



MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes
Thursday, August 13, 2020
9AM to 11AM
Held via Zoom Meeting

Board Members

Beth Oberg.....present	Ron Shimanski.....present	Bill Pinske.....present
Joe Tacheny.....absent	Joe Nagel.....absent	Bobbie Harder.....present
Mike Housman.....present	Rich Pohlmeier.....present	Joy Cohrs.....absent

Staff Present

Kiza Olson..... present	Amanda Maresh.....present	Klea Rettman.....present
Diane Winter.....present	Meghan Mohs.....absent	Rachel Fruhwirth... present
Rose Anderson.....present		

Guests: State Auditors: Brittany Palmain and Stephanie Erickson

- 1. Meeting called to order by Chair Mike Housman at 9:08 a.m.**
- 2. Introduction of Intern, Kimberly Thielen***
- 3. Additions to the Agenda**
Motion to approve the agenda by Ron Shimanski and seconded by Bill Pinske to approve the agenda with addition of: audit group joining meeting at 9:15 a.m. Motion carried by unanimous consent.
- 4. Approval of June 11, 2020 Meeting Minutes***
Motion by Bobbie Harder and seconded by Ron Shimanski to approve the June 11, 2020 minutes as written. Motion carried by unanimous consent.
- 5. Audit Group Report**
Stephanie Erickson gave a brief status statement. Stated responsibilities and outlined plan, scope and time of audit, and reviewed findings in last year's letter. CHS and CDS materials requested and received. There will be a single audit of WIC. Audit to be completed by September 30, 2020 with an auto extension of 3 months, if necessary. Currently, timeframes are being met. Meeting will be held in September, if single audit met as anticipated.
- 6. Fiscal Administration**
 - a. Approval of Expense Report
Expense reports were not included in board packet and will be reviewed at next meeting.
 - b. Approval of Financial Statements*
On motion by Bill Pinske and seconded by Rich Pohlmeier it was agreed by unanimous consent to approve the financial statements for June and July 2020.
 - c. Updates from the MMS CHB Finance Committee
Kiza Olson reported on short meeting held via Zoom where the navigation and monetary request of Cares Funding was discussed. It was determined no requests need to occur and counties are right on track.
- 7. Administrative Items**
 - a. County Updates(McLeod, Sibley, Meeker)
Amanda Maresh, McLeod County, (226 positive cases as of today) reported that due to uptick in cases, State Operations Center is open and meet at 4 p.m. each day. A Mass testing site will be held August 20, 2020 in Glencoe.

Meeker-McLeod-Sibley Community Health Services

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Diane Winter reported for Meeker County (87 positive cases) stating agency continues to provide essential services to all positive cases. Total public intake complaints and business questions have been fulfilled and satisfied, in compliance. Continue to work with LTC facilities for favorable outcomes. Desire is to open for family visiting, however, testing is necessary. To support increase number of Hispanic cases, working with church to identify needs. Staff is coordinating with school nurses to help with school opening. A temporary, part-time liaison position is open for hire to help support positive cases. The County Board approved hiring a casual part time PHN to conduct case investigations/contact tracing on behalf of Meeker County. Will fund through CARES ACT and contact case funding.

Rachel Fruhwirth reports that Sibley County (84 positive cases) is partnering with McLeod County, to help with mass flu clinics, and due to overlap, working on setting up School Safe Learning Plan and needs with high case levels.

b. CHS update on grants

Kiza Olson stated working on budget plans for MCH and SHIP (for year 5 extension) and are progressing well. A small Radon Grant, due August 21, 2020, is being considered and also a Vaccination Grant for flu immunizations.

It was established that prior to applying for a grant, CHS Administrator, will give awareness to CHB for approval and if/when formal approval of grant is given, it will be presented to CHB for acceptance.

8. Other Agenda Items

a. COVID-19 Update

Kiza Olson, CHS administrator, stated information is being received and communicated well.

b. Safe Learning Plan*

Kiza Olson shares work is being done with schools towards helping our children return safely to school, following the plan. Commissioners will accept input.

c. Bobbie Harder questioned information she heard on medicine refills being given without medical input. Staff had no knowledge of this. Harder also questions the procedure for workplace testing of positive employees. Staff explained: if employee tested positive, the first step would be to identify other employees they have had "close contact" with, monitor those employees for symptoms/isolate and then state (MDH) would identify if it qualifies as an outbreak vs. cluster for follow up.

9. Adjourn

Board Chair, Mike Housman called meeting adjourned at 9:47 a.m. following motion by Bill Pinske and seconded by Ron Sminanski to adjourn meeting, board gave unanimous agreement.

Attachments:

- Kimberly Thielen Introduction
- June 11, 2020 Meeting Minutes
- Financial Statements (June and July)
- Safe Learning Plan

2020 Meeting Dates

September 10th
October 8th
November 12th
December 10th

All meetings at 9-11 a.m. unless otherwise specified



Ron Shimanski, MMS CHS Board Secretary

9-10-20

Date