



MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD

McLeod County North Complex Large Conference Room
2391 Hennepin Avenue North
Glencoe, MN 55336

January 14th, 2016

9:00-10:30

Agenda

1. Meeting called to order
2. Welcome and Introductions
3. Additions to the Agenda
4. Approval of October 15th 2015 meeting minutes
5. CHB Packets – Electronic versions
6. Election of Officers
 - a. Current 2015 Officers
 - Chair -Ron Shimanski (McLeod)
 - Vice Chair – Beth Oberg (Meeker)
 - Secretary – Bobbie Harder (Sibley)
7. Fiscal Officers Report-Colleen Robeck
8. Appoint Fiscal Officer for 2016
9. Approval of State Auditor Engagement Letter
10. State Community Health Services Advisory Committee (SCHSAC) Report
11. Appoint SCHSAC Representative and Alternate
12. Appoint CHB Representative to the Healthy Community leadership Team (HCLT)
13. Appoint Legal Representative for MMS CHB
14. Conflict of Interest Policy to be completed and signed (enclosed)
15. Request of approval of Authorized Agent, CHS Director, Deputy Director
16. Review and Discuss Performance Management progress reports
17. Accreditation Update PowerPoint – Kerry Ward – MMS CHS Accreditation Coordinator
18. Authorities, Duties, and Responsibilities of a Community Health Service – Dee Finley-MDH

19. Recommendation from the Integration Subcommittee Meeting – meeting minutes attached

a. Approval for consultant

20. Review and Approval of the CHS Budget

21. Administrative Items

a) Approval of contracts

a. *Approval of contract with Rhonda Buerkle from 1-1-16 to 12-31-16 at a rate of \$42/hour for various hours for Community Health Assessment and Community Health Improvement Plan. Approximately 10hrs/wk. Mileage will be reimbursed at the federal mileage rate.*

10:30 to 12:30: Presentation (open to County Staff) by Janet Yeats, Director of Program, The Hoarding Project Chair, MN Hoarding Task Force

Adjourn

Attachments:

- October 2015 Meeting minutes
- Conflict of Interest Statement
- Authorized Agent Resolution
- Performance Management Update
- Authorities, Duties, and Responsibilities Handout
- Integration Subcommittee Meeting Minutes
- CHS Budget for 2016

2016 Meeting Dates
January 14th 9-11 at North
Complex Glencoe
April 14th 9-11:
July 14th 9-11
October 13th 9-11
Large Conference Room
McLeod Solid Waste Bldg



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Glencoe, Minnesota 55336

Direct Line (507) 766-3531
Fax Number (320) 864-1484

MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes Thursday, October 15th, 2015

McLeod County Household Hazardous Waste Building, Hutchinson

Board Members

Beth Oberg.....present	Ron Shimanski.....present	Jim Swanson.....absent
Bryan Larson.....present	Joe Nagel.....present	Bill Pinske.....present
Mike Huberty.....present	Sheldon Nies.....absent	Gary Kruggel.....present
Dale Fenrich.....absent	Paul Wright.....absent	Joy Cohrs.....present
Mike Housman.....present	Doug Krueger.....present	Bobbie Harder.....absent

Staff Present

Diane Winter.....present	Jennifer Hauser.....present	Allie Freidrichs.....present
Vicki Stock.....present	Rachel Fruhwirth.....present	Colleen Robeck.....absent

Guests Sue Abderholden, MPH, Executive Director of NAMI

Meeting called to order by Ron Shimanski, McLeod County Commissioner.

- Welcome and Introductions- A big WELCOME to Jennifer Hauser the new McLeod County Public Health Director!**

Additions to the Agenda- additional contracts to discuss during agenda item #11. Motion by Bill Pinske, seconded by Mike Huberty and carried.

- Approval of July 9th, 2015 meeting minutes** Motion by Beth Oberg, seconded by Mike Huberty and carried
- Fiscal Officers Report-Colleen Robeck** Allie reviewed CHS 2015 Statement of receipts and disbursements as of September 30, 2015. Motioned to approved Bill Pense, seconded by Doug Krueger and carried.
- Discussion on Draft Budget** Draft 2016 CHS budget and LPHA, TANF and MCH allocation budget reviewed. Errors were identified. Will work with McLeod County Auditor staff Colleen Robeck to address errors. Discussed various funding formulas for grants and differences in allocation based on grant specifics.
- Update on CHS Integration** A brief recap of the meeting with Sandy Tubbs and Sharon Braten from Horizion was provided. Sandy and Sharon provided a lot answers and insight based on their integration process. Based on this discussion MMS CHS can consider revising timeline of integration. Discussed having each county pass a resolution stating support of exploration of full integration. Template of resolution was provided by Sandy and Sharon. Resolution approval will be put on upcoming board meetings.
- Updates**
Allie reviewed handout Community Health Board Updates October 15, 2015. (See attachment).



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- Community Health Assessment Process- Hospitals are due in 2016.
- Community Opinion Survey- Commented on paper copy option and the need for staff to disseminate.
- Customer Satisfaction Survey
- Healthy Communities
- Performance Management- staff continue to work toward objectives, tweaking as necessary
- Strategic Plan- will be revising strategic plan in 2016

7. Data Sharing

Allie reviewed MMS Data book highlighting some interesting points of data. This workbook showcase results from the community health behavior survey that was disseminated in October of 2014. The Hutchinson Leader wrote an editorial on Binge Drinking based on the results of this survey. Will continue to use this data to guide policy decision and implementation of best practices in public health. This data book is on the CHS website.

