



Public Health

Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD

Meeting Location: McLeod County Government Center

520 Chandler Ave N

Glencoe, MN 55336

May 31, 2023, 2pm-3pm

Agenda

Attendance: Commissioner Bredeson, Commissioner Oberg, Commissioner Schmalz, Commissioner Grochow, Commissioner Kreger, Commissioner Luthens, Kiza Olson, Sarah Gassman, Diane Winter, Klea Rettmann, Rachel Fruhwirth, Berit Spors, Brittany Becker

Commissioner Oberg abstained from voting due to not being in posted location.

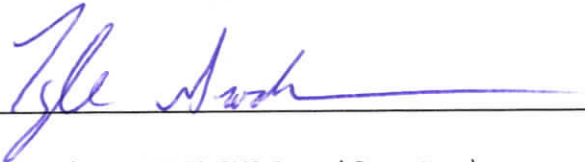
1. Meeting called to order Commissioner Schmalz at 2:04pm
2. Approval of the Agenda (Action) Commissioner Luthens, Commission Grochow, Roll call, all in favor
3. Approval of November 10, 2022 Meeting Minutes* (Action) Commissioner Luthens, Commissioner Bredeson, Roll call, Commissioners Kreger and Grochow abstain, Commissioners Bredeson, Commissioner Schmalz, Commissioner Luthens in favor
4. Approval of March 9, 2023 Meeting Minutes* (Action) Commissioner Kreger, Luthens, Roll call, all in favor
5. Fiscal Management
 - a. Approval of Expense Report – Invoice payments* (Action)
 - i. February - Commissioner Schmalz Commissioner Luthens, Roll Call all in favor
 - ii. March - Commissioner Grochow, Commissioner Kreger, Roll Call all in favor
 - iii. April - Commissioner Schmalz, Commissioner Luthens, Roll Call all in favor
 - b. Approval of Financial Statements – Fiscal Report* (Action)
 - i. February - Commissioner Schmalz, Commissioner Kreger, Roll Call all in favor
 - ii. March - Commissioner Schmalz, Commissioner Bredeson, Roll Call all in favor
 - iii. April - Commissioner Schmalz, Commissioner Luthens, Roll Call all in favor
 - c. Approval of Grant Summary Report* (Action)
 - i. February - Commissioner Schmalz, Commissioner Luthens, Roll Call, all in favor
 - ii. March - Commissioner Schmalz, Commissioner Luthens, Roll Call, all in favor
 - iii. April - Commissioner Schmalz, Commissioner Luthens, Roll Call, all in favor
6. Administrative Items
 - i. CHS Holiday Schedule* (Action) - Commissioner Schmalz, Commissioner Kreger, Roll Call, all in favor
 - ii. CDS Report (Action) – Commissioner Schmalz, Commissioner Grochow, Roll call, all in favor of elimination.
 - iii. WIC Shortfall – Kiza presented shortfall as result of small lump payout at end of FFY 2022.
 - iv. Wage increase frequency (Action) – Board in favor of change. Commissioner Schmalz, Commissioner Luthens, Roll Call, all in favor
 - v. Teleworker Policy* (Action) – Board approved policy pending spelling correction on page 35 of packet, Commissioner Schmalz, Commissioner Luthens, Roll Call, all in favor
 - vi. SCHSAC Report – Commissioner Schmalz gave update
 - vii. Administrator Evaluation – Sent to Executive Committee to pass on to who they prefer. Evaluation recommended to be completed by July meeting date. Kiza will send on to all

commissioners like past years. Kiza to schedule executive meeting to review evaluation results.

7. Other Agenda Items

- a. Fiscal Update* - Sarah gave update
- b. County Updates (McLeod, Sibley, Meeker)
 - i. McLeod - Updates on staffing, WIC in person come August, Bridges out of Poverty in June, TB update, Community Care Team, Reaccreditation
 - ii. Sibley - WIC is in person, Bridges out of Poverty in July, Reaccreditation, Health Equity Grant, Staffing,
 - iii. Meeker - Updates on staffing, HHS merge by end of year, WIC in person soon, Refugee Health work, Reaccreditation
- c. CHS Administrator Update - Kiza gave update, RHEN 2, Dr. Wu and DEI, Bridges out of Poverty, End of Legislative session and LPH and PHEP dollars may increase

Adjourn at 3:52pm Commissioner Schmalz, Commissioner Grochow



Date: 07-13-23

(Lyle Grochow, MMS CHS Board Secretary)