



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD

Meeting Location: McLeod County Environmental Services at
1065 5th Ave. SE, Hutchinson, MN 55350

March 9, 2023

9 AM to 11 AM

Minutes

Attendance: Commissioner Grochow, Commissioner Kreger, Commissioner Schmalz, Commissioner Luthens, Commissioner Obeger, Commissioner Bredeson, Kiza Olson, Sarah Gassman, Diane Winter, Brittany Becker, Klea Rettmann, Jill Prochaska (Nursing Student), Kristin Erickson (MDH Nurse Consultant)

1. Meeting called to order – Commissioner Schmalz 9:02 am
2. **Approval of the Agenda (Action)** – Commissioner Obeger, second by Commissioner Luthens with the move of Elections to first order of business. All in favor.
 - a. Roll call
3. **Approval of November 10, 2022 Meeting Minutes* (Action)** Motion by Commissioner Luthens, second Commissioner Obeger. All in favor
 - a. Roll call
4. **Fiscal Management**
 - a. **Approval of Expense Report – Invoice payments* (Action) -**
 - i. **November-** Motion by Commissioner Luthens, second Commissioner Bredeson
 1. Roll call
 - ii. **December** – Motion by Commissioner Schmalz, second by Commissioner Luthens
 1. Roll call
 - iii. **January** – Motion by Commissioner Obeger, second by Commissioner Grochow
 1. Roll Call
 - b. **Approval of Financial Statements – Fiscal Report* (Action)**
 - i. **November** – Motion by Commissioner Schmalz, second by Commissioner Luthens
 1. Roll call
 - ii. **December** – Motion by Commissioner Obeger, second Commissioner Luthens
 1. Roll call
 - iii. **January** – Motion by Commissioner Kreger, second Commissioner Schmalz
 1. Roll call
 - c. **Approval of Grant Summary Report* (Action)**
 - i. **November** – Motion by Commissioner Luthens second by Commissioner Bredeson
 1. Roll call
 - ii. **December** – Motion by Commissioner Schmalz second by Commissioner Luthens
 1. Roll call
 - iii. **January** – Motion by Commissioner Obeger, second by Commissioner Luthens
 1. Roll call
5. **Annual Business**
 - i. **Election of Chair, Vice Chair, Secretary (Action)**
 1. **Chair** – Nomination of Commissioner Schmalz by Luthens, Bredeson seconds. All in favor
 - a. Roll call
 2. **Vice Chair** – Nomination of Commissioner Obeger by Commissioner Schmalz, Commissioner Luthens seconds. All in favor
 - a. Roll call

3. **Secretary** – Nomination of Commissioner Grochow by Commissioner Kerger second Commissioner Schmalz. All in favor.

a. Roll Call

ii. **Agent of the Board Resolution* (Action)**

1. Motion by Commissioner Oberg, second by Commissioner Grochow

a. Roll call

iii. **Bank Resolution* (Action)**

1. Motion by Commissioner Kreger, second by Commissioner Luthens

a. Roll call

iv. **Conflict of Interest Policy***

v. **Medical Consultant Resolution* (Action)**

1. Motion by Commissioner Oberg, second by Commissioner Luthens

a. Roll call

6. **Administrative Items**

i. Presentation of CHB Binders

ii. SCHSAC Report* – Commissioner Schmalz

iii. Cell Phone Policy * (Action)

1. Motion by Commissioner Oberg for Sarah Gassman (staff) to have work issued phone like all CHB staff. Second by Commissioner Bredeson.

a. Roll Call

2. Motion to bring Cell Phone Policy to Executive Committee for review. Motion by Commissioner Oberg, second by Commissioner Schmalz

a. Roll call

7. **Other Agenda Items**

a. SHIP Update*

b. Fiscal Update*

c. County Updates (McLeod, Sibley, Meeker)

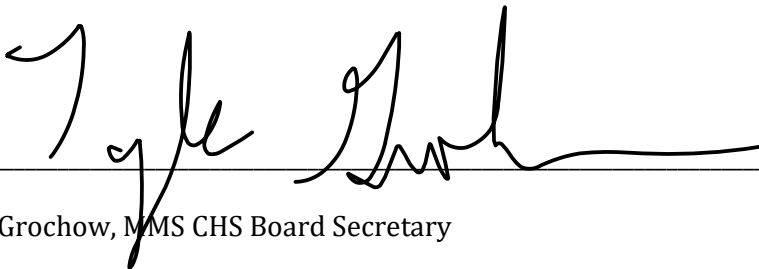
i. McLeod – COVID Update, Staff Updates, Parent Support Outreach Program (PSOP), WIC coming back to in clinic, Bridges out of Poverty will be June 13

ii. Sibley – COVID Update, Health Equity Grant Update, WIC coming back to in clinic, Opioid dollar update, Bridges out of Poverty will be May 4

iii. Meeker – COVID Update, WIC coming back to in clinic, Health Equity Grant Update, Case Management Update, Suicide Prevention Grant being written with Social Services, will be merging with Social Services 1/1/24, Family Services Redesign, Staffing Update, Opioid dollar update, Bridges out of Poverty Fall 2023.

d. CHS Administrator Update*

Adjourn – Motion by Commissioner Oberg Second by Commissioner Grochow. 11:08 Roll Call



Lyle Grochow, MMS CHS Board Secretary

6-4-23

Date