Also reviewed the 2014 PPMRS report. MMS CHS fell slightly in ranking for the national standards. This was because the questions were based on the 1.5 Version of the national standards and MMS CHS is still working on 1.0 version. Highlighted achievement: increase in QI maturity score. Also highlighted area of improvement needed: immunization rates.

8. Update on Accreditation Next Steps

Kerry Ward, Accreditation Coordinator provided information on next steps for accreditation. Site visit is scheduled for January 26 and 27th. There is a required meeting with the Community Health Board. All board members are invited to attend. Staff will be reaching out for personal invites to assure we have attendance at this meeting. A

9. Administrative Items

a) Approval of contracts:

i. Joanne Moze –Missing information on hourly rate.
Motion made by Mike Housman to approve contract once hourly rate was added seconded by Beth Oberg, carried.

ii. Follow Along Program

iii. Heb B and IPI visits- amendment

iv. Women, Infants and Children (WIC) – Peer Breastfeeding Grant

v. Statewide Health Improvement Program (SHIP)

vi. Child and Teen Checkup –amendment

vii. Temporary Assistance for Needy Families (TANF)

Items ii- vii were approved together. Motion by Bill Pinske, seconded by Bryan Larson and carried.



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Presentation Sue Abderholden, MPH, Executive Director of NAMI Minnesota presented information about mental health and stigma. Followed by additional information on the work of the local mental health subcommittee.

Adjourn

Attachments:

- Draft Budget
- July 2015 Meeting minutes
- Updates Document
- Performance Management Report
- MMS Data Book Introduction Document
- PPMRS Report
- Joanne's contract

Adjourn- Motioned by Joy Cohrs Motion Carried.

Bobbie Harder, Secretary

2015 Meeting Dates

January 14th 9-11:40

April 9th 9-11:30

July 9th 9-11

October 15th 9-11(new date)

Conflict of Interest Policy
Meeker-McLeod-Sibley Community Health Services

An official shall not engage in any official duties, private enterprise, participate in any professional activity or perform any act or service during or outside their official duties with the Community Health Services, which would affect the officials ability to perform the normal duties and responsibilities of their position, or which is adverse to the interests of Meeker-McLeod-Sibley Community Health Services. In determining whether such outside official duties or activities for private gain constitute a conflict of interest with public duties, or are inconsistent or incompatible with the public official duties, the following shall be considered;

1. The performance of an act in other than the capacity as an official which may later act directly to the control, inspection, review, audit or enforcement by said official for the Community Health Services is prohibited
2. The use of Community Health Services time, facilities, equipment and supplies or the badge, uniform, prestige or influence of Community Health Services official duties for private gain.
3. Receipt or acceptance by the official of any money or other consideration from anyone other than the Community Health Services for the performance of an act which the official would be required or expected to perform in the regular course of the official's official duties, or as part of their duties as an official.
4. Officials participating in compensated or non-compensated activities/volunteer work are encouraged to continue in such participation. If an official is participating in any compensated or non-compensated activity that may cause a conflict, the official should discuss the potential conflict with the Community Health Board, whose decision shall be final.
5. Failure to follow this policy by the Community Health Services Coordinator or Fiscal Officer may result in termination of the contract between the Community Health Board and the Coordinator or Fiscal Officer.
6. The Meeker-McLeod-Sibley Community Health Services Conflict of Interest Policy shall be reviewed yearly by the Elected Officials of the Community Health Board, the Community Health Services Coordinator and Fiscal Officer. The Original Statement of Conflict of Interest shall be signed yearly by the Elected Officials of the Community Health Board, the Community Health Services Coordinator and Fiscal Officer.

Approved 12-14-98
Meeker-McLeod-Sibley Community Health Boar

Original Statement of Conflict of Interest

Local Official for Meeker-McLeod-Sibley Community Health Services

Instructions

- This statement must be completed by each local official and it must be signed and dated. The signature indicates that the official understands and agrees to the Meeker-McLeod-Sibley Community Health Services Conflict of Interest Policy.
- This signed statement must be submitted to the Community Health Services Director within 80 days of the commencement of official duties.
- This statement may not be filed electronically.
- All information on this statement is public information.
- It is unlawful to use this information for commercial purposes.
- Questions regarding the content and/or purpose of this statement should be addressed to the Meeker-McLeod-Sibley Community Health Services Coordinator.

Local Official

Name		Title of office held	
Government Unit		Daytime phone	
Street/PO Box			
City, State, ZIP			
Occupation		Principal place of business	

Period Covered

_____, 20____ to _____, 20____

Certification

I, _____, *(print or type name)* certify that I have read, understand, and agree to the Meeker-McLeod-Sibley Community Health Services Conflict of Interest Policy, and I am aware of no current conflict of interest with my current official position. I agree to inform the Meeker-McLeod-Sibley Community Health Board if any potential conflict of interest should arise.

Signature of Local Official

Date

Any person who signs and certifies a statement to be true, but knows the statement contains false information, or who knowingly omits required information, is guilty of a gross misdemeanor.

