



Public Health  
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Meeker McLeod Sibley  
Community Health Services

# Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200  
Glencoe, Minnesota 55336

Direct Line (507) 766-3531  
Fax Number (320) 864-1484

## MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes Thursday, November 14, 2019 9 AM to 11 AM McLeod County Solid Waste Large Room, Hutchinson

### Board Members

Beth Oberg.....present	Joe Tacheny.....absent	Ron Shimanski.....present
Joe Nagel.....absent	Bill Pinske.....present	Bobbie Harder.....present
Mike Housman.....present	Doug Krueger.....absent	Joy Cohrs.....absent

### Staff Present

Diane Winter.....present	Amanda Maresh.....present	
Julie Erickson.....present	Rachel Fruhwirth.....present	Rose Anderson.....present

### Guests: None

1. Meeting called to order by Chair Mike Housman at 9:08 a.m.

2. Welcome and introductions

3. Additions to the Agenda

Motion to approve the agenda made by Ron Shimanski and seconded by Bill Pinske. Motion carried.

4. Approval of October 15th meeting minutes

Motion to approve the October 15, 2019 meeting minutes made by Beth Oberg and seconded by Bobbie Harder. Motion carried.

5. CHS Administrator Recruitment update

Kiza Olson has accepted the conditional offer as CHS Administrator accepting the terms of the position as determined by the Executive Committee and pending receipt of successful background check. Kiza's start date is January 2. Permanent office space has not been identified, however; space will be provided in Meeker County Public Health Department initially to facilitate work with fiscal processes and year end reports. Per the CHB's request, Kiza will schedule a regular presence at all three county locations.

Discussion held on rental of CHS office space in Meeker County. The CHS employee who currently offices in the space has expressed willingness to relocate to Sibley County. Motion to discontinue the lease agreement with Meeker County effective January 1, 2020 by Beth Oberg, seconded by Bill Pinske. Motion carried. CHS office furniture will be dealt with once a permanent office location for the CHS Administrator has been determined and it is known what furniture may or may not be needed by the CHS.

6. Fiscal Management

a. Approval of Paid Invoices-October 2019

Motion by Bill Pinske and seconded by Ron Shimanski to approve the paid October 2019 invoices. Motion carried.

b. Approval of Financial Statements

Financial Statements were not received from CDS, therefore; no action taken. They will be forwarded when available.

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## 7. Finance Committee

### a. 2020 CHS Employee Benefits

Finance committee reported on discussion concerning market research on employee benefit offerings for 2020, presented by Rich Westland. Options were reviewed and recommended staying with same plan. Motion was made by Ron Shimanski to remain on Open Access 4100 plan, continue to do 100% of employee share and split 50% of the spousal/dependent coverage, for the five CHS employees in 2020, seconded by Beth Oberg. Motion carried.

### b. 2020 CHS Employee COLA

Motion made to apply 1.5% COLA effective January 1, 2020 for CHS employees by Beth Oberg and seconded by Ron Shimanski. Motion carried.

## 8. CHS Administrative Items

### a. 2020 CHS Total Grant Budget

The 2020 Total Grant Budget was updated to reflect the increased CHS expenses for the WIC and Project Harmony programs. The allocation formula for county payments remains unchanged. Motion to approve 2020 CHS Total Grant Budget as presented by Ron Shimanski and seconded by Bill Pinske. Motion carried.

### b. Resolution 2019-7, Agent of the Board

Motion made by Ron Shimanski and seconded by Bobbie Harder to approve Resolution 2019-7, Agent of the Board. Roll call vote taken—all voted yes. Motion carried. Resolution adopted.

## 9. Other Agenda Items

December 12, 2019 meeting canceled.

## 10. Affirm 2020 Meeting Dates and Locations

January meeting rescheduled to the 10<sup>th</sup> at the McLeod County Solid Waste Building, Hutchinson. The board will meet monthly January and February and tentatively bi-monthly the remainder of the year. Finance and executive committees will continue to meet monthly as needed.

## 11. Adjourn:

Motion made to adjourn meeting at 9:45 a.m. by Ron Shimanski and seconded by Bill Pinske. Motion carried.

## Attachments:

- October 14, 2019 Meeting Minutes
- October 2019 Paid Invoices
- MMS CHS Benefits Effective January 2020
- 2020 CHS Administrative Budget & Detail
- 2020 CHS Total Grant Budget
- Resolution 2019-7
- 2020 Meeting Dates

### 2019 DATES

December 12<sup>th</sup>—**canceled**

### 2020 DATES

January 10, 2020, Hutchinson  
February 13, 2020, Hutchinson

*All meetings 9-11 a.m. unless  
otherwise specified.*



Ron Shimanski, MMS CHS Board Secretary

1-10-2020

Date