



MEEKER-McLEOD-SIBLEY COMMUNITY HEALTH BOARD Meeting Minutes
Monday July 12th, 2018
McLeod County Solid Waste Large Room, Hutchinson

Board Members

Beth Oberg.....present	Joe Tacheny.....absent	Ron Shimanski.....present
Joe Nagel.....present	Bill Pinske.....present	Bobbie Harder.....present
Mike Housman.....present	Doug Krueger.....absent	Joy Cohrs.....absent

Staff Present

Diane Winter.....present	Allie Elbert.....present	
John Glisczinski ...absent	Rachel Fruhwirth.....present	Kerry Ward.....present

Guests: Sarah Nelson–CDS, Julie Urell-Sprinstad, Amanda Maresh-McLeod County Public Health

1. Welcome and Introductions

2. Additions to the Agenda: No additions to the agenda. Approval of agenda made by Mike Housman, and seconded Ron Shimanski. Motion carries.

Approval of June 18th 2018 meeting minutes* Approval of minutes made by Beth Oberg and seconded by Ron Shimanski. Motion carries.

4. Financial Reports Separate accounts were added for additional funding sources to track expenses easier.

- a. June Expense Report* Motion by Ron Shimanski seconded by Bill Pinske. Motion carries.
- b. May and June Financial Statements* Motion made by Beth Oberg and seconded by Bill Pinske. Motion carries.

5. Review and discussion of Springsted Pay Plan*- Julie Urell to present – Discussion took place in regards on implementing Option B or C. A discussion took place in regards to performance evaluations and how this process would occur to stay current and not lag behind. When deciding the process, the board could look at years of service, performance and cost of living. Will the board offer retroactive pay to get everyone up to speed? Sarah at CDS will be looking to the PERA piece otherwise there should not be issues in relation to this. Motion made by Ron Shimanski to go with option B with retroactive pay in relation to the 1st pay period of 2018. Seconded by Bill Pinske. Motion carries. Discussion took place regarding process of performance evaluation structure. The CHS Director will bring models to the board to choose one to adopt. If Meeker County will end of assisting with HR for the CHS, could we incorporate CHS staff into the Performance Pro for the performance evaluation system? CHS Board could come to decision by October/November and evaluations could occur December/January.

Meeker-McLeod-Sibley Community Health Services

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6. Administrative Items

a. Family Planning contract with Minnesota Department of Health for a total amount of \$153,331 with a time period of July 1, 2018- December 31, 2022. Annual award amount is \$34,074, with exception of the final year at \$17,035*. Outreach for the program and work on gonorrhea and chlamydia testing. Motion by Bill Pinske, seconded by Joe Nagel. Motion carries.

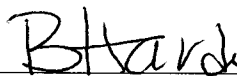
b. Public Health Emergency Preparedness (PHEP) and Cities Readiness Initiative (CRI) contract with the Minnesota Department of Health for a total of \$84,470. (PHEP amount-\$72,470 and CRI amount-\$12,000) from July 1st, 2018- June 30th, 2019* Motion made by Ron Shimanski and seconded by Bobbie Harder. Motion carries.

7. Delegation Update –Allie is working with Scott to clarify things about WIC and parameters needed to hold WIC clinic via the contract. The Team Leader issue should also be looked at. If we don't have team leaders, the CHS could hire a "grant Manager" position- with about a \$75,000 to \$80,000 for salary. Some of these items can be addressed with more clarification in regards to supervising staff from other counties and grant duties that need to get completed. Otherwise things are going well. Delegation timeline would be voted by September 2018 at CHB and at the individual County Boards by October 2018. The group wants to bring delegation discuss to the August 2018 meeting. Joe is suggesting a subcommittee meeting to address this in the next 4 to 6 weeks. Allie will send a doodle poll out for dates.

8. Adjourn - Motion by Ron Shimanski and seconded by Mike Housman to adjourn. Motion carries.

Attachments:

- June 18th 2018 Meeting minutes
- Financial Reports
- Springsted Pay Plan
- MDH- Family Planning Contract and PHEP/CRI Contract



CHB Secretary