RESOLUTION
Meeker-McLeod-Sibley Community Health Board

The Meeker-McLeod-Sibley Community Health Board by virtue of its authority under Minnesota Statutes 145A, in accordance with the Board's Operating Procedures, and by this Resolution of the Board adopted at a scheduled meeting on January 9,2014, hereby appoints and authorizes the following persons to act on the Board's behalf and bind the board for the following purposes(s):

- A. To serve as the Board's authorized agent according to MN Statutes 145A, in communicating with the Commissioner of Health between Board meetings, including receiving information from the Commissioner and disseminating that information to the Board, as well as providing information to the Commissioner on the Board's behalf.
- B. To sign and execute, on behalf of the Board, contracts for funding and other administrative items under the following grant contracts administered by the Commissioner of Health or other granting agencies:
- Local Public Health Grant
 - Maternal and Child Health Formula Special Project Grant (MCH) (MDH)
 - TANF Home Visiting (MDH)
 - Special Supplemental Food Program for Women, Infants, and Children (WIC) (MDH)
 - Family Planning Special Project Grant (FPSPG) (MDH)
 - Child and Teen Check-ups Administrative Services, (DHS)
 - Public Health Emergency Preparedness Grant (MDH)
 - Project Harmony-DHS
 - Immunization Grant – MDH
 - Health Disparities Grant – MDH
 - Newborn Hearing Screening - MDH
 - Statewide Health Improvement Grant – MDH
 - Healthy Homes
 - Other grants/contracts and budgets

Name: *Allie Freidrichs, Director*
Address: Meeker-McLeod-Sibley Community Health Services
1805 Ford Ave SW Suite 200
Glencoe, MN 55336
Telephone: (W): (507) 766-3531

Name: *Diane Winter, Deputy Director*
Address: Meeker-McLeod-Sibley Community Health Services
Meeker County Public Health
114 N. Holcombe Ave
Litchfield, MN 55355
Telephone: (W): (320) 693-5370

This resolution authorizes the above-referenced appointees to act on behalf of, and bind, the Board to the extent, and for the purposes, indicated in this Resolution.

Signed: _____

01-14-2016

Chairperson, Community Health Board

Date



Minnesota Local Public Health Act

Summary of 145A

This document summarizes the Minnesota Local Public Health Act (MS 145A). This document is not a comprehensive summary of all public health mandates or authorities. The statute language can be found on the Web site of the MN Office of the Revisor of Statutes: <https://www.revisor.mn.gov/statutes/?id=145A>. This document is not a substitute for the advice of your jurisdiction’s legal counsel.

Statute Section	Summary
145A.01 CITATION	May be cited as the “Local Public Health Act”
145A.02 DEFINITIONS	<ul style="list-style-type: none"> ◆ Areas of public health responsibility ◆ City ◆ Commissioner ◆ Community health board ◆ Community health services ◆ Community health services administrator ◆ Community health service area ◆ County board ◆ Essential public health services ◆ Local health department ◆ Performance management ◆ Performance measures ◆ Population ◆ Public health nuisance ◆ Public health nurse
145A.03 ESTABLISHMENT AND ORGANIZATION	<ul style="list-style-type: none"> ◆ County must take on the responsibility of a CHB or join a CHB. ◆ Must include 30,000+ within its jurisdiction or be composed of 3 or more counties. ◆ CHB or 402 Board may assign the powers and duties to a human services board. ◆ A county may establish a joint community health board by agreement with one or more contiguous counties, or an existing city CHB may establish a joint CHB with one or more contiguous existing city CHBs in the same county in which it is located. ◆ The CHB must have at least 5 members and must elect a chair and vice-chair and must hold at least 2 meetings per year. ◆ CHBs meeting these requirements are eligible for the local public health grant. <p>Resources: Chapter 402. Human Services Boards: https://www.revisor.mn.gov/statutes/?id=402</p>
145A.04 POWERS AND DUTIES OF COMMUNITY HEALTH BOARD	<p>Subd. 1:</p> <ul style="list-style-type: none"> ◆ Develop and maintain a system of community health services. ◆ Enforce laws, regulations and ordinances pertaining to its powers and duties within the jurisdiction. ◆ Must identify local public health priorities and implement activities to address the priorities in the areas of public health responsibility. ◆ Must complete an assessment of community health needs and develop a community health improvement plan; seek community input on health issues and priorities; establish priorities based on community needs. ◆ Must implement a performance management process in order to achieve desired outcomes. ◆ Must annually report to the commissioner on a set of performance measures and be prepared to provide documentation of ability to meet the performance measures. <p>Subd. 2:</p> <ul style="list-style-type: none"> ◆ Must appoint, employ or contract with a CHS administrator to act on its behalf. This individual must meet personnel requirements established for CHS Administrator. ◆ Must appoint, employ or contract with a medical consultant to ensure appropriate medical advice and direction for the CHB. <p>Subd. 3: May employ personnel.</p> <p>Subd 4: May acquire property, accept gifts and grants or subsidies and establish and collect reasonable fees. Access to services must not be denied due to inability to pay.</p> <p>Subd 5: May contract to provide, receive or ensure provision of services.</p>

