MEEKER-MCLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes  
Monday June 18th, 2018  
McLeod County Solid Waste Large Room, Hutchinson

Board Members
Beth Oberg........present  Joe Tacheny........present  Ron Shimanski........present  
Joe Nagel..............present  Bill Pinske............present  Bobbie Harder............absent  
Mike Housman...........absent  Doug Krueger...........present  Joy Cohrs.................present

Staff Present
Diane Winter.........present  Allie Elbert...........present  
John Glisczinski ...present  Rachel Fruhwirth......present  Colleen Robeck....absent

Guests: Rich Pohlmeier, Sheila Murphy, Gary Krugel, Paul Viring, Paul Wright, Sarah Nelson –CDS, Scott Lepek

1. Welcome and Introductions

2. Additions to the Agenda  Motion made by Ron Shimanski and seconded by Bill Pinski to approve the minutes- motion carries  
Resignation of Erick Boder, request to approve recruitment

3. Approval of May 10th 2018 meeting minutes* Motion made by Beth Oberg and seconded by Ron Shimanksi to approve the May 2018 minutes -motion carries

4. Update on Delegation Agreement progress; Draft Delegation Agreement*
   a. Scott Lepek reviews the current draft. See attached document. Subdivision 1 page 2 speaks to the delegation and the exhibits. CHB is allowed to change exhibits. The stipend area was under discussion. Meeker space was discussed. Note to be made in relation to phone system, copiers, and server space, which would need to be addressed with IT. HR policies discussed. It would be the plan to have the CHB policy would closely match Meeker County so Meeker can assist as needed. Under the exhibits, it would be the expectation that each county would have some many visits etc.
   b. Timeline for approval would be in October 2018 at the county level, a September 2018 approval by the CHB would be needed. We would work on tweaks the next

5. Update on Administrative Support
   Springsted was hired to do the study. Three options are available and a June 28th presentation will take place with the small group committee. The board would make the decision at the July meeting on what plan the CHB will use.
Regular Board Agenda Items:

6. Financial Reports
Sarah from CDS was here to present. Allie, Julie and Sarah met to change the
recording process to help more accurately tracking the pass through process. Some
issues with the accounts receivable have been noticed- Sarah and Allie will be
meeting to investigate this. Table financial report approval; motion made by Beth
Oberg and seconded by Billy Pinske- motion carried.
   a. May Expense Report*
   b. May Financial Statement*

7. Administrative Items
   a. Contract with Mary Bachman*
      i. Reference documents included: 2009 Contract with M.B* and Historical
         Perspective SHIP Team Leader* This contract would be a limited term
         agreement until exhibits from Delegation Agreement are ironed out.
         Bill Pinske motioned accept the new agreement ending by December
         31st, 2018 and seconded Ron Shimanski. Motion carries
   b. Recruitment of new EP Coordinator in lieu of Erick Boder’s resignation
      i. Replace this position up to a full-time status. A motion was made by
         Ron Shimanski and seconded by Beth Oberg.

Adjourn
Motion by Joy Cohrs and seconded by Ron Shimanski to
adjourn. Motion carries.

Attachments:
- May 10th 2018 Meeting minutes
- Draft Delegation Agreement
- Financial Reports
- Mary Bachman Contract
- 2009 Mary Bachman Contract
- Historical Perspective SHIP Team Leader

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Large Conference Room

McLeod Solid Waste Bldg

[Signature]
CHB Secretary