

**MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes**  
**Thursday January 11th , 2018**  
**McLeod County Solid Waste Large Room, Hutchinson**

**Board Members**

Beth Oberg.....present	Joe Tacheny.....absent	Ron Shimanski.....present
Joe Nagel.....absent	Bill Pinske.....present	Bobbie Harder.....present
Mike Housman.....present	Doug Krueger.....absent	Joy Cohrs.....absent

**Staff Present**

Diane Winter.....present	Jennifer Hauser.....present	Allie Elbert.....present
John Glisczinski ...present	Rachel Fruhwirth.....present	Colleen Robeck....absent
Kerry Ward.....present		

**Guests:** Rich Westlund- Health Insurance Broker, Paul Viring-Meeker County Administrator

- 1. Meeting called to order**
- 2. Welcome and Introductions**
- 3. Additions to the Agenda**

Grant writer position

Finance committee meeting for March 8<sup>th</sup> if work session is not feasible.

March would be our next subcommittee meeting

Approve discussion of Human Trafficking Month: motion made by Bill Pinske and seconded by Beth Oberg. Motion carries.

Mike serves on the board for a non-profit in St. Cloud

01/11/2018 – Human Trafficking Day is today – where Blue today.

Mike will send us some more information on the agency and awareness toolkit.

Washington County has a program that works on this too. Food Pool and Lodging Staff educates Bar, Restaurant, and Hotel staff to identify signs of Sex trafficking.

Bigger issues in the northern area –Duluth in the Native American culture and In central Minnesota people groom young girls, woo them with gifts, make them their girlfriends and then implement them into their sex trafficking process.

- 4. Approval of December 2017 meeting minutes\***

A motion was made by Beth Oberg and seconded Ron Shimaski. Motion carries.

- 5. Election of Officers**

A motion was made for Joe Nagel to chair the CHB, Vice Chair will be Mike Housman and Secretary Bobbie Harder by Beth Oberg and seconded by Mike Housman.

- a. Current 2017 Officers
  - i. Chair - Bobbie Harder (Sibley)

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- ii. Vice Chair – Joe Nagel (McLeod)
- iii. Secretary – Mike Housman (Meeker)

### **6. Appoint SCHSAC Representative and Alternate**

Allie will continue to the alternate and Bobbie served during 2017 and Bobbie is willing to continue this role. A motion was made by Ron Shimaski to appoint Bobbie and Allie to serve in these roles and seconded by Bill Pinske. Motion carries.

### **7. Appoint CHB Representative to the Healthy Community leadership Team (HCLT)**

Commissioner Harder volunteered to serve as this representative as Beth Oberg has not been able to make the recent meetings. A motion was by Beth Oberg to appointment Bobbie Harder as representative and seconded by Ron Shimanski. Motion carries.

### **8. Appoint Legal Representative for MMS CHB**

The CHB is waiting to see if Michael Junge, McLeod County Attorney is willing to be the CHS's legal representative A motion was made by Ron Shimanski and seconded by Bobbie Harder. Motion carries.

### **9. Conflict of Interest Policy to be completed and signed (enclosed)\* Please return signed copy at the end of the meeting. Thank you.**

### **10. Request of approval for Resolution 2018-1\* for designation of an authorized agent of the CHB.**

The motion was made by Bill Pinske and seconded by Ron Shimanski to keep Allie as the authorized agent for the CHB with Diane Winter as the alternate. Motion carries.

### **11. Administrative Items**

- a. Child and Teen Check-up contract agreement in the amount of \$229,941 for the time period of 1/1/2018-12/31/2018 Motion made to approve by Ron Shimanski and seconded by Bill Pinske. Motion carries
- b. Healthy Homes contract agreement with Minnesota Department of Health for a total amount of \$120,000, with a breakdown of \$40,000 per year of the grant for 3 years with a time period to end June 30<sup>th</sup>, 2020. Motion made to approve Healthy Homes by Ron Shimanski and seconded by Bill Pinske. Motion carries.

### **12. Request of approval for Resolution 2018-4\* supporting Family Connects Funding and Implementation. Information on Family Connects included in board packet\***

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A motion was made to approve a resolution 2018-4\* for supporting Family Connects funding and implementation by Ron Shimanski and seconded by Beth Oberg. Motion carries.

## **13. Administrative Update**

### **a. Health Insurance and benefit information\***

#### **i. Request to amend the October 12<sup>th</sup> 2017 motion on health insurance contributions. The original motion:**

1. *Motion made by Mike Housman and seconded by Ron Shimanski that the CHB will contribute up to 500 dollars for employee single coverage with any remaining dollars to be disbursed into the employee's HSA account and the CHB will contribute towards 50% of the premium costs for spouse and child coverage. With additional directive to choose a highest deductible plan and one other plan when the updated premium rates are available. Motion passed.*

Rich Westlund came to present to the CHB regarding Health Insurance. A packet was passed out.