	<p>Subd 6:</p> <ul style="list-style-type: none"> ◆ Must make investigations and reports and obey instructions of the Commissioner of Health to control communicable diseases. ◆ Must participate in planning for emergency use of volunteer health professionals through the Medical Reserve Corps (MRC). <p>Subd. 7: May enter a building for inspection. Subd. 8: Must remove or abate public health nuisances. Subd. 9: May seek an injunction to enjoin the violation of statute, rule or ordinance. Subd 10: Prohibited to hinder CHB, county or city from entering building where enforcement is necessary. Subd 11: Cannot neglect to enforce. Subd 12: Does not limit powers outlined in other laws. Subd 13: May recommend legislation. Subd 14:</p> <ul style="list-style-type: none"> ◆ Must ensure equal access to services. ◆ Must not deny services because of inability to pay. <p>Subd. 15: May appoint a member to SCHSAC.</p> <p>Resources: Community Health Assessment: http://www.health.state.mn.us/divs/opi/pm/lphap/ Performance Management: http://www.health.state.mn.us/divs/opi/qj/ CHS Administrator Handbook: http://www.health.state.mn.us/divs/opi/gov/chsadmin/ Medical Consultant: http://www.health.state.mn.us/divs/opi/gov/medconsultants/</p>
<p>145A.05 LOCAL ORDINANCES</p>	<ul style="list-style-type: none"> ◆ A county board may adopt ordinances related to: <ul style="list-style-type: none"> ○ Regulate actual or potential threats to the public health. ○ Animal control. ○ Control of unwholesome substances. ○ Regulation of waste. ○ Regulation of water. ○ Regulation of offensive trades. ○ Control of public health nuisances. ○ Establishing a curfew. ○ Administer or enforce duties delegated by the commissioner of health. ◆ Cities and towns may adopt ordinances relating to public health, but they must not conflict with or be less restrictive than those adopted by the county board.
<p>145A.06 COMMISSIONER; POWERS AND DUTIES</p>	<p>This section outlines the powers and duties of the commissioner of health. This is in addition to the duties outlined in other laws. This includes:</p> <ul style="list-style-type: none"> ◆ Supervision of local enforcement ◆ Assistance to community health boards ◆ Personnel standards ◆ Assistance to boards of health ◆ Deadly infectious diseases ◆ System-level performance management ◆ Health volunteer program ◆ Commissioner requests for health volunteers ◆ Volunteer health practitioners licensed in other states
<p>145A.61 CRIMINAL BACKGROUND STUDIES</p>	<p>This section outlines the commissioner of health’s authority to conduct criminal background studies on MRC volunteers.</p>
<p>145A.07 DELEGATION OF POWERS AND DUTIES</p>	<ul style="list-style-type: none"> ◆ The commissioner of health may enter into delegation agreements with the CHB to perform certain licensing, inspection, reporting and enforcement duties. ◆ A CHB may authorize a city or county within in jurisdiction to carry out the activities of a CHB. This agreement must be approved by the commissioner of health.
<p>145A.08 ASSESSMENT OF COSTS; TAX LEVY AUTHORIZED</p>	<ul style="list-style-type: none"> ◆ May assess and recover costs for care to control disease or enforcement actions. ◆ A city council or county board that has formed or is a member of a CHB may levy taxes to pay the cost of performing its duties.

<p><u>145A.10</u> STATE AND LOCAL ADVISORY COMMITTEES</p>	<ul style="list-style-type: none"> ◆ A State Community Health Advisory Committee is established. ◆ The city councils or county boards that have established or are members of a community health board may appoint a community health advisory committee
<p><u>145A.11</u> POWERS AND DUTIES OF CITY AND COUNTY</p>	<ul style="list-style-type: none"> ◆ A city council or county board that has formed or is a member of a CHB has the following duties: <ul style="list-style-type: none"> ○ Must consider the income and expenditures required to meet local public health priorities and statewide outcomes in levying taxes. ○ May by ordinance adopt and enforce minimum standards for services provided
<p><u>145A.131</u> LOCAL PUBLIC HEALTH GRANT</p>	<ul style="list-style-type: none"> ◆ Formula based on level of funding from 2003. ◆ Must provide at least a 75 percent match for the State funds received through the local public health act grant. Eligible match funds include local property taxes, third party reimbursements, fees, other local funds, donations and non-federal grants. ◆ Must meet all the requirements and preform all the duties in subd 3 and subd 4. ◆ Must comply with accountability requirements outlined each year. ◆ If CHB does not accept LPH grant, the commissioner may retain the funds. ◆ May use their local public health grant funds to address the areas of public health responsibility and local priorities developed through the community health assessment and community health improvement planning process. <p>Resources: LPH Act/Grant: http://www.health.state.mn.us/divs/opi/gov/lphact/</p>
<p><u>145A.14</u> SPECIAL GRANTS</p>	<p>This section addresses the requirements of migrant health grants, Indian health grants, and funding to tribal governments.</p>
<p><u>145A.17</u> FAMILY HOME VISITING PROGRAMS</p>	<p>This section establishes a program to fund family home visiting program.</p>

