



MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD

Meeting Location: McLeod County Environmental Services at
1065 5th Ave. SE, Hutchinson, MN 55350
November 10, 2022
9 AM to 11 AM
Minutes

Attendance: Commissioner Schmalz, Commissioner Cohrs, Commissioner Bredeson,
Commissioner Luthens, Diane Winter, Brittany Becker, Sarah Gassman, Kiza Olson

1. Meeting called to order – Commissioner Schmalz 9:06 am
2. Approval of the Agenda (Action) – Motion by Commissioner Cohrs Second by Commissioner Luthens
3. Approval of July 14, 2022 and September 8, 2022 meeting minutes* (Action) – Motion by Commissioner Luthens Second by Commissioner Cohrs
4. Fiscal Management
 - a. Approval of Expense Report – Invoice payments* (Action)
 - i. August – Motion by Commissioner Bredeson Second by Commissioner Schmalz
 - ii. September – Motion by Commissioner Cohrs Second by Commissioner Schmalz
 - iii. October – Motion by Commissioner Luthens Second by Commissioner Bredeson
 - b. Approval of Financial Statements – Fiscal Report* (Action)
 - i. August – Motion by Commissioner Cohrs Second by Commissioner Schmalz
 - ii. September – Motion by Commissioner Schmalz Second by Commissioner Bredeson
 - iii. October – Motion by Commissioner Luthens Second by Commissioner Bredeson
 - iv. Discussion was had on the necessity of this report. Present to board of possible elimination of this report in 2023.
 - c. Approval of Grant Summary Report* (Action)
 - i. August – Motion by Commissioner Schmalz Second by Commissioner Luthens
 - ii. September – Motion by Commissioner Cohrs Second by Commissioner Schmalz
 - iii. October – Motion by Commissioner Luthens Second by Commissioner Bredeson
5. Administrative Items

- i. FFY 2021 Audit Updates
- ii. Financial Management Update* (Action) – Motion by Commissioner Bredeson second by Commissioner Cohrs with the addition of specified dollar amount.
 - 1. Final approval to be reviewed at Annual Meeting in January
- iii. Executive Committee Meeting Update*
- iv. 2023 Budget Approval** (Action) – Motion by Commissioner Luthens second by Commissioner Bredeson
- v. Grant Workbook 2023* (Action) – Motion by Commissioner Cohrs second by Commissioner Bredeson
- vi. COLA for 2023 (Action) – Motion by Commissioner Schmalz second by Commissioner Cohrs
- vii. Wage increase for 2023 (Action) – Motion by Commissioner Schmalz second by Commissioner Bredeson
- viii. WIC Peer Salary Scale (Action) – Motion by Commissioner Bredeson second by Commissioner Cohrs
- ix. Approval of Benefits* (Action) – Motion by Commissioner Schmalz second by Commissioner Bredeson
- x. Dates for 2023 CHB Meetings* (Action)
 - 1. Motion for dates of 2nd Thursday of odd months by Commissioner Cohrs second by Commissioner Bredeson
 - 2. Motion for times of meeting be 9-11 am Motion by Commissioner Schmalz second by Commissioner Bredeson
 - 3. Motion for location to continue in Hutchinson. Motion by Commissioner Schmalz second by Commissioner Bredeson
- xi. Grant Information*
- xii. SCHSAC representatives for 2023
 - 1. Discussion was had. Final motion will be in January for representatives

6. Other Agenda Items

- a. County Updates (Meeker, McLeod, Sibley)
 - i. Meeker County – COVID updates, Flu updates, staffing updates, procurement update, facility redesign update
 - ii. McLeod County – COVID updates, TB update, Nurturing Parenting curriculum update, staffing updates
 - iii. Sibley County – COVID updates, TB updates, staffing updates, procurement update, possible grant opportunities in the future for Health Equity
- b. CHS Administrator Update*
 - i. Discussion that Administrators Annual Review was completed

Adjourn – Motion by Commissioner Schmalz second by Commissioner Cohrs 10:57 am


 Lyle Grochow, MMS CHS Board Secretary


 Date