MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes
Thursday, June 11, 2020
9AM to 11AM
Held via Zoom Meeting

Board Members
Beth Oberg.............present   Ron Shimanski.............present   Bill Pinske.............present
Joe Tacheny.............absent  Joe Nagel............. absent    Bobbie Harder.............present
Mike Housman.............present   Rich Pohlmeier.............present   Joy Cohrs............. absent

Staff Present
Kiza Olson............. present
Diane Winter.............present   Amanda Maresh.............present   Klea Rettsman.............absent
Rose Anderson.............present   Meghan Mohs............. absent    Rachel Fruhwirth.............present

Guests: None

1. Meeting called to order by Chair Mike Housman at 9:05 a.m.

2. Welcome and Introductions

3. Explanation for Motions/Voting via Zoom Meeting

4. Additions to the Agenda
   Motion to approve the agenda by Ron Shimanski and seconded by Bill Pinske. Motion carried by unanimous consent.

5. Approval of April 9th, 2020 Meeting Minutes*
   Motion by Beth Oberg and seconded by Ron Shimanski to approve the April 9, 2020 minutes as written. Motion carried by unanimous consent.

6. Fiscal Administration
   a. Approval of Expense Report*
      On motion by Bill Pinske and seconded by Ron Shimanski, it was agreed by unanimous consent to approve the expense report.
   b. Approval of Financial Statements*
      On motion by Rich Pohlmeier and seconded by Beth Oberg it was agreed by unanimous consent to approve the financial statements for April and May 2020.
   c. Updates from the MMS CHB Finance Committee
      No meeting was held since the last report, therefore, no updates.

7. Administrative Items
   a. County Updates(McLeod, Sibley, Meeker)
      Amanda Maresh reported that McLeod county (52 positive cases as of today) continues to reach out to the community with meetings to update with continuously changing information. Have point of contacts to many areas in community which has a positive effect and all COVID positive cases are contacted via phone.
      Rachel Fruhwirth reports that Sibley county has assembled many teams and has fit tested all emergency teams and continue to fit test in adult health facilities and dental offices to enable workers to continue providing safe services. There is a nursing home facility with a COVID outbreak and therefore expect cases to climb. Sibley’s team reaches out to assist Hispanic populations, migrant workers and churches with guidance and support. Family Home visiting has
been working on methods to reopen including the car seat program. Also meeting with EOC and working on billing and budgeting. Busy times!
Diane Winter reported for Meeker county (46 positive cases) stating agency continues to provide all its regular services, with the exception of child passenger safety and immunizations, working in teams in a method similar to other counties. Area hospitals have provided positive case results and Meeker county has been reaching out with phone calls; to provide support, information and essential services, which stem mostly from positive cases. Also have teams reaching out to long term care facilities, local agencies, targeted populations, those isolated and living in own home to provide support and guidance along with filling PPE requests, as able. The agency has received more calls concerning Covid as public opens up. She attends many meetings and, as information changes rapidly, continues to have contact with hospitals, EM, and businesses to provide MDH, Governor updates.

b. WIC Peer Mentor updates
The lead WIC Peer Mentor coordinator has resigned and there is a peer co-worker who is qualified and willing to accept the position. Kiza Olson states this person would be an excellent candidate. She reviewed the WIC Peer Job descriptions and career ladder. As a pay scale has not been established, recommended a $1 an hour pay increase to move current peer mentor to lead position. Motion made by Beth Oberg and seconded by Bill Pinske to move current peer mentor to lead WIC Peer Coordinator position with a $1 (one) an hour pay increase. Motion carried by unanimous consent.

8. Other Agenda Items
a. 2019 Novel Coronavirus Update
Kiza Olson, CHS administrator, gave an update on the current situation sitting March 6, as first reported Covid case in MN and noted a current decline in number of new cases in Meeker. Kiza has observed, and spent time, in all three counties and shared that it is very impressive to see how our counties are coming together; each county is adapting and handling differently depending on their county’s individual needs.
Due to some recent negative press, Kiza requested that if board hears negative news, to reach out and report to public health to enable the situation be addressed with truth and in a way to best reflect our communities and work places.

b. Next Meeting Discussion
It was decided to make a determination on whether to hold the July 9th, 2020 meeting until the week before scheduled. If held, meeting would be conducted via Zoom.

9. Adjourn
Board Chair, Mike Housman called meeting adjourned at 9:38 a.m.

Attachments:
- April 9, 2020 Meeting Minutes
- Expense Report
- Financial Statements (April and May)
- WIC Peer Job Descriptions & Career Ladder

2020 Meeting Dates

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All meetings at 9-11 a.m. unless otherwise specified