



Public Health
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Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Services

114 N Holcombe
Litchfield, Minnesota 55355

Direct Line (320)-693-5370

MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes

Thursday, February 11, 2021

9AM to 11AM

Held via Zoom and in person at McLeod HWB Large Room, Hutchinson

Board Members

Beth Oberg.....present
Julie Bredeson.....present
Danny Schiefelbein..absent

Nathan Schmalz....present
Daryl Luthens.....present
Joe Nagel.....absent

Bobbie Harder.....present
Joy Churs.....present
Steve Saxton.....absent

Staff Present

Kiza Olson.....present
Diane Winter.....present
Rose Anderson.....present

Berit Spors.....present
Amanda Maresh.....present
Rachel Fruhwirth....present

Julie Schrum.....present
Klea Rettman.....present

1. Meeting called to order by Vice Chair Bobbie Harder at 9:10 a.m.

2. Welcome and Introductions

All present introduced themselves.

3. Additions to the Agenda*

Additions: State Audit Agreement for 2020 and 2021 Administration Budget

Motion to approve Agenda, with additions, by Beth Oberg and seconded by Joy Cohrs. Motion carried.

4. Approval of January 14, 2021 meeting minutes* meeting minutes

Motion to approve January 14, 2021 meeting minutes by Nathan Schmalz and seconded by Daryl Luthens. Motion carried.

5. History of MMS CHS

CHS Director, Kiza Olson gave a brief explanation of the Structure*, Statutory Work 145a*, Joint Powers Agreement*, Budget* and Team Meeting Schedule* for the MMS CHS.

6. Election of Officers

2020 Officers:

- Chair, Mike Housman (Meeker)
- Vice Chair, Bobbie Harder (Sibley)
- Secretary, Ron Shimanski (McLeod)

a. Chair

Vice Chair Bobbie Harder called for nominations for 2021 Chair. Motion by Beth Oberg to nominate Bobbie Harder to chair. With no further nominations made, motion by Oberg to cast a unanimous ballot for Bobbie Harder. Seconded by Joy Cohrs. Motion carried.





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b. Vice Chair

Harder called for nominations for Vice Chair. Motion by Beth Oberg to nominate Nathan Schmalz. Motion by Bobbie Harder to cast a unanimous ballot for Nathan Schmalz. Seconded by Daryl Luthens. Motion carried.

c. Secretary

Harder called for nominations for Secretary. Motion by Julie Bredeson to nominate Beth Oberg. Motion by Daryl Luthens to cast a unanimous ballot for Beth Oberg. Seconded by Joy Cohrs. Motion carried.

7. Appoint Executive and Finance Committee Members*

The Board Officers will act as members of the above listed committees.

8. Appoint SCHSAC Representative and Alternate*

Bobbie Harder was appointed SCHSAC Representative and Kiza Olson as Alternate.

9. Appoint CHB Representative to the Healthy Community Leadership Team (HCLT)

Joy Cohrs was appointed to the Healthy Community Leadership Team.

10. Appoint Legal Representative for MMS CHB*

Brandi Schiefelbein was appointed as Legal Representative for MMS CHB.

11. Conflict of Interest Policy to be completed and signed*

Board Members were asked to completed the Conflict of Interest form and email to Kiza Olson or Rose Anderson. It can also be mailed or delivered to Meeker County Public Health.

12. Consideration of Resolution 2021-1*, Designation of Security Bank & Trust Co. as MMS CHB official bank and designation of staff to conduct financial transactions.

Motion by Nathan Schmalz and seconded by Joy Cohrs to maintain Security Bank & Trust Co. as MMS CHB official bank, Kiza Olson as the authorized agent for the CHB and Diane Winter, alternate to conduct financial transactions. Roll Call taken - all voted yes. Motion carried. Resolution adopted.

13. Fiscal Management

a. Approval of Expense Report*

Motion by Beth Oberg and seconded by Daryl Luthens to approve Expense Report. Motion carried.

b. Approval of Financial Statements*

Motion by Nathan Schmulz and seconded by Daryl Luthens to approve Financial Statements. Motion carried.

14. Finance Committee

a. Updates from 12/21/2021 Meeting





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Discussed CHS \$34,328 in Grants for COVID-19: stating dollars allotted to counties based on formula from census numbers. Sibley-20%, Meeker-31% and McLeod-49%

15. Administrative Items

a. Discuss CHB meeting dates for 2021

Board is required to meet twice a year and has met every other month or quarterly in the past. Decision made to meet every other month: March 11, May 13, July 8, September 9, and November 10, 2021.

16. Other Agenda Items

a. County Updates (McLeod, Meeker, Sibley)

McLeod: Report given by Amanda Maresh

As of yesterday at 11am, McLeod County had:

- 3330 positive cases and sadly 49 deaths.
- Data from Monday 2/8--91 hospitalized (ages 27-98), 11 in ICU (ages 61-84)

Vaccine update:

- We're currently vaccinating those in Phase 1A-->health care workers, E-12 and childcare staff.
- Received 200 doses of vaccine this week
- We had a clinic on Tuesday, have another one today--planning for 40 first doses and 100-2nd doses and another clinic on Saturday to get more childcare providers and teachers--planning for 70 doses.
- Public Health has given 1,132 doses so far.
- Per the vaccine website, 3,664 people have received at least one dose and 1,028 people have completed the vaccine series. This means we've now immunized more people than we've had positive covid-19 infections. A HUGE accomplishment. It also means 10.2% of residents in McLeod County have received their first dose.
- We hope to open up to more of the 65+ population in the next few weeks.

CICT: Thankfully our numbers are down. On Monday, we had 36 cases in the last 2 weeks. Still doing some CICT work, but capacity has decreased due to vaccine clinics.

Meeker: Report given by Diane Winter

- 33 total deaths, 4 new cases
- Very few Essential Service requests.
- 11.2% received first dose for 1a, currently vaccinating 1b-daycares and School personnel. 609 first dose given, 124 second dose given
- Meeker Memorial Hospital/Clinic system has administered 900 first doses
- Currently no vaccine at Walmart
- Working on smoother communications, appreciate volunteers

Sibley: Report given by Rachel Fruhwirth and Klea Rettman

- 1,121 cases, 15 in isolation, decline in positive cases
- 9% given first dose
- People are grateful for local clinics
- PrepMod up and running





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b. CHS Update

Request made for all attendees to submit Roster updates to Rose Anderson at Meeker County Public Health. Kiza Olson recommends, and board agrees, continuing yearly audit with State auditors. CHS employees are working COVID-19 clinics as counties request help.

c. Request for Finance committee to stay following the CHB for a brief meeting.

17. Adjourn

Motion by Daryl Luthens and seconded by Julie Bredeson to adjourn meeting at 10:23 a.m.
Motion carried.

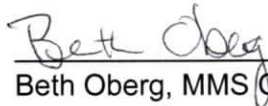
Attachments:

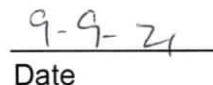
- January 14th, 2021 Meeting Minutes*
- Structure*
- Statutory Work 145a*
- JPA*
- Budget*
- Team Meeting Schedule*
- Conflict of Interest Policy*
- Expense Report*
- Financial Statements*
- Consideration of Resolution*

2021 Meeting Dates

March 11th
May 13th
July 8th
September 9th
November 10th

*All meetings are 9-11 unless
otherwise specified*


Beth Oberg, MMS CHS Board Secretary


Date

