



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200
Glencoe, Minnesota 55336

Direct Line (507) 766-3531
Fax Number (320) 864-1484

MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes Thursday, April 9th, 2015

McLeod County Household Hazardous Waste Building, Hutchinson

Board Members

Beth Oberg.....present	Ron Shimanski.....present	Jim Swanson.....present
Bryan Larson.....present	Joe Nagel.....present	Bill Pinske.....present
Mike Huberty.....present	Sheldon Nies.....absent	Gary Kruggel.....present
Dale Fenrich.....present	Paul Wright.....present	Joy Cohrs.....present
Mike Housman.....present	Doug Krueger.....present	Bobbie Harder.....present

Staff Present

Diane Winter.....present	Linda Senst.....present	Allie Freidrichs.....present
Vicki Stock.....present	Rachel Fruhwirth.....present	Colleen Robeck....present

Guests Jessica Remington- CHS Dietitian, Dave Schauer- Sibley County Attorney, Linda Bauk-Todd- MDH Nurse Consultant, Pat Melvin- McLeod County Administrator, Jane Hennagir and Sonya Guggemos -MCIT staff

Meeting called to order by RS McLeod County Commissioner.

1. Additions to the Agenda-

- a. Discussion of charter cities
- Approval of agenda Motion by Doug Krueger, seconded by Mike Housman and carried.

2. Approval of January 14th, 2015 meeting minutes

Motion by Beth Oberg, seconded by Bill Pinske and carried.

3. Fiscal Officers Report – Colleen Robeck

Fiscal officer report was presented. Fiscal reporting process was explained. Grants are on a reimbursement basis after expenses have been incurred. Motion by Jim Swenson, seconded by Bryan Larson and carried.

4. Introduction of Performance Management Framework

Reference report

5. Performance management Progress Reports

Reviewed the report that was sent out. See Performance Management Report.

6. Healthy Communities Update

Community Health Assessment results- collaborative process with healthy communities, funding provided by SHIP, will have better data to measure progress on meeting objectives in the CHIP, Intent to do a survey every 3-5 years as a collaborative process Strategic Plan- completed facilitated session with MDH and has a draft of strategic plan. Will now be identifying action steps. Discussion about Healthy Communities becoming a more formalized entity in order to secure funding. Allie updated group on the Community Health Survey.



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200
Glencoe, Minnesota 55336

Direct Line (507) 766-3531
Fax Number (320) 864-1484

7. Update on legislative Session

Copies of LPHA platform available. Multi bills related to public health this year. Several priorities:

- LPHG funding restoration. Encouraged CHB members to email legislators to restore funding at the full 29%. LPHG funding is in the top 10 issues for AMC. The governor's budget included 1 million for LPHG for outstate counties only.
- SHIP is also a priority, rumor that the house will not include SHIP funding at all and Senate will put SHIP in at the current amount and then it will be used as a bargaining chip. Email was sent to legislators sharing the MMS SHIP fact sheet. Shared fact sheet. Currently no request to communicate with legislators about SHIP but likely in the near future.
- Bills for family home visiting dollars, several different bills for different aspects of family home visiting.

8. Environmental Health Update

Some counties have their own environmental programs. These are considered "Delegated Counties". In MMS, MDH provides these environmental services. There will be an increase in communication between local public health departments and MDH Environmental Programs through the Environmental Health Continuous Improvement Board (EHCIB). MDH has now created a dashboard that gives a summary report of environmental health services for MMS counties. Document was shared. Staff are also setting up a consistent communication scheduled with the appropriate regional office to provide updates to MMS.

9. Tracking of CHB actions

MMS CHS is developing a systematic approach to track board actions. A sample form was shared with Commissioners. It was verbally agreed upon to pilot this form and use the new CHS website for access.

10. Shared Services Update

McLeod county moving forward with hiring a director. The CHB Integration Subcommittee will continue to explore full integration of the CHS. A diagram demonstrating the levels of integration was shared. Countryside and Horizon public health departments will be presenting their integration models at the next Integration subcommittee meeting.

11. Update on personnel contracts

A discussion was held on the current HR process and the employment of three CHS employees. The CHS uses the McLeod county system for HR, payroll and other personnel services. Potentially the CHS can use employee contracts. There are several red flags that need to be addressed. The decision was made that further research was needed to identify liability risks by the CHB Exec. Committee and Auditor/Treasurer and Attorney's office from McLeod County. Motion by Beth Oberg have the CHB Exec. Subcommittee to research these issues. Mike Housman will replace Beth Oberg for Meeker representation. Seconded by Gary Kruggel. Motion Approved.



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200
Glencoe, Minnesota 55336

Direct Line (507) 766-3531
Fax Number (320) 864-1484

12. CHARTER CITIES Update-

A recent question was brought before the CHS regarding boards of health in Minnesota, specifically city and county boards of health. Under MN Statute 145A, Community Health Boards (CHB) are the governing entity for public health services. Charter cities must follow designated charters, without impeding on current statutes. Any additional questions will need to be referred to legal authority.

13. Administrative Items

- a) Recruitment for Project Harmony Recovery Coach
Motioned by Bill Pinske, Seconded Gary Kruggel. Motion is passed
- b) Approval of contract with Darla Geislinger for Dietician services for the SHIP program. Motioned by Mike Huberty seconded by Bryan Larson.
Motion is passed
- c) Approval of:
 - revisions to MMS CHS Strategic Plan,
 - revisions to MMS CHS Quality Improvement Plan (Performance Management),
 - revisions to MMS CHS Community Health Assessment & Community Health Improvement Plan

Adoption of:

- MMS CHS Communication Plan (including Risk Communication,
- MMS CHS Workforce Development Plan
- MMS CHS All Hazards EOP Plan
- MMS CHS Human Research Policy
- MMS CHS Data Practices Policy

Plans approved by Joy Cohrs and seconded by Paul Wright. Motion passed.

14. Presentation from MCIT on the function and structure of Joint Powers Entities. See PPT handout.

15. Adjourn Chairman Shimanski adjourned meeting at 11:26 AM;



Bobbie Harder, Secretary

Attachments:

- January CHB Meeting Minutes
- Performance Management Progress Reports
- Policy Tracking Form
- Personnel Contracts
- FBL Dashboards
- Chapter 145A
- MMS CHS Joint Powers Agreement
- MMS CHS Delegated Agreement
- MMS CHS Operating Procedures



Public Health
Prevent. Promote. Protect.

Meeker McLeod Sibley
Community Health Services

Meeker-McLeod-Sibley Community Health Services

1805 Ford Avenue, Suite 200
Glencoe, Minnesota 55336

Direct Line (507) 766-3531
Fax Number (320) 864-1484

- MCIT Power Point Presentation
- Levels of Integration Diagram January CHB Meeting Minutes
- Performance Management Progress Reports
- Policy Tracking Form
- Personnel Contracts
- FBL Dashboards
- Chapter 145A
- MMS CHS Joint Powers Agreement
- MMS CHS Delegated Agreement
- MMS CHS Operating Procedures
-

NEXT MEETING: Thursday, July 9th, 2015, 9:00 AM to 11:00 AM
McLeod County Solid Waste Management Facility, Hutchinson

2015 Meeting Dates

- Thursday October 15th 9-11
(NEW DATE)