2158 dollars would be the cost that would have been approved from our October meeting and family 7200 deductible- some items are embedded. Comparison discussion was held regarding what McLeod and Sibley have done. Meeker contributes 831.73 plus half of dependent cost. (112.50 is going into the HSA)

Option #1 leave as they are.

Option #2 would be to offer a flat dollar amount. \$650.00 was just randomly chosen.

Option #3 has CHS pay 100% of the employee premium and 50% of the dependent cost. This would maybe affect if the employee has \$\$ going into the HSA.

A suggestion was made to fix the discrepancy of an employee that had to pay some items out of the pocket. In regards to the ancillary benefits it was suggested to have a subcommittee to work out those items for the CHS employees.

A motion to be made to cover 100% of an employee's health care coverage and 50% of dependents health care coverage for the only plan that is being offered at this time. Motion was made by Beth Oberg and seconded by Bill Pinske. Motion carries Four to Two (Nay BH and MH)

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### **ii. Discussion and decision needed to determine employer contribution amounts for voluntary benefits.**

Ancillary Benefits discussed as well as what was covered by the employer and what is covered by the employee. About \$19 a mth would cover all 4 CHS employees under a \$25,000 life insurance plan. With the ancillary benefits, 75% of the employees need to participate to be offered.

A motion to provide Employer Paid Life Insurance of \$25,000 was made by Bill Pinske and seconded by Ron Shimanski. Motion carries.

Dental, Short Term and Long Term Disability offerings would be voluntary options paid by employees at this time to be offered to CHS employees. Motion made by Bill Pinske and seconded by Ron Shimanski. Motion carries.

HSA contribution discussion- add a contribution from the CHS or not or just have the option for the employees to contribute to the HSA.

A motion of \$100.00 a month contribution to employee to use as necessary for ancillary benefits or as they fit. Motion made by Bill Pinske and seconded by Ron Shimanski. Motion carries.

### **b. Fiscal Services-Conway Deuth and Schmiesing (CDS)**

i. Request of approval for Resolution 2018-3\* to designate and authorize Conway, Deueth and Schmising as fiscal host in order to fulfill financial obligations of the Board. Motion made by Bill Pinske and seconded by Beth Oberg. Motion carries.

ii. Request of approval for Resolution 2018-2\* to transfer funds from McLeod County to designated bank account for the Board. Motion made by Bobbie Harder and seconded by Ron Shimanski. Motion carries.

Recommend that we have a finance committee to work out these issues. This is to work out the process to paying bills and a credit card policy. It was suggested that Mike Housman, Ron Shimanski and John Glisczinski along with Allie be on this committee. Motion made by Beth Oberg and seconded by Bobbie Harder. Motion carries.

### **14. Update on subcommittee**

Meeting held in Sibley County to look at office space that could potentially be used for CHS staff.



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Discussion in regards to a Delegation agreement and how it works and Scott Lepek walked through how CHS Director manages some of the work of a county employee. Scott is working on a document to address some of these items for our next meeting in March. The team leader issue was also discussed and how to address this when we use delegation vs integration. The CHS will look at the team lead situation and if this is still feasible for current staff. John ran some numbers in regards to a combined budget (what a budget looks like combined) and cost differentials in regards to team leads implemented. Scott Lepek will be asked to address questions that we had for from the letter/memo. A suggestion was made to hold a work session with all 15 Commissioners with an outside facilitator. Toni Smith from AMC was suggested to possibly facilitate this session. A motion was made to hold a full county commissioner work session in a two part series. Part one with just the commissioners and part two for the commissioners and staff with an outside neutral facilitator to conduct this session. A doodle calendar will be sent out of a date. Hutchinson Event Center will be considered for the site with lunch catered in. Motion made by Beth Oberg and seconded by Bobbie Harder. Motion carries. Approval from Chair and Vice Chair of the CHB for contract for facilitator was suggested. February 8<sup>th</sup> is a suggested date for work session. John G. also has a name of a facilitator that we could use.

## **15. Review and Approval of the CHS Budget\***

Motion made to approve the budget for the CHS 2018 Budget motion made by Beth Oberg and seconded by Ron Shimanski. Motion carries.

## **16. Frequency of Board Meetings**

Tabled for this time.

**Adjourn** Motion made by Bill Pinkse and Bobbie Harder.  
Motion carries.

### **Attachments:**

December 2017 Meeting minutes  
Conflict of Interest Statement  
Resolution 2018-1  
Resolution 2018-2  
Resolution 2018-3  
Resolution 2018-4  
Family Connects Information  
Voluntary Benefit Information

### **2018 Meeting Dates**

January 11<sup>th</sup> 9-11

April 12<sup>th</sup> 9-11

July 12<sup>th</sup> 9-11

October 11<sup>th</sup> 9-11

Large Conference Room  
McLeod Solid Waste Bldg

  
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CHS Board Secretary