**Meeker-McLeod-Sibley Community Health Services
Integration Subcommittee
Meeting Agenda**

Date: November 9, 2015 Time: 9:00

Location: ~~Southwest Initiative Foundation~~ Glencoe PH office

Present: Meeker: Diane W. Paul V., Beth O, McLeod: Jennifer H. Ron S., Sibley: Vicki S., Bill P., CHS: Allie F			
Guests:			
Objective: Identify additional information Discussion for need of consultant			
Topic	Discussion/Plan	Action/Do	Follow up/Responsible Person/Deadline
Review previous meeting summary	Reviewed summary of meeting minutes		
Business Plan review Ideas presented	<p>MT met with directors from Horizon to discuss and ask questions about how the integration process went in Horizon. A few take home points were shared</p> <ol style="list-style-type: none"> 1) We are further along than Horizon when they started because of our work is already integrated, purchase of PH.Doc and our basic team structure. 2) Horizon's org chart is always evolving with staffing changes 	<p>The subcommittee recognized the need to hire a consultant to provide assistance during this research process of integration.</p> <p>Possible names of consultants were discussed- MT will f/u.</p>	<p>Subcommittee- will make a recommendation to hire a consultant at the Jan 2016 CHB</p> <p>MT- solicit proposals to present at CHB.</p>

	<p>3) Horizon transferred staff from county employment to Horizon CHB staff- numerous legal issues to address. Horizon also had unions.</p> <p>4) Horizon hired two consultants a labor attorney and Springsted for policies and pay scale. Strongly recommended an attorney for a consultant.</p> <p>Other discussion items:</p> <ul style="list-style-type: none"> • The organizational chart and office location ideas were presented as potential ideas of what integration could look like in 5-7 years, pie in sky. A lot of questions and concerns were discussed with these ideas. Discussion revealed there is not a common vision of what integration looks like. • A very simple integrated budget was shared, demonstrating revenues and expenses. There are challenges in creating an integrated budget- not knowing 3rd party reimbursements, determining county contributions, and additional administrative costs. Discussion revealed different assumptions regarding tax levy contribution. 		
Next steps	Recommendation will be made to the CHB in Jan 2016.		
Next meetings	To be determined after the Jan 2015.		
Respectfully Submitted:	Allie Freidrichs		

