Health Behaviors (not included in summary)					+
Clinical Care		Sibley County	Minnesota	United States	—
Uninsured		6%	5%	10%	
Primary Care Physicians		7,460:1	1,130:1	1,330:1	
Dentists		2,990:1	1,290:1	1,360:1	
Mental Health Providers		1,660:1	300:1	320:1	
Preventable Hospital Stays		5,557	2,225	2,681	
Mammography Screening		50%	52%	43%	
Flu Vaccinations		36%	53%	46%	
Additional Clinical Care (not included in summary)					+
Social & Economic Factors		Sibley County	Minnesota	United States	—
High School Completion		93%	94%	89%	
Some College		65%	76%	68%	
Unemployment		3.2%	2.7%	3.7%	
Children in Poverty		10%	11%	16%	
Income Inequality		3.6	4.3	4.9	
Children in Single-Parent Households		7%	20%	25%	
Social Associations		16.1	12.4	9.1	
Injury Deaths		78	73	80	
Additional Social & Economic Factors (not included in summary)					+
Physical Environment		Sibley County	Minnesota	United States	—
Air Pollution - Particulate Matter		6.5	6.1	7.4	
Drinking Water Violations		Yes			
Severe Housing Problems		10%	13%	17%	
Driving Alone to Work		82%	72%	72%	
Long Commute - Driving Alone		41%	30%	36%	
Additional Physical Environment (not included in summary)					+

Note: Blank values reflect unreliable or missing data.



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Services

114 N Holcombe Ave, Litchfield, Minnesota 55355
Main Line (320)693-5370

May 9, 2024

Business Office Manager Update,

I continue to sit on the Workforce Development, PET, Fiscal, CORE, CHIT teams for MMS CHS. Within these teams I continue to work towards creating a robust All Staff training schedule, tracking of our grant performance measures, ensure we get payments timely from MDH, work within PH-Doc.

The WFD team was able to bring in Brian Miller for a community event and a staff workshop. At this workshop we learned some techniques to talk about our work in public health.

The fiscal team completed our annual REDCap report for MDH. This report shows our staff ratios within each program and all the dollars we received from MDH. This was my second time through the process, and I am confident in the team that this will get easier each year as we work through it. Sibley County fiscal staff that retired in 2023, Rosy Quast, led the process for many years so we have much to learn.

I developed an indirect cost tracking system. The workbook shows what can all be collected and how much the CHS took in each quarter.

There were several webinar training sessions I have been able to attend this past quarter.

- Interviewing Basics
- Pre-Employment Testing
- Historical Overview of Public Health
- Project Management for Public Health
- NAACHO 6 Module series around Fundamentals of Financial Management

In this next quarter, Kiza and I will be working towards finishing our policy book and creating a fiscal presentation for Management Team and the Fiscal Team members.

Best Regards,

Sarah Gassman

Our mission is to promote health, prevent disease, and protect those who live, work, learn, and play in our community.

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May 9th, 2024

Administrator's Report

As we look towards the second half of the year, MMS CHS will continue building our foundation at the local level. We are committed to having strong processes to ensure excellent delivery of services, by highly trained staff, for the community we serve.

Our management team has done an excellent job reviewing grants, knowing when to apply and when to pass. The grant process is competitive in most situations, and we have been awarded all but one grant in four and a half years. When we receive grants, we bring dollars into our community. These dollars allow for programing, services, education, and partner collaboration. We can cover staff salaries, presenters, supplies, etc. Currently, we have one grant that we plan to write for. In fact, we have staff watching a webinar right now, learning about the new opportunity. If awarded, the dollars will help us progress the HEDA that we completed.

If you have not already registered for the virtual Bridges Out of Poverty Stakeholder training May 13th, please do. This training is for a targeted audience, including elected officials from four counties. It is a nice compliment to the Bridges training you might have already attended. I believe Meeker is still working on a date for their Bridges event, though I'm not sure anything has been set. May 15th is our Poverty Simulation event in Glencoe. This is a powerful interactive day where participants walk through the choices those living in poverty experience. We are working on additional community events for later in the year.

Internally, MMS CHS will host a finance workshop for our directors, management team, and fiscal staff. Expenses and invoicing is becoming complex within public health – learning the nuances will help create efficiencies, eliminate confusion, and help us plan for the future. I encourage attendance from the commissioners if able. The workshop will take place June 25th in Glencoe. Invites will be sent out soon. Also in June, staff will receive substance misuse training, including signs of addiction, how to get help, and setting boundaries. Alex Dorr will be attending our All Staff meeting September 30th. Alex works with Cy Wakemen who is the author of several books including *Reality-Based Leadership* and *No Ego*. Management Team has been trained in reality-based leadership and we would like our staff to learn about reality-based thinking. I encourage you to attend our meetings, when your schedule allows, as your support is appreciated.

I will be scheduling my yearly board meeting visits in your counties beginning in August. If there is something specific that your county might benefit from learning, please let me know and I will cater my information to best meet the needs of your county. If you have a recommended date to attend, or not attend, that information would also be appreciated.

Kiza Olson

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