



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200
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Direct Line (507) 766-3531
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MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes

Thursday, July 14th, 2016

McLeod County Household Hazardous Waste Building, Hutchinson

Board Members

Beth Oberg.....present	Ron Shimanski.....present	Jim Swanson.....present
Bryan Larson.....present	Joe Nagel.....present	Bill Pinske.....present
Mike Huberty.....absent	Sheldon Nies.....absent	Gary Kruggel.....present
Dale Fenrich.....present	Paul Wright.....present	Joy Cohrs.....present
Mike Housman.....present	Doug Krueger.....present	Bobbie Harder.....present

Staff Present

Diane Winter.....present	Jennifer Hauser.....present	Allie Freidrichs.....present
Vicki Stock.....present	Rachel Fruhwirth.....present	Colleen Robeck....present

Guests: Linda Bauck-Todd- MDH, Brittany Myers- McLeod, Amanda Schmidt-McLeod, Paul Viring-Meeker County Administrator

1. **Meeting called to order**
2. **Welcome and Introductions**
3. **Additions to the Agenda** - *Project Harmony Grant Agreement and Recovery Coach position for this grant. Motioned by Bill Pinske and seconded Ron Shimanski*
4. **Approval of April 14th 2016 meeting minutes** *Motioned by Dale Fenrich and Seconded by Joy Cohrs*
5. **Fiscal Officers Report-Colleen Robeck** *Motioned by Bill Pinske and Seconded by Bryan Larson*
6. **State Community Health Services Advisory Committee (SCHSAC) Report**
Spoke about Regional consultants like Brad Krier and Linda Bauk-Todd and how they are important to the rural CHBs and their work. Health Equity work throughout the state is something SCHSAC is discussing and MMS CHS is part of the Health Equity Pilot thru SHIP. Kerry Ward spoke to what we look at Health Equity in MMS to drive our work – ie: Food Access in Hutchinson in relation to Food Deserts or how transportation affects health etc.
7. **CHS Updates**
 - a. **Community Health Assessment/Community Health Improvement Plan**
See PPT packet and Yellow Folder used at CHA Workshop that was held on June 2nd, 2016. Discussion from the CHB spoke about the top 5 issues that came from the workshop and asked how we gathered our data. Allie and Kerry spoke about the community health behavior survey and focus groups that were conducted.
 - b. **Strategic Plan**
See PPT packet and handouts offered by Linda Bauk-Todd. She spoke about the PET/QI Team strategic planning sessions and the work that came from this. The CHB was asked if there was work that should be addressed or things that should be changed. No feedback was given.
 - c. **Performance Management**
See PPT packet.
 - d. **Ph.Doc**
See PPT packet.
 - e. **Accreditation Update**
Kerry Ward gave an update about the accreditation process and the need to complete an action plan.



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8. WIC staffing changes

Discussion of McLeod County Dietitian resignation and asked if we should replace as a McLeod County Dietitian vs. CHS Dietitian. Dietitians have a very limited role for Public Health. Having a CHS employee might be a better choice to address challenges that arise with CHS and employee structure.

Dale Fenrich motioned to approve the hiring a CHS Dietician, Seconded by Ron Shimanski, motioned passed.

9. Food, Pool and Lodging update from MDH

Update on the working relationship with MDH in regards of FPBL and the dashboards that MDH provides for MMS. The inspection numbers and results were reviewed by staff. Reviewed a newsletter by MDH regarding environmental health services provided by MDH for Meeker, McLeod and Sibley Counties. Also demonstrated where to find the most recent dashboards on the CHS website.

10. Zika Virus education

See PPT packet and Zika Newsletter handout

11. Meeker Outbreak update

Nelson Farm had an outbreak that we learned about from FPBL at MDH that spoke to an outbreak that occurred from May 9th to 25th that visitors were exposed a variety of bacteria. MDH is the lead of this investigation. See slide on PPT packet.

12. Project Harmony Recovery Coach Position

Discussed the need for this position for the Project Harmony Grant and to proceed with a contract or hired position. Motioned by Ron Shimanski to hire a Recovery Coach, when Project Harmony Contract is received, Seconded by Joy Cohrs, Motion passed.

13. Administrative Items

a. Grant Project Agreement Amendment with MDH. Amended financial amounts for 2016-2017 BP5 grant period. PHEP award \$64,889 and CRI award \$12,000 for total of 76,889. Start date July 1, 2016- June 30, 2017.

b. Eliminating Health Disparities Grant for \$1,675 for the time period 7/1/16-6/30/17

c. Project Harmony Grant \$150,000 per year for three years, asked by DF to do a cost analysis of how much does this cost to do a visit when it involves the nurse, recovery coach etc to help CHB who are business minded to help understand the process.

Motioned by Ron Shimanski and Seconded by Gary Kruggel

14. Governance Update*

Overview of governance meeting and what Scott Lepak spoke about and suggested the discussion involved joint powers agreement, by-laws, the delegation agreement and looking at researching outsourcing a fiscal process (have an account for the CHS with our info on checks etc). Please see the Framework for Exploration of Options handout. Currently we have earmarked \$30,000 and Scott's bid overall came in at \$27,000 for all work (full integration work). We have currently spent \$5000.00 on this work. Mike Housman has concerns of about the joint powers document and the by-laws, these concerns are being addressed at the Governance Committee. There can be amendments can be made if a situation arises to the joint powers.



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(article 7 section 4 –by-laws concerns- Allie will email MCIT to see if it's appropriate or not- CHB is recommending that this is removed) Request was made to share joint powers and by-laws to county boards just to let be aware. Scott stated that the boards would have to approved by each county boards but by-laws do not need to be approved but shared so they are aware how the joint powers are run. Allie would like to each County Board to let her know when they plan on discussing the joint powers agreement at their meetings.

Adjourn Motioned by Dale Fenrich Seconded by Bill Pinske

Attachments:


Joe Nagel


Doug Krueger, Secretary