Account Number	ACCOUNT DESCRIPTION	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget
82-849-000-0000-5426	Immunization Grant 93.268	(3,000.00)	(4,250.00)	(3,000.00)	(500.00)	(1,500.00)
82-849-000-0000-6850	Collections For Other Agencies	3,000.00	4,250.00	3,000.00	0.00	1,500.00
Revenues		(3,000.00)	(4,250.00)	(3,000.00)	(500.00)	(1,500.00)
Expenditures		3,000.00	4,250.00	3,000.00	0.00	1,500.00
Net	<i>Immunization Grant</i>	0.00	0.00	0.00	(500.00)	0.00
82-851-000-0000-5426	Phep Ebola 93.069	0.00	0.00	0.00	0.00	(3,000.00)
82-851-000-0000-6850	Collections For Other Agencies	0.00	0.00	0.00	0.00	3,000.00
Revenues		0.00	0.00	0.00	0.00	(3,000.00)
Expenditures		0.00	0.00	0.00	0.00	3,000.00
Net	<i>Immunization Grant</i>	0.00	0.00	0.00	0.00	0.00
82-852-000-0000-5301	Project Harmony Mofas	(160,000.00)	(120,667.00)	(160,000.00)	(76,448.00)	(80,000.00)
82-852-000-0000-6110	SALARIES AND WAGES-PART TIME	0.00	7,347.75	0.00	9,179.90	12,500.00
82-852-000-0000-6121	Personnel Wages	0.00	5,641.77	0.00	0.00	0.00
82-852-000-0000-6163	PERA-COUNTY SHARE	0.00	533.20	0.00	688.49	940.00
82-852-000-0000-6175	FICA-COUNTY SHARE	0.00	576.73	0.00	727.15	960.00
82-852-000-0000-6203	Communications	0.00	575.07	0.00	475.09	500.00
82-852-000-0000-6241	Printing And Publishing	0.00	58.49	0.00	0.00	0.00
82-852-000-0000-6265	Professional Services	0.00	16,301.32	0.00	6,248.00	20,000.00
82-852-000-0000-6335	Mileage Expense	0.00	1,093.42	0.00	3,598.52	4,000.00
82-852-000-0000-6336	Meals, Lodging, Parking & Miscellaneous	0.00	29.00	0.00	165.33	170.00
82-852-000-0000-6350	Other Services & Charges	0.00	1,006.44	0.00	452.78	0.00
82-852-000-0000-6353	Meeting Expense	0.00	296.83	0.00	0.00	0.00
82-852-000-0000-6360	Training	0.00	925.50	0.00	0.00	0.00
82-852-000-0000-6402	Office Supplies	0.00	159.20	0.00	23.47	0.00
82-852-000-0000-6850	Collections For Other Agencies	160,000.00	132,976.04	160,000.00	30,649.37	40,930.00
Revenues		(160,000.00)	(120,667.00)	(160,000.00)	(76,448.00)	(80,000.00)
Expenditures		160,000.00	167,520.76	160,000.00	52,208.10	80,000.00
Net	<i>Project Harmony</i>	0.00	46,853.76	0.00	(24,239.90)	0.00
82-853-000-0000-5280	Collections From Other Agencies	(2,213.00)	(3,861.00)	(2,213.00)	(1,883.00)	(1,883.00)
82-853-000-0000-5336	Local Public Health Grant	(282,645.00)	(282,645.00)	(282,514.00)	(282,514.00)	(311,346.00)
82-853-000-0000-5348	Home Visiting Tanf	(95,011.00)	(110,734.90)	(95,011.00)	(33,511.89)	(95,011.00)
82-853-000-0000-5414	Mch Grant 93.994	(80,967.00)	(70,224.00)	(88,552.00)	(41,656.50)	(88,552.00)
82-853-000-0000-5428	FOLLOW ALONG PROGRAM	0.00	(6,865.20)	(9,154.00)	(4,576.80)	(5,799.00)
82-853-000-0000-5501	FEES FOR SERVICES	0.00	(40.00)	0.00	0.00	0.00
82-853-000-0000-5990	Refunds & Reimbursements	0.00	(146,647.74)	0.00	(100.00)	0.00
82-853-000-0000-6105	SALARIES AND WAGES-FULL TIME	0.00	44,222.11	0.00	51,730.56	82,100.00
82-853-000-0000-6121	Personnel Wages	0.00	42,930.47	0.00	0.00	30,000.00
82-853-000-0000-6153	HEALTH & LIFE INSURANCE-COUNTY SHAR	0.00	6,384.74	0.00	7,600.00	11,880.00
82-853-000-0000-6163	PERA-COUNTY SHARE	0.00	3,213.58	0.00	3,879.79	6,158.00
82-853-000-0000-6175	FICA-COUNTY SHARE	0.00	2,787.09	0.00	3,498.54	6,281.00
82-853-000-0000-6203	Communications	0.00	1,104.33	0.00	645.07	1,200.00
82-853-000-0000-6205	Postage And Postal Box Rental	0.00	19.60	0.00	69.41	0.00
82-853-000-0000-6245	Dues And Registration Fees	0.00	824.00	0.00	845.00	850.00
82-853-000-0000-6265	Professional Services	0.00	118,501.98	0.00	28,482.22	46,000.00
82-853-000-0000-6335	Mileage Expense	0.00	6,310.00	0.00	4,893.27	7,000.00
82-853-000-0000-6336	Meals, Lodging, Parking & Miscellaneous	0.00	3,448.10	0.00	3,454.96	3,500.00
82-853-000-0000-6350	Other Services & Charges	0.00	74,200.00	0.00	5,194.78	15,180.00
82-853-000-0000-6353	Meeting Expense	0.00	830.37	0.00	408.24	500.00
82-853-000-0000-6360	Training	0.00	65.00	0.00	3,178.56	4,883.00
82-853-000-0000-6402	Office Supplies	0.00	170.57	0.00	5.73	100.00
82-853-000-0000-6850	Collections For Other Agencies	2,213.00	0.00	2,213.00	0.00	0.00
82-853-000-0000-6855	Chs	282,645.00	227,028.65	282,514.00	49,507.74	143,152.00
82-853-000-0000-6859	Mch	80,967.00	56,760.20	88,552.00	15,471.09	67,834.00
82-853-000-0000-6860	Follow Along Program	0.00	6,293.50	9,154.00	1,525.60	5,799.00
82-853-000-0000-6871	Tanf	95,011.00	76,847.53	95,011.00	17,543.49	70,174.00
Revenues		(460,836.00)	(621,017.84)	(477,444.00)	(364,242.19)	(502,591.00)
Expenditures		460,836.00	671,941.82	477,444.00	197,934.05	502,591.00
Net	<i>Local Public Health Grant</i>	0.00	50,923.98	0.00	(166,308.14)	0.00
82-854-000-0000-5413	Wic Grant 10.557	(312,444.00)	(480,910.00)	(312,444.00)	(167,196.00)	(312,444.00)
82-854-000-0000-6856	Wic	312,444.00	604,872.77	312,444.00	161,196.00	312,444.00
Revenues		(312,444.00)	(480,910.00)	(312,444.00)	(167,196.00)	(312,444.00)
Expenditures		312,444.00	604,872.77	312,444.00	161,196.00	312,444.00
Net	<i>Wic Grant 10.557</i>	0.00	123,962.77	0.00	(6,000.00)	0.00
82-856-000-0000-5338	Fpsp Grant	(49,300.00)	(96,921.45)	(79,837.00)	(13,058.74)	(110,202.00)
82-856-000-0000-5990	Refunds & Reimbursements	0.00	0.00	0.00	(60.68)	0.00
82-856-000-0000-6241	Printing And Publishing	0.00	1,603.64	0.00	0.00	1,000.00
82-856-000-0000-6260	Std Testing	0.00	2,320.00	0.00	1,080.00	2,400.00
82-856-000-0000-6261	Physical Examinations	0.00	6,075.60	0.00	11,732.77	10,306.00
82-856-000-0000-6265	Professional Services	0.00	1,500.00	0.00	0.00	0.00
82-856-000-0000-6350	Other Services & Charges	0.00	0.00	0.00	810.00	0.00
82-856-000-0000-6439	Prescriptions	0.00	16,723.70	0.00	3,772.56	16,727.00
82-856-000-0000-6858	Fpsp	49,300.00	73,275.25	79,837.00	10,438.81	79,769.00
Revenues		(49,300.00)	(96,921.45)	(79,837.00)	(13,119.42)	(110,202.00)
Expenditures		49,300.00	101,498.19	79,837.00	27,834.14	110,202.00
Net	<i>Family Planning Special Projects</i>	0.00	4,576.74	0.00	14,714.72	0.00

