

**MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes**  
**Thursday, October 8, 2020**  
**9AM to 11AM**

**Held via Zoom-Virtual and in person McLeod HWB Large Room, Hutchinson**

**Board Members**

Beth Oberg.....present  
Joe Tacheny.....absent  
Mike Housman.....present

Ron Shimanski.....present  
Joe Nagel.....absent  
Rich Pohlmeier.....present

Bill Pinske.....present  
Bobbie Harder.....present  
Joy Cohrs.....absent

**Staff Present**

Kiza Olson.....present  
Diane Winter.....present  
Rose Anderson.....present

Berit Spors.....present  
Amanda Maresh.....present  
Rachel Fruhwirth.....present

Klea Rettman.....present

**1. Meeting called to order by Board Chair Mike Housman at 9:07 a.m.**

**2. Additions to the Agenda\***

Motion to approve the agenda by Bill Pinske and seconded by Bobbi Harder. Motion carried.

**3. Approval of September 10, 2020 Meeting Minutes\***

Motion by Ron Shimanski and seconded by Bill Pinske to approve the September 10, 2020 minutes as written. Motion carried.

**4. Fiscal Administration\***

**a. Approval of Expense Report**

Motion to approve September 2020 Expense Reports by Ron Shimanski and seconded by Bobbie Harder. Motion carried.

**b. Approval of Financial Statements\***

Discussion held and motion made by Bill Pinske to hold on approval the financial statement due to questions and discrepancies. Motion seconded by Bobbie Harder. Motion carried.

**5. CHS Administrative Items**

**a. Influenza Vaccine Project 2020\***

Kiza Olson stated grant was submitted with expectations to receive a reply soon.

**b. CICT (Case Investigation Contact Tracing) contract just received and will explain reimbursement for Meeker, McLeod and CHS staff working with COVID tracing on a regional level with reimbursement thru end of year. CICT is part of CARES Act.**

**c. Credit Card Agreement\***

After reviewing Credit Card Agreement, motion made to approve by Ron Shimanski and seconded by Beth Oberg. Motion carried.

**d. WIC Peer Wage Scale\***

WIC Breastfeeding Peer position hiring process has begun with 11 applicants. After discussion on the wage agreement, motion by Rich Pohlmeier and seconded by Ron Shimanski to set entry level salary at \$13.39, ending at \$17.47 for peers, and \$14.74 entry to \$19.23 for lead, allowing CHS Administrator flexibility to increase wage 0-5% annually based on performance. Motion carried.

# *Meeker-McLeod-Sibley Community Health Services*

1805 Ford Avenue, Suite 200  
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- e. 2021 Budget Planning Update  
Finance committee will meet October 29, 2020 at 3:00 p.m. to review budget before full board presentation on November 12, 2020.
- f. State Audit Update  
Audit is on track to be complete by October 30th.

## **6. Other Agenda Items**

- a. County Updates (Meeker, McLeod, Sibley)

**McLeod** update...Amanda Maresh: As of 10/7 at 11am, there were 519 positives and 3 deaths. McLeod schools are in phase 2 which is in person for elementary and hybrid for secondary (some in person, some distance). We anticipate this week's case rate to go to 21-ish, but we are thinking next week will drop back down again so I don't believe the schools will take any action to change learning models. New Century Academy is hybrid but all students are in the building because the building capacity allows for it.

We continue to meet with community partners via zoom. There's a meeting today with schools and other community partners. We have health care partner meetings every 2 weeks pending there are agenda items.

We started doing some official Case Investigation/Contact Tracing late August. In the month of September, we did 62 calls, MDH did 58, 8 were lost to follow up and 2 refused. Soon we will be joining the regional model for CICT, which goes until Dec 30<sup>th</sup>. We have 6 staff that have been trained and our CICT lead has been helping a staff person in Meeker and a CHS employee get acquainted.

We continue to provide essential services to those in Isolation or Quarantine (most of the requests continue to be for food). We utilize the food shelf as appropriate.

Our 3 Skilled Nursing Facilities (SNFs) in McLeod are continuing to test their employees weekly as per the current county positivity rate (6.7%).

Our staff continue to work from home as able while waivers are in place. Visits in public health are approved on a case by case basis.

**Meeker** update...Diane Winter: 252 positives, significant increase in positives (doubled in Sept). Part-time contact tracer was hired in late August has reached 10-12 cases and reports people are more willing to work with local vs MDH workers. In past there were lags, Hospitals continue to share positive cases allowing public health to assure, when calling, positives understand isolation requirements. Some essential services requests for groceries and medications: working through local businesses to deliver items. LTC facilities testing employees weekly.

Two businesses had cluster outbreaks; reached out to help understand what lead to cluster and perimeters for handling explained and very receptive.

Laurie Terning continues to participate, along with school nurses, in hospital ICS briefings with focus on schools. D/C is only in-person school with the other districts hybrid. Expecting fourteen day positivity rate to increase. Providing local data to schools upon request.

Staff continues to work from home with face to face visits considered on individual basis. Working with CARES Act dollars to remodel WIC office. Waiver allowing WIC services to be provided by telephone extended to February 21<sup>st</sup>, 2021.

**Sibley** update...Rachel Furhwirth: 214 positive cases. Nursing homes employee positive case protocols in place. Outbreak related to wedding will result in an increase in positive cases. Working on Flu vaccine campaign and will test with drive thru vaccine clinic for Sibley employees: exercise in real time.

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**Sibley** update continued...Klea Rettman: Working mainly with schools. Sibley East school appeared on front page of Star Tribune, after voting against MDE/MDH recommendation, deciding to move their school back to full in-person. Later voted to go back to hybrid. Public Health recognized that they have an obligation to provide community with a breakdown of Sibley county COVID-19 data. Because county is not participating in contact tracing, only have the line data to go off of. Using that data, doing a weekly school call every Thursday to provide detailed data to help schools make an informed decision. Working with GIS (geographic information system) coordinator, county is in process of creating a COVID-19 dashboard, breaking down data into school district and commissioner district, based off positive test cases and other data. Line list currently shows 215 positive cases, and 14 in isolation.

Chairman Mike Housman posed many questions on COVID-19 statistics which Public Health Directors addressed. Pointed Board to MDH site to access COVID-19 data:

<https://www.health.state.mn.us/diseases/coronavirus/situation.html>

## **7. Other Agenda Items**

None

## **8. Adjourn**

Motion by Bill Pinske and seconded by Ron Shimanski to adjourn meeting. Motion Carried. Board Chair Mike Housman called meeting adjourned at 10:22 a.m.

### **Attachments:**

- September 10th, 2020 Meeting Minutes
- Expense Report
- Financial Statements
- Credit Card Agreement
- WIC Peer Scale

  
Ron Shimanski, MMS CHS Board Secretary

11-18-20  
Date

### 2020 Meeting Dates

November 12<sup>th</sup>  
December 10<sup>th</sup>

*All meetings at 9-11 a.m. unless  
otherwise specified*