



Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200
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Meeker McLeod Sibley
Community Health Services

MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes

Thursday, July 9th, 2015

McLeod County Household Hazardous Waste Building, Hutchinson

Board Members

Beth Oberg.....present	Ron Shimanski.....present	Jim Swanson.....present
Bryan Larson.....present	Joe Nagel.....absent	Bill Pinske.....present
Mike Huberty.....present	Sheldon Nies.....absent	Gary Kruggel.....present
Dale Fenrich.....present	Paul Wright.....absent	Joy Cohrs.....present
Mike Housman.....present	Doug Krueger.....present	Bobbie Harder.....present

Staff Present

Diane Winter.....present	Linda Senst.....present	Allie Freidrichs.....present
Vicki Stock.....absent	Rachel Fruhwirth.....present	Colleen Robeck.....present

Guests Jenny Rustad-McLeod PHN, Barb Oberlin-McLeod PHN, Angela Thompson-Meeker PHN, Roxy Traxler-Sibley County Administrator, Dr. Amos Deinard, Cris Gilb- Public Health Advocate, and Dan Snobl-Lions Representative

Meeting called to order by RS McLeod County Commissioner.

1. **Additions to the Agenda** –no additions
2. **Approval of April 9th 2015 meeting minutes*** motioned by Bill Pinske and seconded by Mike Huberty. Motion Passed.
3. **Fiscal Officers Report-Colleen Robeck-** no revenue or expenditures in Immunizations – was 2014 \$\$ and paid in 2015; Project Harmony 1st quarter. Public Health Grant – 1st quarter paid out. WIC paid out thru March. Family Planning 1st quarter paid out, Healthy Homes 1st quarter paid out SHIP1st quarter paid out, EP 1st quarter paid out, Child Teen Check Up1st quarter paid out. Motion Bryan Larson Seconded Beth Oberg. Motioned Passed.
4. **Approval of CHS Budget Allocation Revision*-** changes in regards to how to pay for PH-DOC through the counties. Also addressed is Dropbox, Website updates through Vivid Image – in relation to Public Health Grant in relation to the CHS Budget. Motioned by Mike Huberty and Seconded by Bill Pinke. Motion Passed.
5. **Women, Infants &Children (WIC) Management Evaluation Results-** Reviewed WIC review from the State in regards to CHS strengths which included the WIC QI project and our great staff especially our registered dietitians. Kudos to the WIC Team!
6. **Update on Presentation done for city, and county health officials of New Jersey-** Rachel and Allie presented in New Jersey for NACCHO – recognized by MDH and the Nation as a leader in Performance Management and QI. Kudos to the CHS!
7. **Performance Management Progress Report*-** Biannual updates for strategic and CHIP reports. Comments made how to measure change or progress is becoming a challenge. This report only includes Program reports at this time.



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- 8. Update on Accreditation efforts-** Kerry Ward- the MMS CHS Accreditation Coordinator updated the CHB on where we are at in the Accreditation Process. The CHS submitted documentation to the Public Health Accreditation Board (PHAB) on May 26th, 2015. PHAB then did a completeness review in which they check documentation to see if it has been uploaded correctly and now they are working on assigning a site visitor to our CHS to review all the documentation and come do a site visit. We anticipate that a site visit will be scheduled between Nov 2015 and Feb 2016. The process of accreditation is making our CHS a better CHS along with other agencies that work with us as we are working on keeping work up to date, by doing performance management and quality improvement.
- 9. Demonstration of new website-** Kerry Ward – McLeod County Health Educator in charge of managing the CHS website and document storage for the CHS. A page has been created for the CHB with agendas, minutes, org chart, roster, resolutions and statues etc. There is also a page for Employees with our CHS plans and Policies. We have programming, emergency reporting, calendar of events, the Health Assessment and how to log in to Dropbox etc. She also demonstrated how to access the public health/CHS files from Dropbox. A slip with the username and password was handed out at the meeting.
- 10. CHB Subcommittee Updates-Request for CHB work session*-** Budget committee created in January of 2015 so a very new committee- Next Meeting July 10th at 1pm in SW Large Conference Room, Executive Committee has always been in place, Integration Subcommittee created in April 2015 and is meeting on a monthly basis to continue discuss and exploration of integration. Updates included in the packet regarding what has been going on with this Integration team. The next meeting will focus on Programs. Executive Subcommittee will be looking at a master contract for McLeod County for services they provide in regards to CHS staff as they are hired through McLeod County as well as updating the delegation agreement. Also other items discussed with Executive Subcommittee also meet July 9th to discuss staff issues at Sibley County and how McLeod and Meeker have to cover staff work over at Sibley County. WIC staff is being shared from other counties, along with staff for Emergency Preparedness and CTC. Recommendation of a work session for the full CHS Board. 9am to Noon at SWIF was recommended. Cindy or Colleen for fiscal should attend.
- 11. Administrative Items**

 - a) Approval of contract with MDH for Eliminating Health Disparities for the amount of \$3776 in the period of 6/1/15-6/30/16.
 - b) Approval of contract with MDH for Ebola related activities for the amount of \$5000 in the period of 4/10/15-9/30/2016

Motioned by Beth Oberg for both items and Seconded by Dale Fenrich. Motion Passed.

Presentation on the Minnesota Oral Health Project and staff members of the Child & Teen Checkup program. – What are some ways Commissioners can move these efforts forward??



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A ppt was given by Dr. Amos Deinard. Also in attendance were Cris Gilb- Public Health Advocate, and Dan Snobl-Lions Representative. The MN Oral Health Project handout was also given out. Angela, Barb, and Jenny gave updates on the local work thru Dental Health, C&TC and Dental Varnishing Program. Also discussed was the lack of access to dental providers for MA populations.

Adjourn- Motioned by Joy Cohrs Motion Passed.

Attachments:

<u>2015 Meeting Dates</u> January 14 th 9-11:40 April 9 th 9-11:30 July 9 th 9-11 October 15 th 9-11(new date)
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Bobbi Haider