Account Number	ACCOUNT DESCRIPTION	2014 Budget	2014 Actual	2015 Budget	2015 Actual	2016 Budget
82-857-000-0000-5301	HEALTHY HOMES	0.00	0.00	(40,000.00)	(12,068.12)	(40,000.00)
82-857-000-0000-6850	Collections For Other Agencies	0.00	0.00	40,000.00	12,068.12	40,000.00
Revenues		0.00	0.00	(40,000.00)	(12,068.12)	(40,000.00)
Expenditures		0.00	0.00	40,000.00	12,068.12	40,000.00
Net	Healthy Homes	0.00	0.00	0.00	0.00	0.00
82-858-000-0000-5404	Early Hearing Detection & Intervention	(3,000.00)	(5,950.00)	(3,000.00)	(350.00)	(3,000.00)
82-858-000-0000-6850	Collections For Other Agencies	3,000.00	6,100.00	3,000.00	350.00	3,000.00
Revenues		(3,000.00)	(5,950.00)	(3,000.00)	(350.00)	(3,000.00)
Expenditures		3,000.00	6,100.00	3,000.00	350.00	3,000.00
Net	Early Hearing Detection & Intervention	0.00	150.00	0.00	0.00	0.00
82-859-000-0000-5280	Collections From Other Agencies	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)
82-859-000-0000-6241	Printing And Publishing	0.00	478.00	0.00	0.00	0.00
82-859-000-0000-6265	Professional Services	0.00	1,495.00	0.00	0.00	0.00
82-859-000-0000-6350	Other Services & Charges	6,000.00	1,243.44	6,000.00	245.00	6,000.00
82-859-000-0000-6402	Office Supplies	0.00	4,983.14	0.00	0.00	0.00
Revenues		(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)	(6,000.00)
Expenditures		6,000.00	8,199.58	6,000.00	245.00	6,000.00
Net	Healthy Communities	0.00	2,199.58	0.00	(5,755.00)	0.00
82-862-000-0000-5301	State Health Improvement Program (Ship)	(136,594.00)	(269,618.24)	(265,593.00)	(103,519.27)	(220,794.00)
82-862-000-0000-6121	Personnel Wages	0.00	60,125.25	0.00	37,374.00	11,760.00
82-862-000-0000-6203	Communications	0.00	517.38	0.00	367.79	0.00
82-862-000-0000-6245	DUES AND REGISTRATION FEES	0.00	50.00	0.00	0.00	0.00
82-862-000-0000-6265	Professional Services	0.00	30,907.90	0.00	7,563.70	30,000.00
82-862-000-0000-6335	Mileage Expense	0.00	593.93	0.00	465.40	500.00
82-862-000-0000-6336	Meals, Lodging, Parking & Miscellaneous	0.00	0.00	0.00	34.45	0.00
82-862-000-0000-6350	Other Services & Charges	0.00	21.00	0.00	171.80	0.00
82-862-000-0000-6353	Meeting Expense	0.00	937.82	0.00	120.00	200.00
82-862-000-0000-6360	TRAINING	0.00	0.00	0.00	100.00	200.00
82-862-000-0000-6402	Office Supplies	0.00	598.79	0.00	61.09	0.00
82-862-000-0000-6850	Collections For Other Agencies	136,594.00	188,910.37	265,593.00	53,921.95	178,134.00
Revenues		(136,594.00)	(269,618.24)	(265,593.00)	(103,519.27)	(220,794.00)
Expenditures		136,594.00	282,662.44	265,593.00	100,180.18	220,794.00
Net	SHIP Grant	0.00	13,044.20	0.00	(3,339.09)	0.00
82-863-000-0000-5280	Collections From Other Agencies	0.00	0.00	0.00	0.00	0.00
82-863-000-0000-5301	MOFAS	0.00	0.00	0.00	(1,929.01)	0.00
82-863-000-0000-6241	Printing And Publishing	0.00	0.00	0.00	56.82	0.00
82-863-000-0000-6336	MEALS, LODGING, PARKING & MISCELLANE	0.00	0.00	0.00	295.00	0.00
82-863-000-0000-6350	Other Services & Charges	0.00	0.00	0.00	295.00	0.00
82-863-000-0000-6353	MEETING EXPENSE	0.00	0.00	0.00	282.19	0.00
82-863-000-0000-6850	Collections For Other Agencies	0.00	0.00	0.00	1,000.00	0.00
Revenues		0.00	0.00	0.00	(1,929.01)	0.00
Expenditures		0.00	0.00	0.00	1,929.01	0.00
Net	MOFAS	0.00	0.00	0.00	0.00	0.00
82-866-000-0000-5454	Bioterrorism Ep Grant 93.283	(59,202.00)	(60,813.96)	(84,000.00)	(44,730.36)	(81,773.00)
82-866-000-0000-6850	Collections For Other Agencies	59,202.00	66,831.50	84,000.00	19,047.75	81,773.00
Revenues		(59,202.00)	(60,813.96)	(84,000.00)	(44,730.36)	(81,773.00)
Expenditures		59,202.00	66,831.50	84,000.00	19,047.75	81,773.00
Net	Emergency Preparedness	0.00	6,017.54	0.00	(25,682.61)	0.00
82-872-000-0000-5345	C&Tc State	(88,510.00)	(82,648.95)	(88,510.00)	(41,377.27)	(101,707.00)
82-872-000-0000-5422	Child & Teen Checkups Grant (C&Tc)93.778	(88,510.00)	(82,649.03)	(88,510.00)	(41,377.31)	(101,707.00)
82-872-000-0000-6350	Other Services & Charges	0.00	0.00	0.00	22.95	5,000.00
82-872-000-0000-6850	Collections For Other Agencies	177,020.00	181,920.74	177,020.00	82,731.63	198,414.00
Revenues		(177,020.00)	(165,297.98)	(177,020.00)	(82,754.58)	(203,414.00)
Expenditures		177,020.00	181,920.74	177,020.00	82,754.58	203,414.00
Net	C&TC Outreach	0.00	16,622.76	0.00	0.00	0.00
CHS Total Revenue		(1,367,396.00)	(1,831,446.47)	(1,608,338.00)	(870,927.94)	(1,564,718.00)
CHS Total Expenditures		1,367,396.00	2,095,797.80	1,608,338.00	655,746.93	1,564,718.00
CHS Total Net		0.00	264,351.33	0.00	(215,181.01)	0.00

