



MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes
Monday June 18th, 2018
McLeod County Solid Waste Large Room, Hutchinson

Board Members

Beth Oberg.....present	Joe Tacheny.....present	Ron Shimanski.....present
Joe Nagel.....present	Bill Pinske.....present	Bobbie Harder.....absent
Mike Housman.....absent	Doug Krueger.....present	Joy Cohrs.....present

Staff Present

Diane Winter.....present	Allie Elbert.....present	
John Glisczinski ...present	Rachel Fruhwirth.....present	Colleen Robeck.....absent
Kerry Ward.....present		

Guests: Rich Pohlmeier, Sheila Murphy, Gary Kruggel, Paul Viring, Paul Wright, Sarah Nelson –CDS, Scott Lepek

1. Welcome and Introductions

2. **Additions to the Agenda** Motion made by Ron Shimanski and seconded by Bill Pinske to approve the minutes- motion carries
Resignation of Erick Boder, request to approve recruitment

3. **Approval of May 10th 2018 meeting minutes*** Motion made by Beth Oberg and seconded by Ron Shimanski to approve the May 2018 minutes -motion carries

4. Update on Delegation Agreement progress; Draft Delegation Agreement*

- Scott Lepek reviews the current draft. See attached document. Subdivision 1 page 2 speaks to the delegation and the exhibits. CHB is allowed to change exhibits. The stipend area was under discussion. Meeker space was discussed. Note to be made in relation to phone system, copiers, and server space, which would need to be addressed with IT. HR policies discussed. It would be the plan to have the CHB policy would closely match Meeker County so Meeker can assist as needed. Under the exhibits, it would be the expectation that each county would have some many visits etc.
- Timeline for approval would be in October 2018 at the county level, a September 2018 approval by the CHB would be needed. We would work on tweaks the next

5. Update on Administrative Support

Springsted was hired to do the study. Three options are available and a June 28th presentation will take place with the small group committee. The board would make the decision at the July meeting on what plan the CHB will use.

Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200
Glencoe, Minnesota 55336

Direct Line (507) 766-3531
Fax Number (320) 864-1484

Regular Board Agenda Items:

6. Financial Reports

Sarah from CDS was here to present. Allie, Julie and Sarah met to change the recording process to help more accurately tracking the pass through process. Some issues with the accounts receivable have been noticed- Sarah and Allie will be meeting to investigate this. Table financial report approval; motion made by Beth Oberg and seconded by Billy Pinske- motion carried.

- a. May Expense Report*
- b. May Financial Statement*

7. Administrative Items

a. Contract with Mary Bachman*

- i. *Reference documents included: 2009 Contract with M.B* and Historical Perspective SHIP Team Leader** This contract would be a limited term agreement until exhibits from Delegation Agreement are ironed out. Bill Pinske motioned accept the new agreement ending by December 31st, 2018 and seconded Ron Shimanski. Motion carries

b. Recruitment of new EP Coordinator in lieu of Erick Boder's resignation

- i. Replace this position up to a full-time status. A motion was made by Ron Shimanski and seconded by Beth Oberg.

Adjourn

Motion by Joy Cohrs and seconded by Ron Shimanski to adjourn. Motion carries.

Attachments:

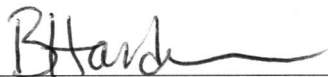
- May 10th 2018 Meeting minutes
- Draft Delegation Agreement
- Financial Reports
- Mary Bachman Contract
- 2009 Mary Bachman Contract
- Historical Perspective SHIP Team Leader

2018 Meeting Dates

January 11th 9-11
April 12th 9-11
May 10th 9-11
June 18th 9-11
July 12th 9-11
August 9th 9-11
September 17th 9-11
October 11th 9-11

Large Conference Room

McLeod Solid Waste Bldg



CHB Secretary