



MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD

Meeting Location: McLeod County Environmental Services at
1065 5th Ave. SE, Hutchinson, MN 55350
September 8, 2022
9 AM to 11 AM
Minutes

Attendance: Commissioner Harder, Commissioner Oberg, Commission Schmalz, Commissioner Luthens, Commissioner Bredeson, Commissioner Cohrs, Diane Winter, Brittany Becker, Klea Rettmann, Berit Spors, Sarah Gassman, Kiza Olson, Brett Nelson, Pam Bagley

1. Meeting called to order – 9:00 am by Commissioner Harder
2. Approval of the Agenda (Action)
 - a. Motion by Commissioner Luthens. Second by Commissioner Schmalz
3. Approval of July 14, 2022 meeting minutes* (Action)
 - i. Motion by Commissioner Oberg, Second Commissioner Cohrs
 1. Notice to correct Commissioner Cohrs spelling on name in first part of Minutes
4. Fiscal Management
 - a. Approval of Expense Report – Invoice payments* (Action)
 - i. July
 1. Motion by Commissioner Schmalz, second by Commissioner Luthens
 - b. Approval of Financial Statements – Fiscal Report* (Action)
 - i. July
 1. Motion by Commissioner Cohrs, second by Commissioner Schmalz
 - c. Approval of Grant Summary Report* (Action)
 - i. July
 1. Motion by Commissioner Oberg, second by Commissioner Cohrs
5. Administrative Items
 - i. SHIP Update*
 1. Brett Nelson, CHS, Pam Bagley, Meeker County
 - a. Discussion was had.
 - ii. Executive Committee Meeting Update*

1. Kiza to send out registration for SCHAC to Commissioners
2. Discussion to approve reallocation of \$10,000 COVID monies to go towards Behavioral Health Survey.
 - a. Motion by Commissioner Schmalz, second by Commissioner Cohrs

iii. **CHS Furniture***

1. Discussion had on process. Counties would want prices for each item.
2. Ask for interest from Meeker. Meeker planning for remodel in near future.
3. Will table decision for November meeting. Management team to discuss pricing and wants. Will bring to board for final decision.

iv. **CHS Employee Reviews***

1. Kiza to make CHS Employee Annual Review custom to CHS rather than Meeker.

v. **CHS Meal Policy* (Action by Signature)**

1. Discussion held on what is considered Travel Status. Board would like verbiage changed to state 'overnight conference.' If lunch is provided for you, you cannot submit for reimbursement. Board would like up to \$40 with itemized receipts provided.
 - a. Motion by Commissioner Harder, second by Commissioner Oberg with above changes made.

6. **Other Agenda Items**

a. **County Updates (Meeker, McLeod, Sibley)**

- i. Meeker – COVID community update, Monkey Pox community update, Avian Influenza present in Meeker County, Potential for bad Influenza season. New Public Health Nurse starting, Capacity and Cost Assessment update, working on 2023 budget
- ii. McLeod – COVID community update, TB present within county, WIC still virtual, PSOP still operating, working on 2023 budget adding community health worker; bilingual, Cost and Capacity Assessment update
- iii. Sibley – COVID community update, Cost and Capacity Assessment update, Staffing update

b. **CHS Administrator Update**

- i. Gave update based on attached document.
- ii. Commissioners would like opportunity to meet her in person at future board meeting
- iii. Commissioner Oberg requests information on benefits and cost of Accreditation process.

Adjourn – Motion Commissioner Bredeson, second Commissioner Schmalz 10:56am

Following Adjournment, CHS Administrator Kiza Olson is requesting the executive committee to set a date prior to our next board meeting to discuss review budget and CHS benefits for 2023.

Beth Oberg

(Beth Oberg, MMS CHS Board Secretary)

Date: 12-6-22