2016 CHS Total Budget

	Pending Receipts	Expenditures					Total
		Meeker	McLeod	Sibley	CHS/Vendors		
Local Public Health Grant							
<i>State Funds</i>	311,346.00	46,036.00	62,460.00	34,656.00	168,194.00		311,346.00
<i>TANF</i>	95,011.00	25,047.00	25,600.00	19,527.00	24,837.00		95,011.00
<i>MCH</i>	88,552.00	21,816.00	31,624.00	14,394.00	20,718.00		88,552.00
<i>Follow Along</i>	5,799.00	1,933.00	1,933.00	1,933.00			5,799.00
Health Disparities	1,883.00	-	-	-	1,883.00		1,883.00
Healthy Homes	40,000.00	13,333.00	13,334.00	13,333.00			40,000.00
Immunization Grant	1,500.00	500.00	500.00	500.00			1,500.00
WIC	312,444.00	103,107.00	137,475.00	71,862.00	-		312,444.00
Family Planning	110,202.00	26,590.00	26,590.00	26,590.00	30,432.00		110,202.00
C&TC Outreach	203,414.00	68,811.00	89,603.00	40,000.00	5,000.00		203,414.00
Newborn Hearing Screening Program	3,000.00	1,000.00	1,000.00	1,000.00	-		3,000.00
Emergency Preparedness <i>PHEP</i>	81,773.00	27,258.00	27,257.00	27,258.00			81,773.00
Ebola	3,000.00	1,000.00	1,000.00	1,000.00			3,000.00
FASD Project Harmony	80,000.00	13,643.00	13,643.00	13,643.00	39,071.00		80,000.00
Healthy Communities	6,000.00	-	-	-	6,000.00		6,000.00
SHIP	220,794.00	66,567.00	45,000.00	66,567.00	42,660.00		220,794.00
Total	1,564,718.00	416,641.00	477,019.00	332,263.00	338,795.00		1,564,718.00

Community Health Board

Date

Local Public Health Grant Allocation

2016 Local Public Health Grant Allocation	TANF	2016	MCH		State		Total
	%	\$ Allocated	%	\$ Allocated	%	\$ Allocated	Allocation
Meeker	35.69%	\$ 25,047.38	32.16%	\$ 21,815.47	32.16%	\$ 46,036.35	\$ 92,899.20
McLeod	36.48%	\$ 25,599.64	46.62%	\$ 31,624.28	43.63%	\$ 62,460.21	\$ 119,684.13
Sibley	27.83%	\$ 19,526.51	21.22%	\$ 14,394.41	24.21%	\$ 34,655.74	\$ 68,576.66
Subtotal	100.00%	\$ 70,173.53	100.00%	\$ 67,834.16	100.00%	\$ 143,152.30	\$ 281,159.99

2016	TANF	MCH	State	Total
Total Allocation	\$ 95,011.00	\$ 88,552.00	\$ 311,346.00	\$ 494,909.00
CHS Adm	\$ 24,837.47	\$ 20,717.84	\$ 168,193.69	\$ 213,749.00
County Allocation	\$ 70,173.53	\$ 67,834.16	\$ 143,152.31	\$ 281,160.00
% of total	19.20%	17.89%	62.91%	100.00%

Local Public Health Grant Administration Budget (1-1-16 to 12-31-16)

<i>CHS Staff</i>	<i>Public Health Grant</i>	
<i>Wages & Benefits</i>	\$ 106,419	
<i>Contracted Services</i>	\$ 30,000	
<i>Consultant fees</i>	\$ 30,000	
<i>Mileage, Meals, Lodging, Parking & Misc</i>	\$ 10,500	
<i>Training</i>	\$ 4,883	
<i>Dues & Registration-NAACHO, LPHA</i>	\$ 850	
<i>Office Supplies/miscellaneous</i>	\$ 100	
<i>Communications</i>	\$ 1,200	
<i>Professional Services</i>		
<i>Website Maintenance</i>	\$ 1,000	
<i>PH Doc</i>	\$ 24,000	
<i>Audit Fees</i>	\$ 6,000	
<i>Fiscal Officer (McLeod Auditor)</i>	\$ 10,000	
<i>Other Services & Charges</i>		
<i>Work Comp & Liability Insurance</i>	\$ 10,000	
<i>Accreditation Fee's</i>	\$ 5,180	
<i>Meeting Expenses</i>	\$ 500	
	<u>\$ 240,632</u>	
Other Grants	\$ 26,883	CHS Allocation
Total Local Public Health Grant CHS Admin	<u>\$ 213,749</u>	\$ 213,749
	\$ -	